

CITY OF WATFORD CITY
CITY COUNCIL MEETING
May 1, 2023

Minutes of the regular City Council meeting held on May 1, 2023 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Bethany Devlin, Kenny Liebel, Steve Sanford, Chelsea Bulzomi, and Lance Renville. Absent was Matt Beard. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and City Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Council Member Liebel moved to approve the May 1, 2023 agenda, as presented. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Devlin moved to approve the minutes of the city council meetings held April 3 and April 11, 2023. Motion seconded by Council Member Liebel and carried unanimously.

Jessica Everman, Homefest Committee, was present to request the closure of main street from 3:00 p.m. Friday, July 14 – 1:00 a.m. Sunday, July 16th, and to allow alcohol on the street from 5:00 p.m. – 1:00 a.m. Friday, July 14th and 12:00 p.m. – 1:00 a.m. Saturday, July 15th for Homefest.

Council Member Renville moved to approve the main street closure and to allow alcohol during the requested times for Homefest July 14 and 15th. Motion seconded by Council Member Bulzomi and carried unanimously.

Rita Olson, City Assessor, presented an Application for Abatement or Refund of Taxes #4543 submitted by The Crossings at Watford City, LLC requesting a decrease of \$279,820 on their 2022 total true and full value, parcel 82-23-11700.

City Council Member Liebel moved to approve the Application for Abatement or Refund of Taxes #4543 for The Crossings at Watford City, LLC decreasing the 2022 total true and full value from \$382,700 to \$102,880. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Devlin, Sanford, Bulzomi, Renville, and Liebel; nays: none.

Sara Fitzpatrick gave an update on the Roughrider Center.

Travis Rodenhizer and Tony Carmichael gave an update on the Fox Hills Golf Course.

Chief Wellen gave an update on the police department.

Council Member Sanford moved to approve the placement and location of the Long X sculpture, walking path, and gateway signs at the Long X Visitor Center. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Renville, Sanford, Liebel, Bulzomi, and Devlin; nays: none.

Council Member Bulzomi moved to approve the recommendation Rough Rider Committee meeting held April 21, 2023 approving a Community Build Grant request from the Watford City Park District

in the amount of \$800,000 for upgrades to the Sunshine Park and the McKenzie County Athletic Park Cal Ripken/girls fastpitch fields. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Devlin, Bulzomi, Liebel, and Renville; nays: none.

Council Member Bulzomi moved to approve the following Roughrider Fund Enhancement Grants: Watford City After Graduation Party \$2,000, High School Murals \$2,000, Watford City Cultural Fair \$3,000, and Alexander Old Settlers \$2,500. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Liebel, Sanford, Devlin, Renville, and Bulzomi; nays: none.

Council Member Bulzomi moved to approve the Community Build Grant in the amount of \$20,000 for Ribfest 2023 with the understanding that this grant is not automatically renewable, and receipts will need to be turned in for reimbursement from the grant. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Liebel, Devlin, Sanford, Bulzomi, and Renville; nays: none.

Council Member Renville moved to approve the purchase of a Zamboni Laser Leveling System from R & R Specialties of Wisconsin, Inc in the amount of \$33,438. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Liebel, Devlin, Bulzomi, Renville, and Sanford; nays: none.

Council Member Devlin moved to offer employment to Shannon Wellen for the 3rd SRO position at Category G, Step 4, start date to be determined. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devlin moved to approve the City Administrator Job Description and City Administrator Moen's annual contract and salary increase from \$145,000 to \$160,000, effective May 1, 2023. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Bulzomi, Sanford, Devlin, Liebel, and Renville; nays: none.

Council Member Devlin moved to approve the following reinvestments: \$1,000,000 from the General Fund for 6 months and \$1,000,000 from the Roughrider Fund operating fund for 3 or 4 months, depending on the best rates at time of renewal. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devlin moved to approve the quote from Winn Construction for concrete work at Fox Hills Golf Course in the amount not to exceed \$96,032. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Renville, Sanford, Liebel, Bulzomi, and Devlin; nays: none.

Council Member Devlin moved to approve a 5-year contract with Brightly SmartGov and the first-year payment of \$30,753, with the funds to be paid out of the General Fund. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Liebel, Bulzomi, Devlin, and Renville; nays: none.

Council Member Devlin moved to approve the 2023 Arbor Day Proclamation. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Devlin moved to approve the April GPT allocations totaling \$1,691,913.34: 1000 General Operating \$520,883.33; 1002 Budget Stabilization Fund \$0; 2010 Road Fund \$0; 2240 RRC Operating \$76,333.33; 2245 Fox Hills Golf Course \$41,666.67; 2290 Vehicle Replacement Fund \$0; 2310 Vector & Weed \$8,333.33; 3010 G.O. Hwy Bonds \$4,882.92; 3050 Oil & Gas Bonds \$10,647.09; 3075 RRC Bond \$600,000; 4005 Capital Improvement \$0; 4039 Golf Course Expansion \$0; 4040 Public Works Facility \$333,333.33; 5020 Sewer Bonds \$95,833.33. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Liebel, Sanford, Devlin, Bulzomi, and Renville; nays: none.

Council Member Liebel moved to release the Public Infrastructure Performance Bond # 65399132 in the amount of \$40,245 submitted by Arlon Franz (Laydown Yard). Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Renville, Liebel, Sanford, Devlin, and Bulzomi; nays: none.

Council Member Sanford moved to approve Pay Application #2 submitted by Construction Engineers, Inc. (Watford City New Public Works Facility) in the amount of \$259,313.80. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Devlin, Liebel, Bulzomi, and Renville; nays: none.

Council Member Sanford moved to approve Task Order No. 4 submitted by Bartlett & West, Inc. (West Elevated Tank Maintenance – Construction Phase Services) in the amount not to exceed \$9,500. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Sanford, Renville, Bulzomi, and Devlin; nays: none.

Council Member Sanford moved to approve the draft Borrow License Agreement between Terry & Diane Gariety and Martin Construction, Inc. to extract borrow materials comprised of top soil and other fill dirt and materials underneath the top soil. Motion allows City Attorney Voll and Supervisor of Public Works Smith to approve a final version of the agreement. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Sanford, Renville, Bulzomi, Liebel, and Devlin; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Liebel and carried unanimously. BCBS of ND \$84,834.10; EFTPS \$116,394.01; Nationwide Financial \$1,633.97; Nationwide Retirement Solutions \$4,701.75; ND Fraternal Order of Police \$483.80; NDPERS-Def Comp \$8,890.00; Office of State Tax Commissioner \$20,353.72; Payroll \$315,242.45; Symetra Life Insurance \$1,201.21; TASC \$6,295.84; Wolf Run Village Inc. \$500.00; 701 Clean \$525.00; Acme Tools \$380.00; Acushnet Company \$1,237.35; Advanced Elements \$8,606.83; Affordable Tree Service \$12,250.00; AgTerra Technologies \$35.00; Andrew Langowski \$84.00; Armor Interactive \$12,139.85; Astro Chem Service \$160.00; Badlands Gymnastics \$3,000.00; Badlands Occupational Testing \$38.00; Bailey Swanson \$125.00; Balco Uniform \$1,7310.00; Bank of North Dakota \$139,310.65; BEK Consulting \$5,038.06; Border States Electric

\$369.06; Brady's Towing & Recovery \$975.00; Bridgestone Golf \$3,088.63; Brosz Engineering \$215.00; Buttons by Fish \$300.00; C&D Water Services \$87.25; Callaway \$35,246.49; Canad Inns \$176.40; CDW Government \$3,009.48; CIM Sanitary Tech \$5,000.00; Cimco Refrigeration \$5,823.07; City of Watford City \$418.64; CivicPlus LLC \$1,198.00; Club Caddie \$1,000.00; Code Red Towing \$200.00; Cole Papers \$337.07; Consolidated Electrical \$436.42; Consolidated Engineers \$259,313.80; Daniel Barry \$84.00; Darrington Snow Removal \$375.00; Ecolab \$260.56; Emblem Enterprises \$560.85; Expressway Suites - Bismarck \$529.20; Family Crisis Shelter \$1,398.77; Farmers Union \$24,056.20; Fastenal \$1,089.82; FedEx \$15.22; Feed My Starving Children \$3,000.00; First International Insurance \$552.00; Galls \$121.49; Gateway Chevrolet \$51,204.13; Gem City Motors \$5,102.41; Grassy Butte Community Park \$2,500.00; Greg's Welding \$1,797.27; H2I Group \$1,800.00; Hach Company \$1,465.11; Hansen Diesel & Automotive \$826.02; Hawkins \$2,746.64; Heggen Equipment \$899.45; High RPM, LLC \$1,307.55; Hill Enterprises \$632.87; Home of Economy \$529.99; ICON Architectural \$16,089.19; IDI \$16.75; Information Technology Dept \$5,156.45; J Custom Electric \$4,121.78; Jack & Jill \$11.16; Jake Walters \$49.94; Jesse Wellen \$17.50; Johnson Controls \$32,100.00; JP Morgan Chase Bank \$7,420.05; Kiesler Police Supply \$4,717.50; KLJ Engineering \$41,069.25; KO Safety Services \$80.00; Kotana Communications \$225.00; Lund Oil \$2,819.02; Marco Technologies \$1,931.31; McKennett Forsberg & Voll \$19,388.75; McKenzie County Auditor \$1,425.00; McKenzie County Farmer \$993.30; McKenzie County Healthcare Systems \$1,146.60; McKenzie County Landfill \$20,315.30; McKenzie County Water Resource \$107,792.14; McKenzie Electric \$7,204.00; Meuchel Enterprises \$8.49; Midstates Wireless \$435.00; Minot Automotive Center \$58,147.00; Montana Dakota Utilities \$21,313.97; MTI Distributing \$2,939.63; MVTL Laboratories \$2,238.50; NDAAO-Carla Broadland \$530.00; ND Dept. of Environmental Quality \$503.16; ND Dept. of Transportation \$1,639.99; ND Office of State Tax Commissioner \$647.51; ND Public Finance Authority \$2,958,547.92; ND Safety Council \$683.50; ND Secretary of State \$36.00; ND State Radio Communications \$503.00; NDPOA Working Committee on Drugs \$20.00; Nelson International \$594.00; Northland Truck Sales \$204,650.00; Northwest Pipe Fittings \$1,468.56; OK Implement \$2,516.16; OK Tire Stores \$35.00; Olympic Sales \$34,330.04; One Call Concepts \$16.55; P&W Golf Supply \$367.57; Paige Johnson \$278.23; Player Development Products \$1,246.25; Prairie Wind Services \$1,425.00; Pro Auto Body \$479.00; Pukka \$1,111.68; RDO Trust \$3,662.55; Red Rock Ford \$600.00; Reservation Telephone \$2,847.21; Rough Rider Center \$35,320.10; Roughrider Industries \$275.00; Schmitz-Holmstrom \$1,500.00; Stephanie Packer \$84.00; Streicher's \$2,604.90; Supreme International \$1,407.20; Swanson & Warcup LTD \$3,672.50; Swanston Equipment \$3,422.76; TForce Freight \$1,797.23; The Corner Post \$126.93; The Tessman Company \$14,293.30; The Title Team \$50,000.00; Tire-Rama Glendive \$1,235.00; Titanium Plumbing \$956.31; Traffic Control Corp \$1,251.14; TY Wall System LLC \$6,900.00; Uline \$383.48; UPS \$139.23; Valli Information \$951.72; Verizon Connect \$19.19; Verizon Wireless \$3,424.74; Watford City Airport Authority \$55,200.00; Watford City Golf Club \$20,000.00; Watford City High School After Prom Committee \$3,000.00; Watford City Park District \$3,313.52; Watford City Veterinary Clinic \$300.00; WEX Bank \$2,227.90; Wingate by Wyndham Bismarck \$793.80; Wolf Run Village I \$222,236.64; Wolf Run Village II \$17,131.46.

The next regularly scheduled City Council meeting will be on Monday, June 5, 2023 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:40 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, City Auditor

Philip K. Riely, Mayor