

CITY OF WATFORD CITY  
CITY COUNCIL MEETING  
March 5, 2024

Minutes of the regular City Council meeting held on March 5, 2024 at 6:00 p.m. at City Hall. Present were Council Members Kenny Liebel, Lance Renville, Matt Beard, Steve Sanford, and Chelsea Bulzomi. Absent was Mayor Riely and Council Member Bethany Devlin. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and City Attorney Wyatt Voll. President Liebel called the meeting to order with the Pledge of Allegiance.

Council Member Bulzomi moved to approve the March 5, 2024 meeting agenda, as presented. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meeting held February 5, 2024. Motion seconded by Council Member Bulzomi and carried unanimously.

Sara Fitzpatrick gave an update on the Roughrider Center.

Travis Rodenhizer gave an update on the Fox Hills Golf Course.

Assistant Chief Lass gave an update on the police department and requested to transfer \$5000 from the PD Equipment Fund to the PD Advertising Fund for additional employment marketing.

Council Member Sanford moved to transfer \$5000 from the PD Equipment Fund to the PD Advertising Fund. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Bulzomi, Renville, Sanford, and Liebel.

Council Member Beard joined the meeting at 6:10 p.m.

Council Member Sanford moved to approve a painting project at the Law Enforcement Facility and recommended Chief Wellen get approval from the Law Enforcement Facility JPA Board. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Bulzomi, Beard, and Liebel; nays: none.

Council Member Sanford moved to approve the 2024 Long X Arts Foundation Lease Agreement. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Beard, Renville, Sanford, Bulzomi, and Liebel; nays: none.

Council Member Sanford moved to approve the 2024 Pioneer Museum Lease Termination. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Bulzomi, Sanford, Renville, Liebel, and Beard; nays: none.

Council Member Sanford moved to approve the quotes from Johnson Controls totaling \$22,900 (Compressor Replacement and Data Room 3 Ton Split) and use GPT funds to pay for the two projects. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Beard, Liebel, and Bulzomi; nays: none.

Council Member Sanford moved to approve the pool filtration replacement quote from Associated Pool Builders, Inc. in the amount of \$55,097.34 + freight and use GPT funds to pay for the replacement project. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Liebel, Sanford, Renville, Bulzomi, and Beard; nays: none.

Council Member Sanford moved to approve the Amended McKenzie County Ambulance Service Housing Agreement. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Bulzomi, Liebel, Sanford, Renville, and Beard; nays: none.

Council Member Sanford moved to approve Amended Resolution 2024-06 Resolution to Transfer Real Property. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Beard, Liebel, Sanford, Renville, and Bulzomi; nays: none.

Council Member Beard moved to approve the First Reading of an Ordinance Amending Section 6-521 of Article 5 of Chapter 6 - Relating to Age Identification. Motion seconded by Council Member Renville and carried unanimously.

Council Member Beard moved to approve the First Reading of an Ordinance Amending Section 9-407 of Article 4 of Chapter 9 - Relating to Misrepresentation of Age - Obligations of Licensee. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Beard moved to approve the Second Reading on Ordinance #650 Repealing Section 9-106 of Article 1 of Chapter 9 - Regarding Interference with Officers. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Renville, Sanford, Bulzomi, Liebel, and Beard; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #651 Repealing Section 1-406 of Article 4 of Chapter 1 - Regarding Obstructing a Public Official Prohibited. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Renville, Beard, Bulzomi, Liebel, and Sanford; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #652 Repealing Section 4-505 of Article 5 of Chapter 4 - Regarding Unlawful to Hinder Department. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Liebel, Sanford, Beard, Bulzomi, and Renville; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #653 Repealing Section 9-103 of Article 1 of Chapter 9 - Regarding Criminal Contempt. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Bulzomi, Beard, Liebel, Sanford, and Renville; nays: none.

Council Member Beard moved to approve a quote from Safe Fleet Waste & Recycling in the amount of \$68,936.99 for Garbage Truck Cameras and GIS Software. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Renville, Sanford, Beard, Bulzomi, and Liebel; nays: none.

Council Member Beard moved to approve the Roughrider Fund Business Expansion Forgivable Loan for Mabes Flower Market in the amount of \$20,000 for spa and storage room construction. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Liebel, Bulzomi, Beard, and Renville; nays: none.

Council Member Beard moved to approve the Roughrider Fund Flex Pace Local Match Grant Interest Buydown for Elite Cabinets & Building Supply LLC/JJT in the amount of \$107,692.29 over 300 months. BND will administer the funds and the scoring grid amount with no deduction for previous applications. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Liebel, Bulzomi, Renville, Sanford, and Beard; nays: none.

Council Member Renville moved to approve the purchase of a Trimble for the Engineering Department in the amount of \$5,969.20. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Beard, Sanford, Renville, Liebel, and Bulzomi; nays: none.

Council Member Bulzomi moved to approve the annual step increases for: Jason Faller C-11; Terry Nate Jeffries E-8; LeAnne Voll J-4. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Bulzomi moved to approve transferring the 2024 Pioneer Museum budget allocation of \$16,100 to the Long X Arts Foundation to be used for staffing at the Long X Visitors Center. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Sanford, Beard, Liebel, Bulzomi, and Renville; nays: none.

Council Member Bulzomi moved to approve the quote from Dean Anderson, Inc. in the amount of \$6675 for a new furnace at the golf course clubhouse. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Bulzomi, Sanford, Renville, Beard, and Liebel; nays: none.

Council Member Bulzomi moved to approve the installation of a new boiler system and water heater upgrade at the Fire Hall in an amount not to exceed \$125,000, funds will be paid out of the CIP Fund. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Renville, Beard, Liebel, Bulzomi, and Sanford; nays: none.

Council Member Bulzomi moved to approve Change Order 1 from Strata Corporation (3<sup>rd</sup> Avenue Reconstruction Lighting) in the amount of \$57,450. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Liebel, Bulzomi, Beard, and Renville; nays: none.

Council Member Bulzomi moved to approve the following Fox Hills Golf Course Policies and Procedures: 101 Retail Pricing; 102 Employee Discount; 103 Use of the Course by Employees; 104 Youth Golf Cost. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Beard, Sanford, Liebel, Renville, and Bulzomi; nays: none.

Council Member Bulzomi moved to approve the February GPT allocations totaling \$1,625,000: 1000 General Operating \$561,666.67; 2010 Road Fund \$196,666.67; 2080 Cemetery \$5,000; 2240 RRC

Operating \$90,000.; 2245 Fox Hills Golf Course \$66,250.; 2290 Vehicle Replacement Fund \$18,916.67; 2260 Fire Truck Replacement \$0; 2310 Vector & Weed \$8,333.33; 3010 G.O. Hwy Bonds \$4,750.; 3050 Oil & Gas Bonds \$10,916.67; 3075 RRC Bond \$541,666.67; 4005 Capital Improvement \$0; 5020 Sewer Bonds \$120,833.33. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Liebel, Sanford, Beard, Bulzomi, and Renville; nays: none.

Council Member Bulzomi moved to reinvest two investments that are maturing in March for 1 year (\$1,000,000 Water Enterprise Fund and \$1,000,000 General Fund). Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Bulzomi, Renville, Beard, Liebel, and Sanford; nays: none.

Council Member Bulzomi moved to approve the Rough Rider Center Naming Rights Agreement. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Beard, Bulzomi, Liebel, Renville, and Sanford; nays: none.

Council Member Bulzomi moved to approve the City of Arnegard Planning Services Agreement and approved a rate of \$100/hour. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Liebel, Bulzomi, Renville, and Beard; nays: none.

Council Member Sanford moved to approve the Grass Maintenance Agreement between City of Watford City and Landscape Elements ND, LLC. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Renville, Liebel, Sanford, Beard, and Bulzomi; nays: none.

Council Member Beard moved to approve the Borrow License between City of Watford City and Franz Construction, Inc. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Sanford, Beard, Bulzomi, Renville, and Liebel; nays: none.

Council Member Sanford moved to approve Pay Application #12 submitted by Construction Engineers, Inc. (Watford City New Public Works Facility) in the amount of \$468,995. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Bulzomi, Sanford, Liebel, Beard, and Renville; nays: none.

Council Member Bulzomi moved to advertise for the Hunters Run Repair and Completion Phase 1 project. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Sanford moved to approve the Management Agreement with Williston Vector Control District No. 1 – Aerial Pesticide Application. Motion seconded by Council Member Beard and carried unanimously.

Council Member Beard moved to approve the acceptance of the Technical Skills Training Grant for TrainND NW Floor Hand Certification Restart. Motion seconded by Council Member Renville and carried unanimously.

Council Member Bulzomi moved to recommend that the mayor sign a Letter of Support for Watford City Economic Development Corporation's application to the North Dakota Department of Commerce Regional Workforce Impact Grant to market project WOWC (Workforce Opportunity Watford City). Motion seconded by Council Member Sanford and carried unanimously.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Bulzomi and carried unanimously. Aflac \$5,752.94; BCBS of North Dakota \$91,463.00; EFTPS \$123,391.19; Nationwide Financial \$1,978.49; Nationwide Retirement Solutions \$5,180.65; ND Fraternal Order of Police \$411.51; NDPERS-Def Comp \$8,038.00; NDPERS – Retirement \$68,914.97; Payroll \$343,648.29; Symetra Life Insurance \$1,307.84; TASC \$5,707.12; Wolf Run Village Inc. \$500.00; Acushnet Company \$1,456.17; AgTerra Technologies \$35.00; Armor Interactive \$1,699.50; Associated Pool Builders \$12,002.42; Axon Enterprise \$495.00; Badge Frame \$37.00; Balco Uniform \$2,088.17; Bank of North Dakota \$297,787.50; BEK Consulting \$5,367.50; Black Mountain Software \$2,175.00; Brady's Towing & Recovery \$525.00; BSN Sports LLC \$8,279.98; C&D Water Services \$160.50; Cascade Glass & Signs \$2,575.00; Christopher Malone \$95.84; CIM Sanitary Tech \$6,500.00; Cimco Refrigeration \$8,639.42; City of Watford City \$988.84; CivicPlus LLC \$2,016.00; Club Caddie \$1,650.00; Code Red Towing \$275.00; Cole Papers \$1,261.18; Community Products \$19,957.00; Construction Engineers \$468,995.00; Core & Main \$30,126.19; Craig Paulson \$250.00; Craig's Small Engine Repair \$399.99; Dakota Back & Neck \$120.00; Dakota Business Solutions \$235.99; Darrington Snow Removal \$195.00; Dean Anderson \$1,256.00; Defense Technology \$40.47; Division of Narva Enterprises \$10,400.00; Ecolab \$267.30; Ecolab Pest Elim \$270.00; Elite Cabinets & Building \$321.98; Extreme Cleaning \$2,810.00; Farmers Union Oil \$21,682.20; Fast Initial Response Systems \$1,179.48; Fastenal \$2,823.30; FedEx \$9.57; First International Insurance \$2,015.00; Frontier Precision \$5,953.50; Galls \$40.00; Garmann Trucking \$620.00; Glock Professional \$250.00; GM Appliance & Repair \$20,000.00; GrayBar \$170.87; Guardian Fleet Safety \$24,563.02; Hansen Diesel & Automotive \$2,638.22; Hawkeye Oil Field Supply \$42.65; Hawkins \$90.00; Heggen Equipment \$490.81; Hill Enterprises \$671.70; Home of Economy \$100.93; Hovex \$4,510.00; IACP \$125.00; Information Technology Dept. \$4,651.05; Jack & Jill \$24.76; Jeff Weiskircher \$299.42; JJ Electric \$145.00; John E Reid & Associates \$450.00; JP Morgan Chase Bank \$9,024.13; Kiesler Police Supply \$2,699.34; KLJ Engineering \$1,925.50; KO Safety Services \$150.00; Kotana Communications \$712.25; Kully Supply \$2,157.34; Lund Oil \$7,128.98; Marco Technologies \$2,505.43; Matt Hooper \$299.04; McKenzie County Landfill \$21,961.15; McKenzie County Water Resource \$109,009.22; McKenzie Electric \$7,564.00; Meuchel Enterprises \$669.72; Michael Todd & Company \$1,052.06; Minot Automotive Center \$1,842.57; MDU \$27,918.40; MTI Distributing \$21,899.19; MVTL Laboratories \$3,390.00; NAVSURFWARCENDIV Crane \$900.00; National Tactical Officers \$646.00; NCL of Wisconsin \$567.79; ND Secretary of State \$36.00; ND Workforce Safety & Insurance \$23,533.71; North Dakota Highway Patrol \$566.85; Northern Truck Equipment \$6,210.60; OK Implement

\$4,129.05; OK Tire Stores \$374.20; Olympic Sales \$875.11; One Call Concepts \$42.55; Oscar Knudtson \$160.06; Petty Cash \$375.34; Pipe Detectives \$17,343.50; Point CPA \$200.00; Pro Auto Body \$50.00; Quadient Leasing \$500.00; Ramada Bismarck Hotel \$160.00; Record Keepers \$17.50; Relentless LLC DBA Desert Snow \$699.00; Reservation Telephone \$3,946.57; Rhandy Teves \$94.00; Rough Rider Center \$44,862.39; Share Corporation \$1,193.44; Sign Solutions \$10,393.90; Snow-Wheel System \$67.00; Stephanie Packer \$319.00; Streicher's \$670.14; Swanson & Warcup LTD \$507.50; Swanston Equipment \$2,969.84; The Corner Post \$53.24; TigerTough \$934.00; Tony Carmichael \$727.90; Travis Rodenhizer \$624.38; UPS \$226.03; Valli Information \$1,030.81; Van Diest Supply \$18,500.00; Verizon Connect \$19.19; Verizon Wireless \$3,310.25; Watford City Park District \$2,509.82; Watford City Rotary Club \$400.00; WEX Bank \$2,431.65; Wolf Run Village I \$35,047.61; Wolf Run Village II \$9,952.39; Young at Heart Club \$10,000.00.

The next regularly scheduled City Council meeting will be on Monday, April 1, 2024 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:07 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

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Peni Peterson, City Auditor

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Philip K. Riely, Mayor