PLANNING COMMISSION MINUTES WATFORD CITY, ND

August 27, 2012

The regular monthly meeting of the Watford City Planning Commission was held on Monday, August 27, 2012 at 6:00 p.m. at City Hall. In attendance: Doug Bolken, Board members: Jesse Lawrence, Shane Homiston, Cory Johnson, Rick Holm, and Sonja Johnson. Absent: Glen Beard, Chairman (excused). Also present was City Planner Curt Moen, City Attorney Wyatt Voll, Administrative Assistant Peni Peterson and Planning Assistant Mili Williams

With the above mentioned present the Public Hearing was called to order at 6:00 PM by Doug Bolken. Under consideration were the following:

Public Hearing to hear comment on a Zone Change Application submitted by Gregory Simonson for property located at W1/2 of NW1/4, Sec 18, T150N, R98W, McKenzie County, 16.56 acres. The applicant is requesting this property be rezoned to R-4 from A-2.

Public Hearing to hear comment on amending Chapter XV, Article XVIII (B) of the Watford City Zoning Ordinance amending Permitted Uses in the Community Facilities Zone.

Public Hearing to hear comment on a Zoning Variance application submitted by Gary and Artis Stevens on property located at 201 7th St NE to allow for a variance of 6 ½ feet from the required 30 foot front-yard setback.

Public Hearing to hear comment on a Zone Change Application submitted by Cory Ravnaas/Circle H for property located at SW1/4 Section 24, T150N, R99W, McKenzie County, 1.67 acres. The applicant is requesting this property be rezoned to R-4 from A-2.

Public Hearing to hear comment on a Zone Change Application submitted by City of Watford City for property located at 200,204,208,212,216 4th Ave SE. The applicant is requesting this property be rezoned C-F from C-1.

After a discussion Doug Bolken closed the Public Hearing.

The minutes for the meetings held July 30, 2012 were reviewed. Moved by Homiston, seconded by Holm to approve the minutes as presented. All ayes. Motion carried.

following roll call vote: ayes: R. Holm, C. Johnson, S. Homiston, J. Lawrence, and S. Johnson. Motion Carried

NEW BUSINESS:

1. Amended Preliminary Plat - Bakken Development - The Crossings

Moved by S. Homiston to approve the amended Subdivision Preliminary Plat submitted by Jarvis and Kadie Sorenson/Bakken Development Solutions for property located NW1/4 Sec. 22, T150N, R98W at the south east quadrant of Hwy 23 and County Rd 37. Seconded by R. Holm and carried by the following roll call vote: ayes: S. Homiston, R. Holm, S. Johnson, J. Lawrence and C. Johnson. Motion Carried

2. Conditional Use Permit Update - Watford City

Board made aware of permit update. No action required.

BUILDING PERMITS:

Building Permits for August were reviewed

ADJOURNMENT:

C. Johnson moved, R. Holm seconded motion to adjourn the meeting. All ayes. Motion carried. There being no further business, the meeting was adjourned 6:45pm.

Doug Bolken

Pro-tem Chairman

Mili Williams

Li Williams

Secretary

PLANNING COMMISSION MINUTES WATFORD CITY, ND SPECIAL MEETING September 10, 2012

The special meeting of the Watford City Planning Commission was held on Monday, September 10, 2012 at 5:15 p.m. at City Hall. Present: Chairman Glen Beard. Board members: Sonja Johnson, Rick Holm, Cory Johnson, Jesse Lawrence and Shane Homiston. Also present was City Planner Curt Moen, City Attorney Wyatt Voll and Secretary Mili Williams.

With the above mentioned present the Public Hearing was called to order at 5:15 PM by Chairman Glen Beard. Under consideration were the following:

Public Hearing to hear comment on a Final Plat Approval submitted by Bakken Development Solutions-The Crossings at Watford City, located at NW1/4 Section 22, T150N, R98W, McKenzie County, 26.78 acres

After a discussion Chairman Beard closed the Public Hearing.

UNFINISHED BUSINESS:

- 1. <u>Final Plat Approval- The Crossings</u>: Move to approve by S. Homiston to recommend to City Council to approve Final Plat submitted by Bakken Solutions-The Crossings at Watford City, located at NW1/4 Section 22, T150N, R98W, McKenzie County, 26.78 acres McKenzie County, Seconded by R. Holm and carried by the following roll call vote: ayes: S. Johnson, R. Holm, C. Johnson, S. Homiston, and J. Lawrence. Motion carried.
- G. Beard moved to adjourn meeting, S. Homiston seconded a motion to adjourn the meeting. All ayes. Motion carried. There being no further business, the meeting was adjourned.

Glen Beard Chairman Mili Williams Secretary

CITY OF WATFORD CITY

P.O. BOX 494 WATFORD CITY, NORTH DAKOTA 58854 Special Meeting

AGENDA Monday, September 10, 2012

PLANNING COMMISSION City Hall 5:15 P.M.

5:15 P.M. Call to Order Public Hearing

Public Hearing to hear comment on a Final Plat submitted by Bakken Development Solutions-The Crossings at Watford City for property located at NW1/4 Section 22, T150N, R98W, McKenzie County, 26.78 acres

Close Public Hearing

Unfinished Business:

1. Final Plat - The Crossings at Watford City

Adjournment

Mili Williams Secretary

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- G. Beard moved to adjourn meeting, S. Homiston seconded a motion to adjourn the meeting. All ayes. Motion carried. There being no further business, the meeting was adjourned.

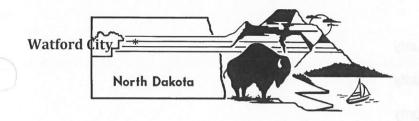
Glen Beard Chairman

Mili Williams Secretary

PLAT of THE CROSSINGS at WATFORD CITY - PHASE IN THE NW1/4 SECTION 22, T150N, R98W, 5th P.M., WATFORD CITY, McKENZIE COUNTY, NORTH DAKOTA \$86°30'35"F R=14423.97' L=772.17' Δ=3*04'02" CB=S88*03'24*E CH=772.08 Parcel S1°51'51"W Point of Beginning S86°32'03"E 511 40 BASIS OF BEARING
ARINGS FOR THIS PLAT ARE BASED O
THE NORTH DAKOTA STATE PLANE
COORDINATE SYSTEM, NORTH ZONE. LEGEND NOTE - TEMPORARY PUBLIC
ACCESS EASEMENT
The "Temporary Public Access Easement across Open Spaces 1 and 3 shall automatically terminate when alternate learned and bytesion processors to the state of th SET REBAR W/ RED CAP MARKED "ADVANCED ENG LS-6261" LOT 1 O.S. automatically terminate when alternate legal and physical access are provided to Blocks 1 and 4. BLOCK AREA SUMMARY DEVELOPER Existing 33' public PROPOSED ZONING C-B 16.12 Ac. DESCRIPTION
Two parcels in the NW1/4 Section 22, T150N, R99W, 5th P.M., Watford City, McKenzie County, North Dakota, and being further I, Steven Rude, a Professional Land Surveyor in the State of North Dakota, hereby certify that this survey was conducted by me or under my direct supervision, that this plat is a correct representation of said survey, and that the monuments shown are of the nature and have been placed in the locations shown hereon. R-4 10.66 Ac. PARCEL 1
Commencing at the northwest corner of Section 22; thence along the west line of Section 22 S01*51'51"W a distance of 166.91 feet to the south right-of-way line of North Dakota Highway 23; thence along said right-of-way line 886'30'35"E a distance of 60.02 feet; thence parallel with the west line of Section 22 S01*51'51"W a distance of 43.09 feet; thence 886'30'35"E a distance of 511.40 feet; thence along an arc to the right a distance of 515.77 feet, said arc having a radius of 650.00 feet and a central angle of 45'27'48"; thence along a non-tangent arc to the left a distance of 350.48 feet, said arc having a radius of 1210.00 feet, a central angle of 16'35'45", a chord bearing of 548'0'129"W, and a chord length of 349.26 feet; thence ## stance of 777.00 feet to the west line of Section 22; thence along said west line N01*51'51"E a distance of 505.52 feet to the Point of Resignation. L=88.52' R=310 00' Δ=16°21'35' CB=N44°13'16"W Steven Rude, PLS ND Reg. No. LS-6261 Ch=88.21 Advanced Engineering & Environmental Services, Inc. STATE OF NORTH DAKOTA COUNTY OF PARCEL 2
Commencing at the C1/4 corner of Section 22; thence along the north-south mid-section line N01*52'46"E a distance of 742.45 feet; thence N87*57'33"W a distance of 509.00 feet; thence parallel with the north-south mid-section line N01*52'46"E a distance of 827.01 feet; thence parallel with the south line of the parcel described in Doc. No. 433434 in the Records of McKenzie County N89*33'15"W a distance of 257.70 feet; thence along an arc to the right a distance of 231.04 feet, said arc having a radius of 390.00 feet and a central angle of 33*56'34"; thence N22*1257"E a distance of 82.34 feet; thence along a non-tangent arc to the right a distance of 88.52 feet, said arc having a radius of 310.00 feet, a central angle of 16*2'135", a chord bearing of N44*131'64"W, and a chord length of 88.21 feet; thence N80'02'29"W a distance of 417.83 feet, N53'731"E a distance of 39.10 feet; thence along an arc to the right a distance of 63.11 feet, said arc having a radius of 910.00 feet and a central angle of 5*13'58"; thence along an arc to the right a distance of 63.11 feet, said arc having a radius of 910.00 feet and a central angle of 5*13'58"; thence along an arc to the right a distance of 48.11 feet, said arc having a radius of 910.00 feet and a central angle of 5*13'58"; thence along the wall line of 84.51 feet to the south right-of-way line \$58*30'59"E a distance of 163.15 feet to the northwest corner of the parcel described in said Doc. No. 433434; thence along the west line of said parcel \$59*33'15"E a distance of 785.00 feet to the southwest corner of said parcel; thence along the south line of said parcel \$89*33'15"E a distance of 785.00 feet to the southwest corner of said parcel, said point being on the north-south mid-section line; thence along the wall-section line; thence along the wall-section line \$10*52'48"W a distance of 785.00 feet to the southwest corner of said parcel, said point being on the north-south mid-section line; thence along the wall-section line \$10*52'48"W a distance of 785.00 fee _, 2012, before me personally appeared Steven Rude, knowledged to me that he executed the same. N89°33'15"W 257.7 known to me to be the person described in the within instrument, and acknown Notary Public for the State of North Dakota Residing at _____ ND HWY 23 The City Council of Watford City, ND, has approved the subdivision of land as shown on this plat, has accepted the dedication of all streets shown hereon, and has approved the grounds as shown hereon as an amendment to the master plan of Watford City. The City Council further approves that the 60-foot-wide public access assement across Open Space 3 in Block 4 shall automatically terminate when alternate legal and physical access are provided to Blocks 1 and 4. This action of the Council was taken by resolution approved the _____ day of _____, 2012. **CROSSINGS** CERTIFICATE OF CONSENT and DEDICATION

We, the undersigned, being sole owners and mortgage holders of the land platted herein, do hereby consent to the execution of this plat and dedicate the streets, alleys, parks, and public grounds as shown hereon and all utilities within such areas, including all sewers, culverts, bridges, water distribution lines, sidewalks, grounds, existing traits, and any other improvements, whether such are shown or not, to the public forever. We further agree to not vacate any portion of this plat without the consent of the City VICINITY MAP NOT TO SCALE Brent Sanford, Mayor Attest: Laura Anderson, Auditor STATE OF NORTH DAKOTA) We also hereby dedicate easements to run with the land for water, sewer, gas, electric, telephone, or other public utility lines or services under, on, or over those certain strips of land designated hereon as "Utility Easements". COUNTY OF McKENZIE LOT 2 CERTIFICATE OF COUNTY AUDITOR
County, hereby certify that current taxes, delinquent taxes, delinquent special assessments, or tax estimates for the property shown hereon are unpaid in the amount of Be it known that on this ______ day of _____, 2012, before me personally appeared Brent Sanford and Laura Anderson, known to me to be the persons described in the within instrument, and acknowledged to me that they executed the same. I, Linda Svihovec, Auditor of McKenzie County, hereby certify that cur ssments or installments of special asse Existing 25' right of-way easement per Doc. No. 4310 (electric lines) plus penalty and interest Janvis Sorenson Notary Public for the State of North Dakota Linda Svihovec, Auditor COUNTY OF Be it known that on this _____ day of _____, 2012, before me personally appeared Jarvis Sorenson and Kadie Sorenson, known to me to be the persons described in the within instrument, and acknowledged to me that they executed the same. Be it known that on this CERTIFICATE OF CITY ENGINEER CERTIFICATE OF PLANNING & ZONING COMMISSION

This plat is hereby approved by the Planning & Zoning Commission of Watford City in accordance with the laws of the State of North Dakota, ordinances of Watford City, and the regulations of the Planning and Zoning Commission of Watford City. I, Russell Sorenson, Engineer for the City of W Russell Sorenson, PE City Engineer Notary Public for the State of North Dakota Glen Beard, Chairman STATE OF NORTH DAKOTA) CERTIFICATE OF RECORDER COUNTY OF McKENZIE STATE OF NORTH DAKOTA COUNTY OF McKENZIE N87°57'33"W 508.00 Be it known that on this ______day of _____, 2012, before me personally appeared Glen Beard, known to me to be the person described in the within instrument, and acknowledged to me that he executed the same. Filed for record in the office of the Recorder of McKenzie County, North Dakota, at _____o'clock AM / PM this _____ day of _, 2012, and assigned Document No Ann Johnsrud, Recorder Residing at _____ My commission expires_



September 17, 2012

STAFF REPORT

ZC-29-2012

Zone Change

Applicant
Anna Marquardt
1108 11th St SW
Watford City, ND 58854

Property Owners 605 Main St S Watford City, ND 58854

Property Address:

Sect. 24, T150, R99- It's 906, 1805,727

Zone Change Requested:

A request to change the zoning of the above-referenced lot from A-2 (Agriculture) to C-1 (Commercial)

Reference: Watford City City Code Sec. XV – Article XXVI, Amendments

<u>Discussion:</u> Article XXVI, Section 1 of the Watford City Zoning Ordinance states that "A proposal for an amendment or a change in zoning may be initiated by the City Council, by the Planning Commission, or upon application of the owner of the property affected."

The property is located on Sect. 24, T150, R99- It's 906, 1805, 727/ (605 Main St S). The subject property contains 3.37 acres.

The existing property is currently developed as commercial. The site has access to city water and sewer service and is accessed from Hwy. 85 S. The site is within the City limits and therefore falls within the jurisdiction of the Watford City Planning and Zoning Commission.

The intent of the zone change application is to bring the property into compliance with the existing zoning ordinace.

The City of Watford City mailed the property owners that hold an interest in the property and the adjoining property owners a notice regarding the city's zone change request. None of the noticed property owners contacted the city regarding the application.

In granting a zone change, the Planning Commission must satisfy itself, from the evidence heard before it that the granting of the zone change is in the best long-term interests of the City of Watford City and the other affected properties. The Planning Commission shall also find that the zone change, if granted, is in harmony with the intended spirit and purpose of the zoning ordinance and does not constitute "spot zoning" so as to allow a use that would otherwise not be permitted. Under no circumstances shall the Planning Commission recommend a zone change not permissible under the terms of this ordinance.

LAND USE APPLICATION

Watford City Planning Department
See Reverse for Submittal Requirements
AREA BETWEEN DOUBLE LINES FOR STAFF USE ONLY

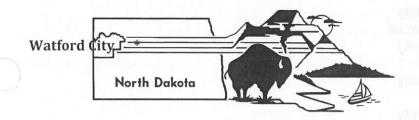


DATE FILED: 9-6-12 APPLICATION TYPE: APPLICATION NUMBER: ZONE CHANGE- \$200.00 fee MEETING DATES: P&Z: 3-pt 24 CC: Oct PROCESSES BY: CONDITIONAL USE PERMIT-ADVERTISE DATE: FEE: Sept 12:19 \$350.00 fee plus publishing cost □ VARIANCE - \$200.00 fee PROPERTY OWNERS NOTIFIED: RECEIPT #: # STREET NAME CHANGE SECTION/TOWNSHIP/RANGE: T150 . R99 . Sec □ VACATION and ABANDONMENT
 ■ RELATED CASE NOS: FINAL ACTION MEMORANDUM DOES THIS USE CONFORM TO THE ♯ SIMPLE LOT SPLIT - \$450.00 ISSUED: MASTER PLAN? (CLEARLY PRINT ALL INFORMATION USING INK OR TYPE) PROPERTY OWNER: Anna M K Marsuardt APPLICANT: ALL MAIL FOR THIS APPLICATION SHOULD BE ADDRESSED TO MY Marsuard ADDRESS: LINK LITH STSW TY: Wasterd City _____STATE: _ N () ZIP CODE: 5885 TELEPHONE: 701-842-2771 EMAIL: Marsuardtine @ Smail com ASSESSOR'S PARCEL NUMBER(S): //-00-09700 LEGAL DESCRIPTION: Sect 24, T150 R99-It's PROPERTY ADDRESS AND NEAREST CROSS STREETS: GROSS/NET ACREAGE: 3.37 acres PRESENT ZONE CLASSIFICATION: DESIRED ZONE CLASSIFICATION: CURRENT LAST USE: Restaux DESCRIBE YOUR REQUEST IN DETAIL. YOU MUST CITE ANY RELEVANT CODE SECTIONS, WAIVERS, OR CONDITIONAL USE PERMITS (USE ADDITIONAL PAGES IF NEEDED) with Zoning ordinance C-1 Zonepermitted DESCRIBE THE SOURCE OF WATER/SEWER: Do you have a will serve letter ☐ YES ☐ NO



1000

400



September 17, 2012

STAFF REPORT

ZC-28-2012

Zone Change

Applicant
Fraternal Order Eagles Corp
Hwy 85 S
Watford City, ND 58854

Property Owners

Property Address:

T150N, 98W Sect-Qtr. 30W (S Hwy 85)

Zone Change Requested:

A request to change the zoning of the above-referenced lot from A-2 (Agriculture) to C-1 (Commercial)

Reference: Watford City City Code Sec. XV – Article XXVI, Amendments

<u>Discussion:</u> Article XXVI, Section 1 of the Watford City Zoning Ordinance states that "A proposal for an amendment or a change in zoning may be initiated by the City Council, by the Planning Commission, or upon application of the owner of the property affected."

The property is located on T150N, R98W Sect.-Qtr. 30W. The subject property contains 3.28 acres.

The existing property is currently developed as commercial. The site has access to city water and sewer service and is accessed from Hwy. 85 S. The site is in the newly created Extra Territorial Area (ETA) and therefore falls within the jurisdiction of the Watford City Planning and Zoning Commission. The intent of the ETA is to regulate growth and development within one mile of the City but to not be restrictive in nature.

The intent of the zone change application is to bring the property into compliance with the existing zoning ordinance.

The City of Watford City mailed the property owners that hold an interest in the property and the adjoining property owners a notice regarding the city's zone change request. None of the noticed property owners contacted the city regarding the application.

In granting a zone change, the Planning Commission must satisfy itself, from the evidence heard before it that the granting of the zone change is in the best long-term interests of the City of Watford City and the other affected properties. The Planning Commission shall also find that the zone change, if granted, is in harmony with the intended spirit and purpose of the zoning ordinance and does not constitute "spot zoning" so as to allow a use that would otherwise not be permitted. Under no circumstances shall the Planning Commission recommend a zone change not permissible under the terms of this ordinance.



LAND USE APPLICATION

Watford City Planning Department
See Reverse for Submittal Requirements
AREA BETWEEN DOUBLE LINES FOR STAFF USE ONLY

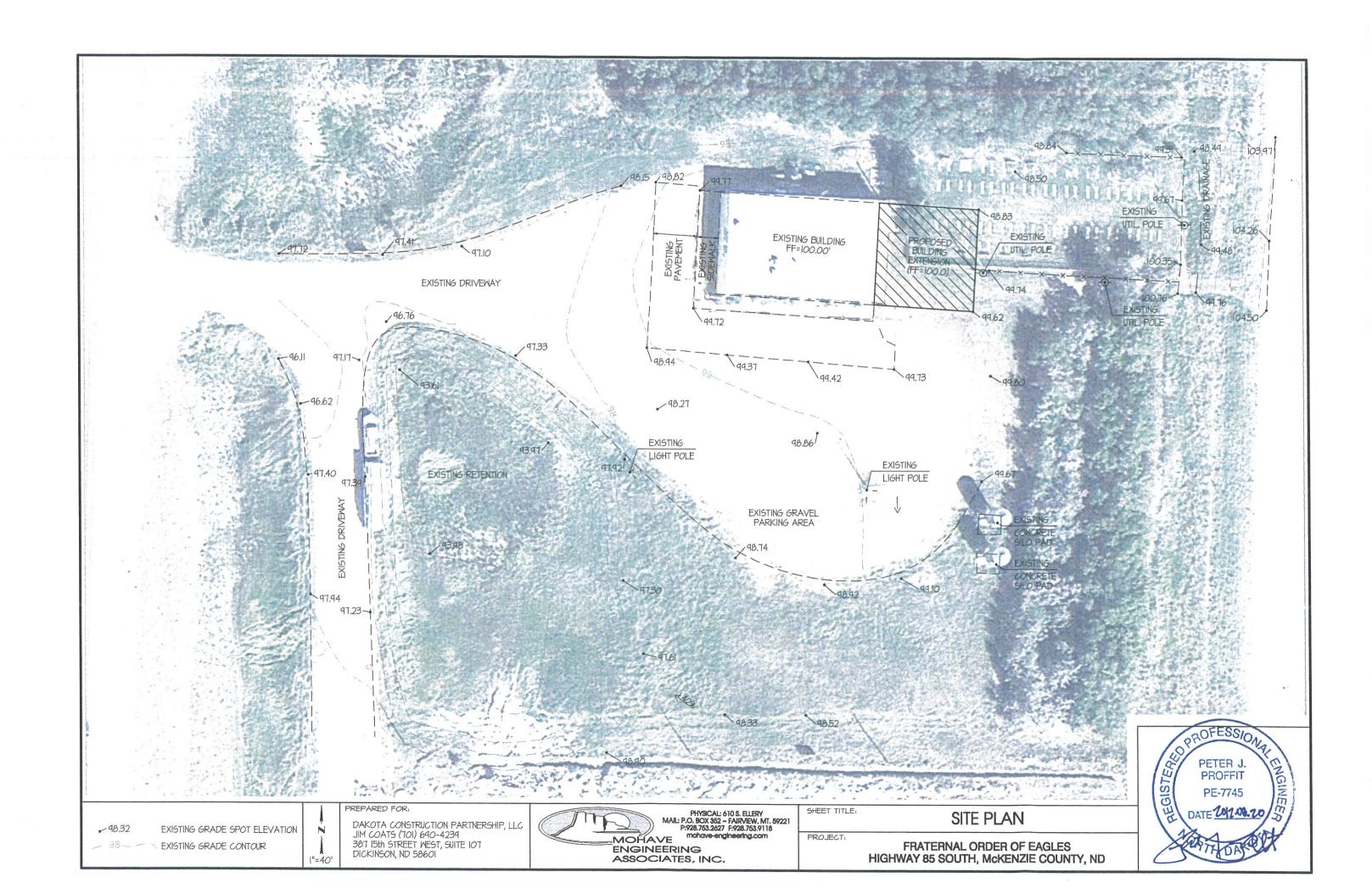
APPLICATION TYPE:	date filed: 9. 14.12	APPLICATION NUMBER: ZC-28-2012	
x ZONE CHANGE- \$200.00 fee	PROCESSES BY: MW	MEETING DATES: P&Z:9-24 CC:	
CONDITIONAL USE PERMIT- \$350.00 fee plus publishing cost	FEE: 20.00	ADVERTISE DATE: 9.12 9.19	
# VARIANCE - \$200.00 fee	RECEIPT #: 5056	PROPERTY OWNERS NOTIFIED:	
# STREET NAME CHANGE	SECTION/TOWNSHIP/RANG	GE:	
□ VACATION and ABANDONMENT	RELATED CASE NOS:		
# SIMPLE LOT SPLIT - \$450.00	FINAL ACTION MEMORAN ISSUED:	NDUM DOES THIS USE CONFORM TO THE MASTER PLAN?	
PROPERTY OWNER: Frate APPLICANT: Dan Brew Trustee ALL MA		ON SHOULD BE ADDRESSED TO	
NAME: Dan Brew			
ADDRESS: S. Hwy 85			
CITY: Watford City	STATE: ND	ZIP CODE: 58854	
TELEPHONE: 701-570-9538	EMAIL: dan	n@ndteamworks.com	
ASSESSOR'S PARCEL NUMBER			
LEGAL DESCRIPTION: TWP	:150N Rng: 98W Sect-Otr: 3	30W	
PROPERTY ADDRESS AND NE	AREST CROSS STREETS:	Hwy 85	
GROSS/NET ACREAGE: 3.82	Acres PRESEN	NT ZONE CLASSIFICATION: County	
DESIRED ZONE CLASSIFICAT	ION:	CURRENT LAST USE: Bar & restaurant A2	
DESCRIBE YOUR REQUEST IN DETA	AIL. YOU MUST CITE ANY RELEV. (USE ADDITIONAL P.	VANT CODE SECTIONS, WAIVERS, OR CONDITIONAL USE PERMITS	
We understand that the Eagles Club be designed to meet C1 zoning requ keep the same use.	is currently considered in the E	ETA but not annexed to Watford City. The current project shal e when the property is annexed to Watford City. We intend to	
		and the second of the second o	
DESCRIBE THE SOURCE OF W	ATER/SEWER: City water & se	septic field Do you have a will serve letter □ YES x NO	



Google earth

feet 2000 meters 800

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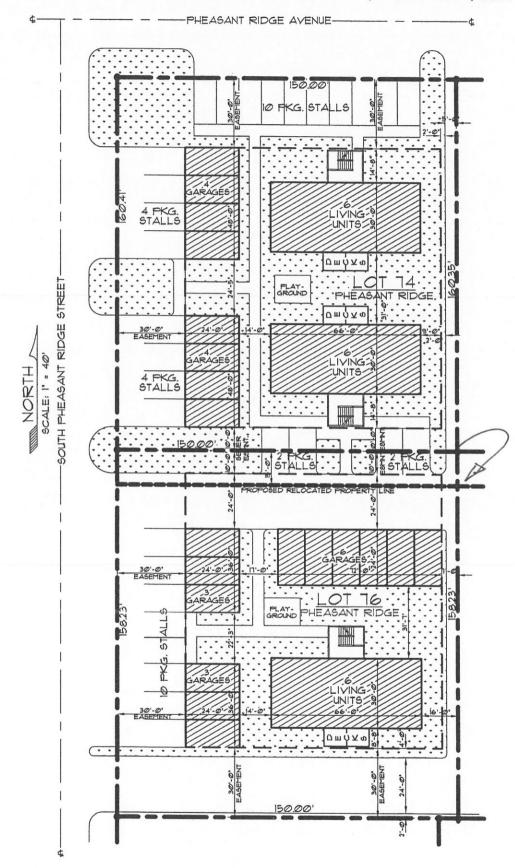
LAND USE APPLICATION

Watford City Planning Department
See Reverse for Submittal Requirements
AREA BETWEEN DOUBLE LINES FOR STAFF USE ONLY

	BET WEEK BOOBEE EINES TO	KSIAI	T USE ONL I
APPLICATION TYPE:	DATE FILED: 9.31-12	APPL	ICATION NUMBER: SLS-64-2017
# ZONE CHANGE- \$200.00 fee	PROCESSES BY:	MEE'	TING DATES: P&Z: CC:
CONDITIONAL USE PERMIT- \$350.00 fee plus publishing cost	FEE:	ADVI	ERTISE DATE: Sept 5 /12
♯ VARIANCE - \$200.00 fee	RECEIPT #:	PROF	PERTY OWNERS NOTIFIED:
♯ STREET NAME CHANGE	SECTION/TOWNSHIP/RANGE:		
□ VACATION and ABANDONMENT	RELATED CASE NOS:		
X Simple Lot Split. \$450.00	FINAL ACTION MEMORANDUM ISSUED: DOES THIS USE CONFORM TO THE MASTER PLAN?		
(CLEARI	Y PRINT ALL INFORMATION	USING	G INK OR TYPE)
PROPERTY OWNER: Tomas APPLICANT: Tompkms	Development	EN'	7. INC
ALL MAIL FOR THIS APPLICATION SHOULD BE ADDRESSED TO			
NAME: TOMPKINS DEVELOPMENT MC ADDRESS: 1320 EAST 7 TH ST TY: WAY NO. STATE: NE ZIP CODE: 68787 TELEPHONE: 402 375 4770 EMAIL: Rod @ heritage ind. Com ASSESSOR'S PARCEL NUMBER(S): LEGAL DESCRIPTION: LOT 74 \$76, Phensant Ridge wntford city ND PROPERTY ADDRESS AND NEAREST CROSS STREETS: So. Phensant Ridge ST GROSS/NET ACREAGE: 1.123 ACRES PRESENT ZONE CLASSIFICATION: R-3 DESIRED ZONE CLASSIFICATION: CURRENT LAST USE: DESCRIBE YOUR REQUEST IN DETAIL. YOU MUST CITE ANY RELEVANT CODE SECTIONS, WAIVERS, OR CONDITIONAL USE PERMITS (USE ADDITIONAL PAGES IF NEEDED) TO MOVE PROPERTY Line BOTWEEN LOTS 74 \$ 76 15 FEET TO The South Making Lot 74 18 FEET bigger \$ Lot 76 15 FEET SMIDLLER			
24 3 a a a a a a a a a a a a a a a a a a			
	and the state of t		
DESCRIBE THE SOURCE OF WATER/S	SEWER: CITY	1	Do you have a will serve letter ☐ YES ☐ NO

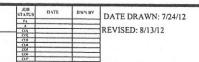
PHEASANT RIDGE

LOCATED IN THE NW 1/4 OF SECTION 18, T. 150 N., R. 98 W. OF THE 5TH PM, MCKENZIE COUNTY, NORTH DAKOTA



TOMPKINS DEVELOPMENT, INC. 1320 E. 7TH ST. WAYNE, NE 68787

LOTS 74 & 76, PHEASANT RIDGE ADDITION WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA





COPY

DIVISION OF LAND / PLANNING APPLICATION CITY OF WATFORD CITY

AREA BETIVEEN DOUBLE LINES FOR STAFF USE ONLY FOR SUBMITTAL REQUIREMENTS, PLEASE SER BELOW AND REVERSI

FOR SUBMITTAL REQUIREMENTS, PLEASE SEE BELOW AND REVERSE			
APPLICATION TYPE	DATE FILED: AUG 30, 12	APPLICATION NUMBER:	
SUBDIVISION TENTATIVE MAP	PROCESSED BY:	PLANNING AND ZONING:	
SUBDIVISION FINAL MAP	FEE;	CITY COUNCIL:BOCC (IF APPLICABLE):	
PARCEL MAP SUBSEQUENT	RECEIPT#:	SECTION, TOWNSHIP, RANGE: CONFORMANCE TO WATFORD CITY CO COMP PLAN? YES NO NO	
PARCEL MAP NON-SUBSEQUENT	RELATED CASE FILES:	FINAL ACTION LETTER ISSUED DATE;	
ROAD/STREET ABANDONMENT	IMPORTANT INFORMATION AND SIGNATURE REQUIRED ON REVERSE (CLEARLY PRINT ALL INFORMATION USING INK OR TYPE)		
LARGE PARCELS MAP TENTATIVE	PROPERTY OWNER:Prairie Housing Services, LLC		
LARGE PARCELS MAP FINAL			
MAP OF REVERSION	CORRESPONDENCE FOR THIS APPLICATION SHOULD BE ADDRESSED TO: NAME:Mike Lenzmeler ADDRESS:235 East Lake Street CITY:WayzataSTATE:MNZIP CODE:55391		
BOUNDARY LINE ADJUSTMENT MAP			
AGRICULTURAL EXEMPTION			
FAMILY CEMETERY DESIGNATION		CELL:642-747-4873	
ASSESSOR'S PARCEL NUMBER(S):			
LEGAL DESCRIPTION:See Attached Final Plat			
PROPERTY ADDRESS AND NEAREST CROSS STREETS:2008 17 th Ave NE			
GROSS/NET ACREAGE:48.626/45.647			
DESCRIBE THE METHOD OF PROVIDING WATER & SEWER:Individual Septic and wells ARE ANY WAIVERS OR VARIANCES REQUIRED TO SUPPORT THIS APPLICATION?:no(IF YES, ATTACH A JUSTIFICATION LETTER DESCRIBING SUCH WAIVERS OR VARIANCES). WAIVERS AND VARIANCES SHOULD BE DISCUSSED WITH PLANNING DEPARTMENTS STAFF PRIOR TO			

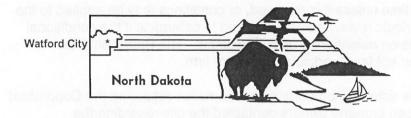
SUBMITTAL REQUIREMENTS: Alli submittals shall be legible, printed in ink or typed and suitable for reproduction.

- Two copies of each map page sized suitabke for reproduction (8.5"x 11" or 11"x 17") are required. Full size copies of maps (24"x 36") must be submitted with each application as required on the reverse. PLEASE NOTE THAT <u>ALL MAPS</u> (except Mylar) MUST BE FOLDED SO THEY CAN BE PLACED IN A LEGAL SIZE FILE.
 - · All maps must be drawn by a Professional Engineer or Land Surveyor.

PROCEDURES FOR FILING DIVISION OF LAND APPLICATIONS.

- 1. To file a Map Application, assemble the required documents and submit packet. Only completed applications shall be accepted for filing.
- 2. Refer to "DOCUMENT REQUIRED" for your application type. Staff reports and recommendations are mailed to the applicant and surveyor/engineer addresses listed on the application. To discuss a report or recommendation please contact the Planning Department.
- 3. All conditions of approval must be met before a map will be recorded.





Sept.17, 2012

STAFF REPORT Review of Conditions of Approval of CU-23-2011

CU-23-2011

Zone:

Conditional Use

Applicant
Jim Nelson
Verizon Wireless
122 E. Golden Lake Land
Circle Pines, MN 55014

Property Owner
McKenzie Electric Company
908 4th Ave. NE
Watford City, ND 58854

Property Address: No address has been issued for this site. I.T. 722, 4th Ave. NW

(across from City water tanks)

R-4, High Density Residential District

<u>Conditional Use Requested:</u> A conditional use to permit a transmission facility.

Reference: Watford City Code Sec. XV – Article XII, Conditional Uses, A-2, Agriculture-2 District

<u>Discussion:</u> The applicant filed an application to permit the replacement of an existing transmission tower in the R-4 district.

The existing transmission tower is to be removed and a new tower is to be constructed on the same site. A transmission facility is a conditional use in the R-4 district.

Article XXV, Section 1 of the Watford City Zoning Ordinance reads as follows regarding Conditional Uses:

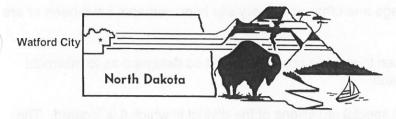
A Conditional Use Permit may be granted following compliance with the procedure set forth in this section if the conditional use is one set forth in the District Regulations, provided that no application for a conditional use shall be granted unless all of the following conditions are found to be present:

- 1. The conditional use will not be detrimental to or endanger the public health, safety or general welfare
- 2. The existing permitted uses in the neighborhood will not in any manner be substantially impaired or diminished by the establishment of the conditional use;
- 3. The conditional use will not impede the normal and orderly development of the surrounding property for uses permitted in the district;
- 4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being provided;
- 5. Adequate measures have or will be taken to provide access and exit so designed as to minimize traffic congestion in the public streets; and
- 6. The conditional use shall conform to all special provisions of the district in which it is located. The Conditional Use Permit may be issued for a specified period of time, with automatic



CONDITIONAL USE PERMIT

1.	Name and Address of Applicant:				
	Jim Nelson, 122 E.Golden Lake Land Circle Pines, MN 55014. Agent for Verizon				
	Wireless and representing McKenzie Electric, Watford City, ND. in this request.				
	605 44n Ane NW				
2.	Description of Site for Conditional Use Permit: (Legal Description and Street Address)				
	SEE LEGAL DESCRIPTION BELOW				
	- cate Column 4455				
3.	Present Zoning District of Site:				
	Present zoning on this property is R-4				
4.	Names and Addresses of Adjacent Property Owners:				
	City staff will complete this information				
	Item, then North 239 from then they stony the said north line 240 feet cathe neart of leaunn.				
	AUDOLFONTED AUT				
5.	Conditional Use Applied for: Wireless Communication Site				
	Lease (100' x 100') of land for the construction and operation of a wireless site				
	Existing tower and building will be removed and shorter tower constructed.				
the	ached hereto is a preliminary map showing the boundary lines and contemplated location of structures which would be developed on site. Also shown on the preliminary map is the location of existing structures on adjacent property.				
par.	attached hereto is a diagram or statement describing the king plan for the proposed structure showing off street parking as and/or loading areas.				
Ver	TIZONI Wive hoss LICANT: DATE: 9/7/1/				
By:	- Jon Hellon Cegent				



Sept. 20, 2011

STAFF REPORT

CU-23-2011

Conditional Use

Applicant
Jim Nelson
Verizon Wireless
122 E. Golden Lake Land
Circle Pines, MN 55014

Property Owner
McKenzie Electric Company
908 4th Ave. NE
Watford City, ND 58854

Property Address: from City water tanks)

No address has been issued for this site. I.T. 722, 4th Ave. NW (across

Conditional Use Requested:

A conditional use to permit a transmission facility.

Zone:

R-4, High Density Residential District

Reference:

Watford City City Code Sec. XV - Article XII, Conditional Uses, A-2, Agriculture-2 District

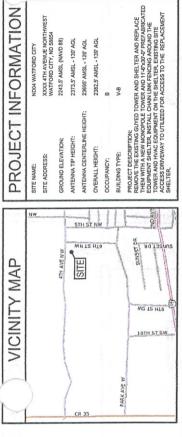
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- 2. The existing permitted uses in the neighborhood will not in any manner be substantially impaired or diminished by the establishment of the conditional use;
- 3. The conditional use will not impede the normal and orderly development of the surrounding property for uses permitted in the district;



XXXX 4TH AVENUE NORTHWF WATFORD CITY, ND 58854 2243.5' AMSL (NAVD 88) 2373.5' AMSL - 130' AGL 23695' AMSL - 126' AGL 2382.5' AMSL - 139' AGL

NOT FOR CONSTRUCTION

DESIGN

ROBERT J DAVIS, AIA ARCHITECT 9973 VALLEY VIEW RD. EDEN PRAJRIE, MN 55344 (952) 803-8299 FAX 903-9292

VERIZON WIRELESS TOGNI BISH LAKE ROLD BLOOMROTON, INN 155-28 (262) 1963-4728

PROJECT 2010565635

WATFORD CITY ND04

NEW BUILD

XXXX 4TH AVENUE NW MATFORD CITY, ND 58854

SHEET CONTENTS:
VICINITY MAP
PROJECT INFORMATION
SITE PLAN
TOWER ELEVATION

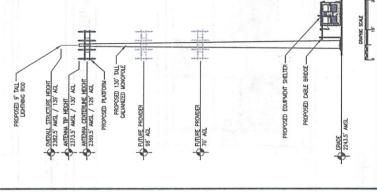
7-7

210'-0" EXISTING TOWER EASEMENT

ELEVATION

SITE PLAN

-EXISTING PROPERTY LINE



EXSTING CAPED TOWER AND SHELLTER TO BE REMOVED MONOPOLE TOWER 1261-0" TOWER TO TOMER EASEMENT

28,-0,... TEZZEE TWND 25VCE 100,-0,...

SYSTING TOWER EASEMENT

1

62'-2*

100'-0" LESSEE LAND SPACE

MER TO TOWER EASEMENT

PROPOSED 16" WIDE GRAVEL PARKING AREA

EXISTING SITE ACCESS 4TH AVENUE NW

-EXSTING ROW

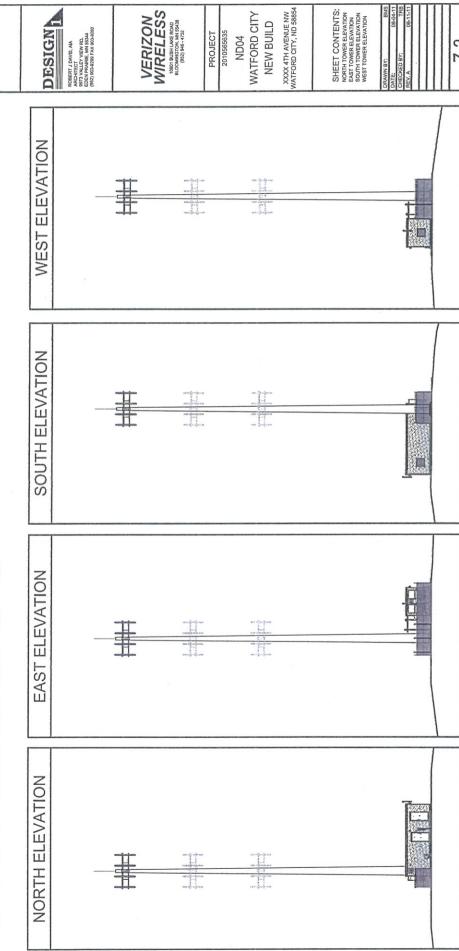
0

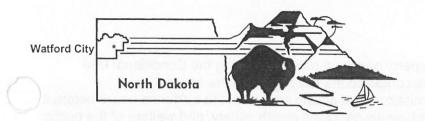
49'-0"

PROPOSED-EQUIPMENT SHELTER

VERIZON WIRELESS

NOT FOR CONSTRUCTION





Sept. 18, 2012

STAFF REPORT

Review of Conditions of Approval of CU-21-2011, Conditional Use

CU-21-2011

Conditional Use

Applicant

Property Owner

Dana Amon

Same as applicant

404 11th Ave SE PO Box 262

Watford City, ND 58854

Property Address:

404 11th Ave SE

Conditional Use Requested:

A conditional use to permit a home occupation; Home-based Day Care.

Zone:

A-2, Agriculture-2 District

Reference:

Watford City City Code Sec. XV - Article XII, Conditional Uses, A-2, Agriculture-2 District

The applicant filed an application to permit a home occupation at the above-referenced address. The applicant intends to run a home-based day care. Home-based day care facilities with more than five children are regulated by Social Services. The home where the home-based day care is proposed to be located is currently having exterior remodeling. The area where this facility is proposed to be located is composed of a mix of commercial and residential uses. There is more traffic in this area than in a traditional neighborhood and there is also a temporary housing facility sharing the access to Highway 85. This use should not generate a significant amount of traffic and its impact to the existing are is negligible.

Article XXV, Section 1 of the Watford City Zoning Ordinance reads as follows regarding Conditional Uses: A Conditional Use Permit may be granted following compliance with the procedure set forth in this section if the conditional use is one set forth in the District Regulations, provided that no application for a conditional use shall be granted unless <u>all</u> of the following conditions are found to be present:

- 1. The existing permitted uses in the neighborhood will not in any manner be substantially impaired or diminished by the establishment of the conditional use;
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- 3. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being provided;
- 4. Adequate measures have or will be taken to provide access and exit so designed as to minimize traffic congestion in the public streets; and
- 5. The conditional use shall conform to all special provisions of the district in which it is located. The Conditional Use Permit may be issued for a specified period of time, with automatic cancellation at the end of that time unless it is renewed, or conditions may be applied to the issuance of the Permit and periodic review may be required to determine if the conditional use has any detrimental affects on neighboring uses or districts. The Permit shall be granted for a particular use and not for a particular person or firm.



Application to be forwarded to the	City Building Inspector.
\$10.00 Fee: Paid Check	Cash
City Auditor	
	9-26-11
Planning Commission Recommendation:	Approved Contingent on installation
of a 6H Security fence around the	netside play area equipped with velso. Chiteria must planet prior to operation
City Council Action:	

entin englikuru. Na salah s Pendangan salah The home where the home-based day care is proposed to be located is currently having exterior remodeling. The area where this facility is proposed to be located is composed of a mix of commercial and residential uses. There is more traffic in this area than in a traditional neighborhood and there is also a temporary housing facility sharing the access to Highway 85. This use should not generate a significant amount of traffic and its impact to the existing are is negligible.

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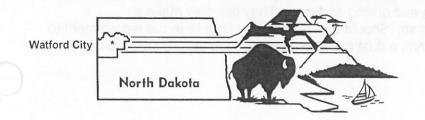
- 3. A circular drive with a designated drop-off area will be installed. No parking will require the driver to back out of the site onto 11th Ave.
- 4. No freestanding signs should be permitted as part of this Conditional Use.
- 5. Conditional Use Permit shall be for a term of one year and reviewed annually thereafter.
- 6. If approval is recommended by the planning commission and approved by the city council, Conditional Use Permit will expire 6 months after said date of approval by the city council if the conditional use is not implemented by the applicant.

Contact:

Curtis Moen

Zoning Administrator/City Planner
City of Watford City

(701) 444-2533



Sept.17, 2012

STAFF REPORT
Review of Conditions of Approval of CU-24-2011

CU-24-2011

Conditional Use

Applicant
Sand Draw LLC.
PO Box 1466
Stanley ND 58784

Property Owners Sand Draw LLC.

<u>Property Address:</u> Property is not addressed at this time. T.150 R.98 a portion of the SW1/4, SW1/4 Sec. 29 Lot 1 & 2

Conditional Use Requested:

For Employee Housing in the C-1 District in the ETA

Reference: Watford City Code Sec. XV - Article XXV, Conditional Uses

<u>Discussion:</u> This application was filed in conjunction with a Zone Change application for the development of a commercial "shop" and for Employee Housing in the C-1 district. The ETA does allow for up to 5,000 square feet of employee housing per 1 acre of site.

The property is located one mile east of Highway 85 on 24th Ave. SE. The approximate dimensions of the property are: 2,300' in the north-south direction and 480' in the east-west direction. The subject property contains 25± acres.

The portion of the property to be developed (Lot 1) is currently undeveloped. There are no roads or utilities within the subject property. The site is in the newly created Extra Territorial Area (ETA) and therefore falls within the jurisdiction of the Watford City Planning and Zoning Commission. The intent of the ETA is to regulate growth and development within one mile of the City but to not be restrictive in nature.

The City of Watford City mailed the property owners that hold an interest in the property and the adjoining property owners a notice regarding the city's zone change request. None of the noticed property owners contacted the city regarding the application.

The commission should carefully consider all of the possible implications associated with approving this Conditional Use. Chapter XV, Article XX of the City of Watford City ordinances require that "All required off-street parking areas, including access drives, shall be improved with asphalt, concrete or similar dust-free surface and all parking spaces shall be clearly marked." At the CU permit's annual

Recommendation:

Staff recommends approval of the conditional use subject to the following conditions:

- The conditional use permit will allow only factory manufactured campers and DOT approved recreational vehicles or Housing and Urban Development (HUD) approved manufactured housing or commercial coaches (skid units) are permitted. No non-factory housing shall be permitted.
- 2. The conditional use permit is based on the acreage shown on the submitted site plan and shall not be expanded nor the intensity increased unless by conditional use permit.
- 3. The conditional use permit shall be specific as to number of parking spaces to be provided. A minimum of 2 off-street parking spaces per site shall be provided.
- 4. A dust palliative should be required to be applied to parking areas from May through October.
- 5. Parking areas shall be surfaced with a minimum of 6" of crushed aggregate.
- 6. Conditional Use Permit will expire after 6 months if no action is taken.
- 7. Conditional Use Permit shall be reevaluated after 1 year.

The site was inspected on September 13, 2012 for compliance with the conditions of approval and no issues were found to be of concern.

Contact:

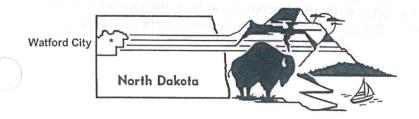
Steven Williams
City Building Inspector/ Code Enforcement Officer
City of Watford City
(701) 444-2533

P. 002

Lot 1

	CONDITIONAL USE PERMIT
1.	Name and Address of Applicant:
	Sand Draw LLC
	P. O. Box 956 1466
	Stanley WD 58784
2.	Description of Site for Conditional Use Permit: (Legal Description and Street Address)
	Lot 1
3.	Present Zoning District of Site:
	Ag - going to Industrial C-1
4.	Names and Addresses of Adjacent Property Owners:
5.	Conditional Use Applied for:
	2 Mobile Home spaces, 5 Maver maiter
	2 Mobile Home Spaces, 3 Travel Trailer Spaces for employee housing
Δ+ †	rehed herete is a preliminary map showing the boundary lines and
4-1	
th:	s site. Also shown on the preliminary map is the location of existing structures on adjacent property.
	so attached hereto is a diagram or statement describing the
ກສ	rking plan for the proposed structure snowing off street parking
ar	eas and or loading areas.
	HC) DATE: 9/5/11
_	PLICANT:

Inmoved a-26-11



Sept. 21, 2011

STAFF REPORT

CU-24-2011

Conditional Use

Applicant
Sand Draw LLC.
PO Box 1466
Stanley ND 58784

Property Owners
Sand Draw LLC.

Property Address: Property is not addressed at this time. T.150 R.98 a portion of the SW1/4, SW1/4 Sec. 29 Lot 1 & 2

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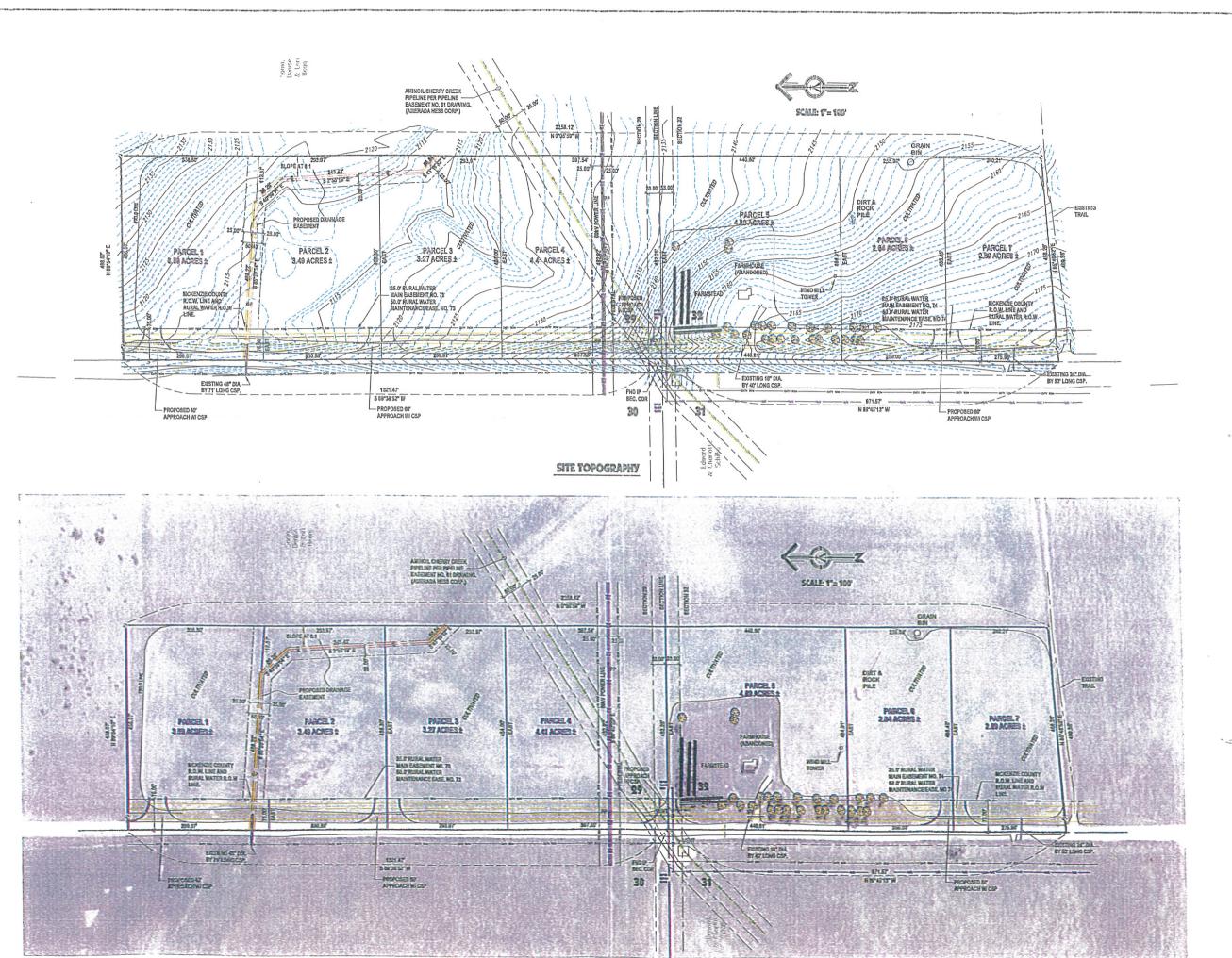
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- 7. Conditional Use Permit shall be reevaluated after 1 year.

Contact:

Curtis Moen City Building Official/Zoning Administrator City of Watford City (701) 444-2533



SECTIONS 29 AND 22, TISON-R90W DECKENZIE COUNTY, NORTH DAKOTA

AmeriTech Engineering Corpo

MITE: 4/07/10

DRAN BI:

D.A.N.

CHO BI:

D.L.

PROJECT NO:

10-018



DIVISION OF LAND / PLANNING APPLICATION

CITY OF WATFORD CITY



AREA BETWEEN DOUBLE LINES FOR STAFF USE ONLY FOR SUBMITTAL REQUIREMENTS, PLEASE SEE BELOW AND REVER

	DATE FILED:	TS, PLEASE SEE BELOW AND REVERSE	
APPLICATION TYPE	DATE FILED:	APPLICATION NUMBER:	
SUBDIVISION TENTATIVE MAP	PROCESSED BY:	PLANNING AND ZONING:	
SUBDIVISION FINAL MAP	FEE: Direction countries who is a proper	CITY COUNCIL:BOCC (IF APPLICABLE):	
PARCEL MAP SUBSEQUENT	RECEIPT#:	(9 180M 984) CONFORMANCE TO WATFORD CITY CO COMP PLAN?	
PARCEL MAP NON-SUBSEQUENT	RELATED CASE FILES:	FINAL ACTION LETTER ISSUED DATE:	
ROAD/STREET ABANDONMENT	IMPORTANT INFORMATION AND SIGNATURE REQUIRED ON REVERSE (CLEARLY PRINT ALL INFORMATION USING INK OR TYPE)		
LARGE PARCELS MAP TENTATIVE	PROPERTY OWNER: CEW PROPERTIES LLC		
LARGE PARCELS MAP FINAL	APPLICANT: KIRK WOLD		
MAP OF REVERSION BOUNDARY LINE ADJUSTMENT MAP AGRICULTURAL EXEMPTION FAMILY CEMETERY DESIGNATION	CORRESPONDENCE FOR THIS APPLICATION SHOULD BE ADDRESSED TO: NAME: DAULD N. TUAN AE25 ADDRESS: 2321 2 ND SUITE 5 CITY: WILLISTON STATE: ND ZIP CODE: 5880 TELEPHONE: 701- 274-3080 EMAIL: DAVID - TUAN & AE25. COL		
ASSESSOR'S PARCEL NUME		LIMAL. JANIO TAPO E ACCO.	
		SEC 19 TWP 150N R98W	
PROPERTY ADDRESS AND N		NUMBER OF LOTS: 9	
DESCRIBE THE METHOD OF ARE ANY WAIVERS OR VAR	PROVIDING WATER & SEWER: COCAL	DISTRIBUTION & COLLECTION SYSTEM TIES CATION?: NO (IF YES, ATTACH A JUSTIFICATION LETTER ES SHOULD BE DISCUSSED WITH PLANNING DEPARTMENTS STAFF PRIOR TO	
• Two copies of each maps (24"x 36") must be Mylar) MUST BE FOLD: • All maps must be PROCEDURES FOR FILL! 1. To file a Map Applic accepted for filing.	h map page sized suitabke for reproduce submitted with each application as ED SO THEY CAN BE PLACED IN A LEG drawn by a Professional Engineer or ING DIVISION OF LAND APPLICATIONS ation, assemble the required docume	Land Surveyor.	

applicant and surveyor/engineer addresses listed on the application. To discuss a report or recommendation please contact

the Planning Department.

3. All conditions of approval must be met before a map will be recorded.

WEST 1 CORNER SECTION 19 FOUND ALUM. CAP SW SECTION CORNER SECTION 19 SECTION LINE US HIGHWAY-85 N2* 07* 58"E 1756.25 SECTIONLINE MET 49 - 28-24 1240-54: LITH AVENUE SE 104,634 SQ. FT. 240 AC. 191,762 SQ. FT. 4.40 AC. 296,501 SQ. FT. 6.81 AC. 17. WE N2" 01' 21'E 151.51' (Marin or ND HIGHWAY-23 BYPASS 74,855 SQ. FT. 1.72 AC. Θ \$85° 55' 23"E 1028.51" 381,694 SQ. FT. 8.76 AC. N87" 49" 05"W 465.93 252,098 SQ. FT. 5.79 AC. **(4)** WATFORD CITY, McKENZIE COUNTY, NORTH DAKOTA A TRACT OF LAND LYING IN LOT 3 & LOT 4, SECTION 19, TOWNSHIP 150 NORTH, RANGE 98 WEST OF THE 5th PRINCIPAL MERIDIAN 92,612 SQ. FT. 2.13 AC. SOUTH PARK ADDITION 3RD STREET S TO THE CITY OF WATFORD CITY -N87" 47" 20"W 38.75" S1° 46' 13"W 2000.77 SECTION 19 FOUND ALUM, CAP FINAL PLAT OF Be it from that on the ______ day of _______, 2012, before me personally oppened ______ and ocknowledged the execution and signing of the above consent to be his voluntary act and deed. Koor all ment by these presents that CNIR Properties, LLP, being the cener and properties of the property shawn on the ownered plat home council or property shawn on the ownered plat home council or the council will refer the council of Watford CNIP, North Davids and do no decicite stress at shown hereon including all seems, custers, water and goat distribution less and other public using these, whether shown hereon or i.o. to public use foreer. They does decicit exercements to run with the small, for gast, electric, temptonia and other public utilities or services under those certain stops of land despotated hereon as "Units", becaments. COUNTY OF MCKENZE) Certified this _____ doy of _ McKenzie County, North Dakota My Commission Expires: SURVEYOR'S CERTIFICATE [Todd W. Norton, registered land surveyor, do hereby certify that this plat was mode from an octual survey done by me on September 22, 2010, and that to the head of my homeledge, said survey is true and connect. commencing of the southeast correct of and Section 19; threst North 172 Of "85" East a distinct of 214.1%; threst Seath 87" 25" of East a Cell Section 214.14%; threst Seath 87" 25" of East Ace of 178.52.5 Seath 187" 25" of East and and seather high-ra-way like of US Hary-85, a distinct of 178.52.5 Seath threst Seath 470 OF 16" East, on and desay the eastley high-ra-way like of US Hary-85. Of Eastley 187" of Eas Said Parcel contains 48.35 acres, more or less. That part of Gov¹t. Lot 3 and Gov¹t. Lot 4, Section 19, Township 150 North, Range 98 West of the 5th Principal Meridian, McKenzie County, North Dalata more particularly described as follows: DESCRIPTION OF PLAT BOUNDARY: AUDITOR'S CERTIFICATE OF TAXES CKW Properties, LLP Kirk Wold, Owner OWNER'S CERTIFICATE & DEDICATION Deputy McKenzie County Recorder . 2012. Todd W. Norton Registered Land Surveyor N.D. Registration No. 4524 SCALE IN FEET McKenzie County Recorder McKenzie Co. Auditor The attached plat, as shown hereon, is heeby approved by the Planning & Zening Commission of the City of Worldood City on the City of Worldood City and the Lars of the State of North Davids, ordinances of the City of Worldood City, North Davids, and regulations of sold Planning and Zening City, Worth Davids, and Confing City, Worth Davids, and Zening City, Worth Davids, and Zening City of Worldood City, North Davids, Start or norm events. See the second of the STATE OF NORTH DAKOTA) McKenzie County, North Dakota My Commission Expires: McKenzie County, North Dakota My Commission Expires: Notory Public: ATTEST: Laura Anderson Watford City Auditor Glen Beard, Chairman 70 PLANNING & ZONING APPROVAL WATFORD CITY APPROVAL To VICINITY MAP BASIS OF BEARING IS NORTH DAKOTA STATE PLANE COORDINATE SYSTEM NORTH ZONE. HORIZONTAL ADJUSTMENT NAD 83 (CORS96) nced Engineering and Environmental Services, In-1815 Schafer St., Suite 301, Bismarck, ND 701-221-0530 Fax: 701-221-0531 Web: www.AE28.com LOCATION Brent Sanford, Mayor M