



Licensed Child Care Renewal Application Form



General Contact Information

Name as it appears on ND License:		FOR INTERNAL USE ONLY
Name of Owner:		Date Received:
Address:		Date to RRF:
City/State/Zip:		Date to Admin:
Phone Number:		Amount Approved:
Cell Number:		W-9:
Email:		Receipts/License:
Federal Tax ID (if applicable):		
Date Business Established:		

Employee Information

Current # of Employees (including Management)	Full Time		Part Time	
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Child Care Assistance Checklist of Requirements

<input type="checkbox"/> Rough Rider Fund Child Care Renewal Program	<input type="checkbox"/> IRS W-9 Form
<input type="checkbox"/> Copy of Current North Dakota Child Care License (NDCCL) (include number of infants and non-infants on your license)	
<input type="checkbox"/> Receipts: Equipment, Curriculum, Certifications, Licensing, Continuing Ed., Training, Inspections (must have to be reimbursed)	

APPLICANT CERTIFIES The undersigned is duly authorized to verify the foregoing application, that applicant has read the same and is familiar with the statement contained herein and that the same are true in substance and in fact. *The City of Watford City Rough Rider Fund reserves the right to use results of the report in published reports and/or articles as an example of the City of Watford City Funded project.*

Name:		Title:	
Signature:		Date:	

Rough Rider Fund Child Care Renewal Program

Upon attainment and annual renewal of North Dakota Child Care License in good standing, all Family, Group, and Child Care Centers in Watford City, its ETA and McKenzie County workforce area, are eligible for certain expense reimbursements with receipted proof of incurred expenses. Funding for this program is reevaluated annually based on community childcare needs and available program funding. Qualified applicants outside Watford City or its ETA are eligible for up to 50% of Licensed Child Care Renewal Grant matrix.

- Up to \$1,000.00 for reimbursement of annual licensing, inspections, certifications, training, or continuing education – 100% reimbursable up to cap with receipts or proof of expenses
- Up to \$500.00 on equipment and/or curriculum – 50% reimbursable up to cap with receipts or proof of expenses
- Up to \$100.00 per licensed infant – based on current NDCCL in good standing
- Up to \$25.00 per licensed non-infant – based on current NDCCL in good standing
- Longevity Service – Based on current NDCCL in good standing
 - Up to \$100.00 for 1-5 years of licensed child care service
 - Up to \$500.00 for 6-10 years of licensed child care service
 - Up to \$1,000.00 for 11+ years of licensed child care service