

UTILITY OCCUPANCY PERMIT



APPLICATION

THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

PERMIT NUMBER: _____

REQUIREMENTS: All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original Applicant signature is required.* A Utility Occupancy Permit is required in order for a private "non-franchise" piece of infrastructure to be placed within City Right-Of-Way (ROW) or any other City property or easements whether the infrastructure be located above or below ground. Organizations whom hold current franchise agreements with The City of Watford City may be exempt from this permit.

APPLICATION TYPE

Permanent Occupancy

Temporary Occupancy

Occupied Dates: from ___/___/___ to ___/___/___

PROPERTY INFORMATION

PROPERTY ADDRESS: _____

ZONING DISTRICT: _____

PARCEL NUMBER: _____

SUBDIVISION: _____

LOT # _____

BLOCK # _____

LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE)

IS PROPERTY ANNEXED?

YES NO / E.T.A.

LOCATED IN FLOODPLAIN?

YES* NO

*IF YES, A FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED.

FACILITY OWNER INFORMATION

FACILITY OWNER NAME: _____

PHONE NUMBER: _____

EMAIL: _____

MAILING ADDRESS: _____

PERMIT APPLICANT INFORMATION Same as Owner

APPLICANT NAME: _____

PHONE NUMBER: _____

EMAIL: _____

MAILING ADDRESS: _____

CONTRACTOR INFORMATION

CONTRACTOR NAME: _____

PHONE NUMBER: _____

EMAIL: _____

MAILING ADDRESS: _____

NORTH DAKOTA CONTRACTORS

LICENSE NUMBER: _____ CLASS: _____

WATFORD CITY CONTRACTORS

BUSINESS LICENSE NUMBER: _____

▼ Please include the information below if applicable to this specific project.
Copies of the licenses and proof of insurance(s) listed below must also be submitted with this application.

NORTH DAKOTA WATER & SEWER INSTALLERS LICENSE NUMBER: _____

NORTH DAKOTA PLUMBING LICENSE NUMBER: _____ ENDORSEMENT: _____

NORTH DAKOTA ELECTRICIAN LICENSE NUMBER: _____ ENDORSEMENT: _____

LIABILITY INSURANCE COMPANY: _____ POLICY NUMBER: _____

WORKERS COMPENSATION COMPANY: _____ POLICY NUMBER: _____

NORTH DAKOTA ONE CALL TICKET NUMBER: _____ (MUST CALL 811 PRIOR TO WORK)

DESCRIPTION

Please give a brief description of the proposed work. A sketch, drawing, or engineered plans along with maps associated with the location(s) and route of the proposed work must be submitted with this application.

RESTORATION

Per City Ordinances, the disturbed area must be restored to its original condition. Please give a brief description of the site restoration plan to be completed after excavation such as road surface, curb, gutter, sidewalk, boulevard, seeding, etc.

FACILITY TYPE

Complete the following information, as applicable.

DESCRIPTION OF PROPOSED FACILITY:

SIZE OF FACILITY:

NUMBER OF CABLES:

LENGTH OF GUY DOWNS:

PIPELINE PRESSURE:

CASING SIZE:

CASING LENGTH:

LOCATION OF POLE(S):

LOCATION OF APPURTENANCES:

LOCATION – OTHER(S):

TERMS AND CONDITIONS

Installation and maintenance of said facilities on or in City Right of Way shall be subject to the approval of the Watford City Public Works and Engineering Departments and the following terms and conditions, attached hereto and made a part hereof. Plans must be attached to this application. Installation and maintenance of said facilities shall be done in a manner satisfactory to the City Engineer and Public Works Superintendent.

1. The Facility Owner shall notify The City forty-eight (48) hours prior to installing, maintaining, relocating, or removing said facilities. All disturbed areas shall be restored to their original condition in a manner satisfactory to the department. An additional Excavation Permit may be required.
2. The Facility Owner shall be required to wear an ANSI/ISEA 107-2004 Class II high visibility garment while within the right-of-way as per the requirements of 23 CFR 634.
3. The Facility Owner shall repair or replace street structures, appurtenances, and any existing facilities located on, over, or under the right-of-way which may be damaged as a result of the installation and maintenance of said facilities on or in the right-of-way.
4. The Facility Owner shall promptly remove said facilities from right-of-way or shall relocate or adjust said facilities at its sole cost and expense when requested to do so by The City for street location and improvement projects.
5. The Facility Owner must comply with all City Standards and Watford City Municipal Code of Ordinances.
6. Watford City specifically reserves the right to revoke or change the terms and conditions of this permit with or without cause and upon notice to the Owner.
7. The facility owner or private utility company desiring to make a connection to a customer shall submit a written authorization, signed by the customer, to The City for permission to make such connections. The application must be accompanied with a map made by a profession engineer or registered land surveyor and sealed plats of the property to be served.
8. The facility owner or private utility company shall furnish to The City the GIS data pertaining to all installations. The facility owner or private utility company must submit the GIS data in an acceptable format as determined by The City Engineer. **NOTE:** For *PERMANENT* occupancies, A GIS Data Submission deposit in the amount of \$5,000.00 must be submitted to The City. The deposit will be refunded once the City Engineer approves the submitted data.

<u>INSTALLATION</u>	
DATE INSTALLATION WILL BEGIN: ____/____/____	EXPECTED DATE OF COMPLETION: ____/____/____
<u>SIGNATURE</u> As the applicant, I certify that all information given on this application is correct, all City Ordinances, Standards, and Building Codes will be complied with and established Utility Companies within the area have been notified as necessary (811). I certify that all information given is correct and that I will comply with the aforementioned Terms and Conditions.	
APPLICANT SIGNATURE: _____	DATE: ____/____/____
PRINT NAME: _____	TITLE: _____

▼ OFFICE USE ONLY ▼

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The applicant is hereby granted permission to install and maintain the facilities as described within this application and shown on the plans submitted.

Approved this _____ day of _____, 20____.

Public Works Department	Engineering Department	
Approval is hereby given by: _____ Printed Name _____ Signature Additional Notes: _____ _____ _____ _____	Approval is hereby given by: _____ Printed Name _____ Signature Additional Notes: _____ _____ _____ _____	
PERMIT # _____	ISSUE DATE: ____/____/____	ISSUED BY: _____

APPLICATION VERIFIED BY: _____
DATE: ____/____/____