

CITY OF WATFORD CITY
CITY COUNCIL MEETING
June 5, 2023

Minutes of the regular City Council meeting held on June 5, 2023 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Bethany Devlin, Matt Beard, Steve Sanford, and Chelsea Bulzomi.. Absent was Kenny Liebel and Lance Renville. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and City Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Council Member Sanford moved to approve the June 5, 2023 meeting agenda, as presented. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meetings held May 1 and May 23, 2023. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Beard moved to renew the annual Liquor and Beer Licenses, Adjacent Room License, Growler License, Outdoor Dining Area License, and Sunday Alcoholic Beverage License as submitted for July 1, 2023 thru June 30, 2024 for the following applicants: Long X Bottle Shop; Coborn's, Inc.; Red Barn Liquor, LLC, Watford City Hospitality Group, LLC (The Watford Hotel); South Park Extended Stay; The Inn at Hunters Run; Six Shooters, LLC (Outlaws' Bar & Grill); Six Shooters, LLC (Stonehome Brewery); Six Shooters, LLC (JL Beers); Six Shooters, LLC (The Foxhole); Six Shooters, LLC (Slow Ride); Tokyo Steak Seafood Sushi House; D & M's Office; Watford City Bar, Inc.; American Legion Club; and WC Parks & Recreation Foundation. Motion seconded by Council Member Sanford and carried unanimously.

Sara Fitzpatrick gave an update on the Roughrider Center.

Travis Rodenhizer and Tony Carmichael gave an update on the Fox Hills Golf Course.

Chief Wellen gave an update on the police department.

Council Member Beard moved to approve the Memorandum of Understanding between McKenzie County and City of Watford City regarding the McKenzie County Fair. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Sanford, Bulzomi, and Beard; nays: none.

Council Member Devlin moved to approve the Memorandum of Understanding between McKenzie County Public School District #1 and City of Watford City regarding School Resource Officer. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Bulzomi, Devlin, Beard, and Sanford; nays: none.

Council Member Bulzomi moved to approve the purchase of an enclosed trailer in an amount up to \$20,000 and to utilize the donated funds the police department received for the purchase of an ATV. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Devlin, Bulzomi, and Beard; nays: none.

Council Member Sanford moved to approve the June 15th retirement of K9 Kilo to Officer Jon Davis, pending a signed release and waiver at no cost. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Beard, Devlin, Bulzomi, and Sanford; nays: none.

Council Member Beard moved to approve the Business Start Up Grants for Aligned Chiropractic (\$20,000) and Escape Beauty (\$20,000). Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Bulzomi, Devlin, Beard, and Sanford; nays: none.

Council Member Beard moved to approve the Enhancement Grants in the amount of \$3,000 each for McKenzie County Tourism (Main Street Summit); McKenzie County Tourism (What to do in Watford City video); Long X Visitor Center; and Watford City Boys Basketball Camp. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Beard, Devlin, Bulzomi; nays: none.

Council Member Beard moved to approve the Licensed Child Care Renewal Grant Application submitted by Janice Clifford in the amount of \$900. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Beard, Sanford, Devlin, and Bulzomi; nays: none.

Council Member Beard moved to approve the Build Grant Application submitted by Here4Care, LLC DBA Home Instead in the amount of \$10,000. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Devlin, Sanford, Bulzomi, and Beard; nays: none.

Council Member Devlin moved to approve the Annual Step Increases for: Brianna Chaffee I-4; Logan Carns K-1; Matthew Earl H-2. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devin moved to approve the Fox Hills Golf Course marketing and promotion budget request in the amount of \$13,000. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Beard, Devlin, Sanford, and Bulzomi; nays: none.

Council Member Devlin moved to approve the Rough Rider Center marketing and promotion budget request in the amount of \$15,000 and to be paid out of the Occupancy Tax Fund. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Bulzomi, Sanford, Beard, and Devlin; nays: none.

Council Member Bulzomi moved to approve the committee appointments as recommended by Mayor Riely: Kira Noll - Lodging Tax - 4-year term to expire 06/30/2027; Olivia Dwyer - McKenzie County Library Board - 3-year term to expire 6/30/26; Sam Huebner - Planning & Zoning - 5-year term to expire 6/30/2028; Kathy Skarda - Vector Control Board - 2-year term to expire 6/30/2025; Marco Pelton - Vector Control Board - 2-year term to expire 6/30/2025; Josh Bean - Vector Control Board - 2-year term to expire 6/30/2025. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Devlin moved to approve the May GPT allocations totaling \$1,691,913.34: 1000 General Operating \$520,883.33; 1002 Budget Stabilization Fund \$0; 2010 Road Fund \$0; 2240 RRC

Operating \$76,333.33; 2245 Fox Hills Golf Course \$41,666.67; 2290 Vehicle Replacement Fund \$0; 2310 Vector & Weed \$8,333.33; 3010 G.O. Hwy Bonds \$4,882.92; 3050 Oil & Gas Bonds \$10,647.09; 3075 RRC Bond \$600,000; 4005 Capital Improvement \$0; 4039 Golf Course Expansion \$0; 4040 Public Works Facility \$333,333.33; 5020 Sewer Bonds \$95,833.33. Also approved the following cash transfers: \$4,000,000 for the CIP Fund 4005 to Public Works Facility 4040 and \$60,207 from Emergency Fund 2060 to Road Fund 2010. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Devlin, Bulzomi, and Sanford; nays: Beard.

Council Member Devlin moved to approve Task Order No. WC 23-02 from Brosz Engineering (Rough Rider Center ADA Parking Addition) in the amount of \$35,000. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Bulzomi, Devlin, and Sanford; nays: Beard.

Council Member Beard moved to approve Task Order No. WC 23-01 from Brosz Engineering (10th Ave NE Reconstruction & Wetland Mitigation) in the amount not to exceed \$129,245. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Sanford, Bulzomi, and Beard; nays: none.

Council Member Bulzomi moved to approve the 3-year Customer Support Agreement between the Rough Rider Center and Cimco in the annual amount of \$50,308. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Beard, Bulzomi, and Devlin; nays: none.

Council Member Beard moved to approve Pay Application #3 submitted by Construction Engineers, Inc. (Watford City New Public Works Facility) in the amount of \$790,571.80. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Bulzomi, Sanford, Devlin, and Beard; nays: none.

Council Member Beard moved to approve Change Order #2 submitted by Construction Engineers, Inc. (Watford City New Public Works Facility) in the amount of \$9,490. Motion seconded by Council Member Devlin and carried by the following roll call vote: Sanford, Beard, Bulzomi, and Devlin; nays: none.

Council Member Beard moved to approve Change Order #3 submitted by Construction Engineers, Inc. (Watford City New Public Works Facility) in the amount of \$7,119. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Sanford, Bulzomi, and Beard; nays: none.

Council Member Devlin moved to approve Resolution 2023-09 Resolution Setting Bond for City Auditor. Motion seconded by Council Member Sanford and carried by the following roll call vote: Beard, Sanford, Devlin, and Bulzomi; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Bulzomi and carried unanimously. AFLAC \$5,094.44; BCBS of ND \$91,256.47; EFTPS

\$129,017.84; Nationwide Financial \$1,625.44; Nationwide Retirement Solutions \$4,668.09; ND Fraternal Order of Police \$483.80; NDPERS-Def Comp \$8,940.00; NDPERS-Retirement \$63,478.19; Payroll \$348,550.16; Symetra Life Insurance \$1,221.53; TASC \$6,295.85; Wolf Run Village Inc. \$500.00; Accusource \$454.15; Acushnet Company \$5,842.50; Addie Magnuson \$334.00; AgTerra Technologies \$35.00; Angel's Wish \$1,200.00; Armor Interactive \$18,067.17; Badlands Occupational Testing \$38.00; Bag, LLC \$450.00; Balco Uniform \$318.70; Bank of North Dakota \$139,310.65; BEK Consulting \$20,034.98; Border States Electric \$2,158.76; Brady's Towing & Recovery \$1,050.00; Brightly Software \$10,752.08; Brock White \$174.06; Buttons by Fish \$21.00; C&D Water Services \$70.00; C'Mon Inn of Fargo \$86.40; Callaway \$7,120.21; Carquest Auto Parts \$65.60; CDW Government \$556.81; CIM Sanitary Tech \$5,000.00; City of Watford City \$417.83; Club Caddie \$5,150.00; Cole Papers \$364.46; Construction Engineers \$790,571.80; Core & Main \$2,584.56; Dakota Business Solutions \$129.95; Daniel Barry \$53.74; Davis Equipment Corp \$48,145.00; Dean Anderson, Inc \$540.00; Ecolab \$110.56; Expressway Suites - Bismarck \$176.40; Extreme Cleaning \$625.00; Family Crisis Shelter \$1,344.07; Farmers Union \$14,288.58; Fastenal \$192.28; FedEx \$6.82; First International Insurance \$310.00; Flexible Pipe Tools & Equipment \$780.20; Galls \$204.99; Gooseneck Implement \$614.64; Greg's Welding \$880.08; Guardian Fleet Safety \$100,905.76; Hansen Diesel & Automotive \$1,337.04; Hawkeye Oil Field Supply \$283.99; Hawkins \$4,353.98; Here4Care, LLC \$10,000.00; High RPM, LLC \$874.57; Hill Enterprises \$627.44; Hillsboro Inn \$1,823.28; Holiday Inn – Fargo \$448.00; Home of Economy \$519.98; Hurley Enterprises \$170.01; IDI \$5.25; Indian Hill Electric \$3,134.32; Information Technology Dept \$5,156.45; Interstate All Battery \$66.72; Jack & Jill \$131.95; Jeffrey Jensen \$1,114.42; Johnson Controls \$6,827.00; JP Morgan Chase Bank \$4,258.70; KO Safety Services \$1,154.44; Kotana Communications \$1,522.00; La Quinta by Wyndham Bismarck \$288.00; Landscape Elements ND, LLC \$27,781.50; Law Enforcement \$425.00; Lucas Enterprises LLC \$372.60; Lund Oil \$2,142.66; Marco Technologies \$1,931.31; McKennett Forsberg & Voll \$21,462.32; McKenzie County Ambulance \$11,343.71; McKenzie County Farmer \$506.50; McKenzie County Healthcare Systems \$1,459.87; McKenzie County Landfill \$20,216.30; McKenzie County School \$13,513.71; McKenzie County Water Resource \$96,350.80; McKenzie Electric \$6,996.00; Meuchel Enterprises \$43.96; Midstates Wireless \$2,593.61; Modern Machine Works \$1,130.00; Montana Dakota Utilities \$19,164.10; MTI Distributing \$5,368.51; MVTL Laboratories \$1,019.70; ND Office of State Tax Commissioner \$10,360.53; Northern Pump & Compression \$19.90; OK Tire Stores \$40.16; One Call Concepts \$97.70; Owl, Inc. \$1,728.00; Paramount Real Estate \$107.24; Patricia Aipperspach \$1,500.00; Petty Cash \$398.05; Plaisted Companies \$11,379.72; POST Board \$25.00; Prairie Home Services \$40,189.00; Pro Auto Body \$2,489.28; Quadient Finance \$500.00; R&R Specialties \$8,359.50; Ramada Bismarck Hotel \$352.80; Ramkota Hotel – Bismarck \$88.20; RDO Trust \$38,047.88; Record Keepers \$17.50; Reinders \$9,866.14; Reservation Telephone \$5,942.55; Roosevelt Place Hotel \$88.20; Rough Rider Center \$26,794.94; Roughrider Industries \$75.78; Schock's Safe & Lock \$1,359.70; Silver Springs \$523.21; Sirchie Acquisition Company \$452.68; Six Shooters \$593.39; Stephanie Packer \$36.00; Steve Dube Construction \$75,350.00; Superior Tech Products \$8,830.00; Supreme International \$2,103.17; Swana \$245.00; Swanson & Warcup LTD \$2,310.00; Swanston Equipment \$324.67; Taylor Made Golf Company \$3,768.00; The Huntington National Bank \$10,435.00; The Tessman Company \$8,572.55; The Title Team \$447,802.29; Tire-Rama Glendive \$1,100.00; Titanium Plumbing \$3,765.07; TY Wall System LLC \$5,880.00; UPS

\$245.05; Valli Information \$947.21; Van Diest Supply \$30,056.25; Vanguard Appraisals \$9,125.00; Verizon Connect \$19.19; Verizon Wireless \$3,455.26; Versatile Vehicles \$690.11; Visa \$8,156.36; Wallwork Truck Center \$219.07; Watford City After Grad Party \$2,000.00; Watford City Airport Authority \$5,200.00; Watford City Park District \$813,868.52; Watford City Veterinary Clinic \$1,583.28; WEX Bank \$2,361.66; Williston Roofing Company \$50.00; Wolf Run Village I \$25,104.19; Wolf Run Village II \$19,895.81; Workforce Solutions \$285.00.

The next regularly scheduled City Council meeting will be on Monday, July 10, 2023 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:12 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, City Auditor

Philip K. Riely, Mayor