

**May 13, 2015**  
**SPECIAL MEETING**

**PLANNING & ZONING COMMISSION MEETING MINUTES**

A special meeting of the Watford City Planning & Zoning Commission was held on Wednesday May 13, 2015 at 5:30 PM at City Hall in the Heritage Room. In attendance: Chairman Glen Beard, Commission Members: Rick Holm, Jesse Lawrence, Sonja Johnson, and William Carlson. Also present: City Attorney Wyatt Voll, Assistant City Planner Mildred (Mili) Williams, Planning Assistant Becky O'Neill, and City Building Inspector Steven Williams. Absent: Commission Members Shane Homiston and Cory Johnson, City Planner Curtis Moen.

With the above mentioned present, the Public Hearing was called to order at 5:29 p.m. by Chairman Glen Beard.

Under consideration were the following:

1. Subdivision Final Plat submitted by Mychal Gorden for Stenehjem Holdings, LLC. / Erik Stenehjem on property located Lots 8-11 Block 4 of Fox Hills Village Subdivision 22.57 acres, Watford City, McKenzie County, ND.  
**MOTION by R. Holm, SECOND by J. Lawrence to recommend Approval to City Council of the Final Subdivision Plat.**  
**Roll Call vote: Ayes; R. Holm, J. Lawrence, S. Johnson, W. Carlson, G. Beard. Nays; None.**  
**MOTION Carried.**

**Closed Public Hearing** at 5:31 PM

**Adjournment** at 5:31 PM

**MOTION by R. Holm, SECOND by S. Johnson**

**The next regularly scheduled Planning & Zoning Commission meeting will be Tuesday May 26, 2015 at 6:00 p.m.**

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**Glen Beard**  
**Chairman**



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**Becky O'Neill**  
**Planning Assistant**

# CITY OF WATFORD CITY

P.O. BOX 494

WATFORD CITY, NORTH DAKOTA 58854

## SPECIAL MEETING

**AGENDA**  
May 13, 2015 @ **5:30PM**

**PLANNING COMMISSION**  
Heritage Room in City Hall

- **Call to Order**
- 1. Subdivision Final Plat submitted by Mychal Gorden for Stenehjem Holdings, LLC. / Erik Stenehjem on property located Lots 8-11 Block 4 of Fox Hills Village Subdivision 22.57 acres, Watford City, McKenzie County, ND.
- **Adjournment**



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Becky O'Neill  
Planning Assistant



# Final Plat Application

Fox Hills Village Lots 8-11



Subdivision Final Plat - Fox Hills Village Lots 8-11 / Block 4

**DIVISION OF LAND / PLANNING APPLICATION**

**CITY OF WATFORD CITY**

PO Box 494 / 213 2nd St NE Watford City, ND 58854

APPLICATION TYPE	DATE FILED: <u>4-8-15</u>	APPLICATION NUMBER:
SUBDIVISION PRELIMINARY MAP	PROCESSED BY: <u>MW</u>	PLANNING AND ZONING: <u>4-27-15</u>
<b>SUBDIVISION FINAL MAP</b>	FEE:	CITY COUNCIL: <u>5-4-15</u>
SIMPLE LOT SPLIT	RECEIPT #:	SECTION / TOWNSHIP / RANGE:
LARGE PARCEL MAP PRELIMINARY	RELATED CASE FILES:	FINAL ACTION LETTER ISSUED DATE:

- LARGE PARCEL MAP FINAL
- PARCEL MAP SUBSEQUENT
- PARCEL MAP NON-SUBSEQUENT
- FAMILY CEMETERY DESIGNATION
- AGRICULTURAL EXEMPTION

PROPERTY OWNER: Stenehjem Holdings, LLC

APPLICANT: Erik Stenehjem

*CORRESPONDENCE FOR THIS APPLICATION SHOULD BE ADDRESSED TO:*

NAME: Mychal Gorden

PHONE: 928-230-9876

ADDRESS: PO Box 2346

CITY: Watford City STATE: ND ZIP CODE: 58854

EMAIL: mychal@mychalgordendesign.com

ASSESSOR'S PARCEL NUMBER(S): \_\_\_\_\_

LEGAL DESCRIPTION: Lots 8-11, Block 4, Fox Hills Village

PROPERTY ADDRESS AND NEAREST CROSS STREETS: Fox Hills Parkway

GROSS/NET ACREAGE: 22.57 NA NUMBER OF LOTS: 4 ZONING: R4 & C1

DESCRIBE THE METHOD OF PROVIDING WATER & SEWER: City Water & Sewer from Fox Hills SID project currently under construction

ARE ANY WAIVERS OR VARIANCES REQUIRED TO SUPPORT THIS APPLICATION?: \_\_\_\_\_

(IF YES, ATTACH A JUSTIFICATION LETTER DESCRIBING SUCH WAIVERS OR VARIANCES). WAIVERS AND VARIANCES SHOULD BE DISCUSSED WITH PLANNING DEPARTMENT'S STAFF PRIOR TO FILING ANY REQUIRED APPLICATION.

(I, We), the undersigned swear and say that (I am, We are) the owner(s) of record on the tax rolls of the property involved in this application, or (am, are) otherwise qualified to initiate this application under WATFORD CITY CODE; that the information on the plans and drawings attached hereto, and all of the statements and answers contained herein are in all respects true and correct to the best of my knowledge and belief, and the undersigned understands that this application must be complete and accurate before a hearing can be conducted. (I, We) also authorize the City of Watford City and its designee, to enter the premises of the property subject to this application for the purposes of gathering information for the purpose of advising the public of the proposed application.

Property Owner (Signature): 

Property Owner (Print): Erik Stenehjem

Property Owner (Signature): \_\_\_\_\_

**SURVEYOR / ENGINEER INFORMATION** (Place Surveyor Stamp in Open Area)

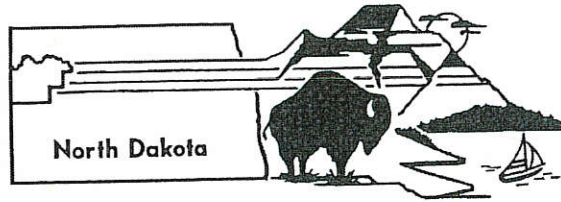
NAME: Steven Rude, PLS LICENSE NO. LS-6261

ADDRESS: 103 1st Ave. West, Suite 300

CITY: Dickinson STATE: ND ZIP: 58601

PHONE: 701-225-9636

FAX/Email: 701-225-9616



**AFFIDAVIT TO ACCOMPANY CITY OF WATFORD CITY  
DIVISION OF LAND APPLICATION**

AP#: Lots 8-11, Block 4, Fox Hills Village

Application/Owner: Erik Stenehjelm / Stenehjelm Holdings, LLC

In the State of ND, County of McKenzie,

I/We Erik Stenehjelm

I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County/Watford City related to the applicable map application type as follows:

(Check Appropriate Map Type)

       Subdivision of Land Preliminary Map

  X   Subdivision of Land Final Map

       Parcel Map

[Signature]  
(Signature)

\_\_\_\_\_  
(Signature)

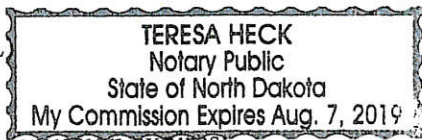
Erik Stenehjelm, Partner  
(Printed name & title)

\_\_\_\_\_  
(Printed name & title)

I, Teresa Heck, a Notary Public of the County and State aforesaid, hereby certify that Erik Stenehjelm personally known to me to be the affiant in the foregoing affidavit, personally appeared before me this day and having been by me duly sworn deposes and says that the facts set forth in the above affidavit are true and correct.

Witness my hand and official seal this the 8<sup>th</sup> day of April, 2015.

(SEAL)



My Commission expires.  
\_\_\_\_/\_\_\_\_/\_\_\_\_

[Signature]  
Notary Public

State of: North Dakota  
County of: McKenzie

