

CITY OF WATFORD CITY
CITY COUNCIL MEETING
April 3, 2023

Minutes of the regular City Council meeting held on April 3, 2023 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Bethany Devlin, Kenny Liebel, Matt Beard, Steve Sanford, Chelsea Bulzomi, and Lance Renville. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and City Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Our special guest for tonight's council meeting was Evan Jacobson who was chosen the "Mayor for the Day" from Mrs. Brickner's 3rd grade class. Mayor Jacobson shared with the city council members his essay which earned him the title as "Mayor for the Day".

Council Member Beard moved to approve the April 3, 2023 agenda, as presented. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Liebel moved to approve the minutes of the city council meetings held March 6 and March 21, 2023 with a correction to the March 6th minutes regarding the Chamber request to hold Rib Fest at the RRC. Minutes should reflect it was not a unanimous vote but carried with Liebel voting nay. Motion seconded by Council Member Devlin and carried unanimously.

Aiden Pelton presented an update from the WCHS Student Ambassador program.

Sara Fitzpatrick gave an update on the Roughrider Center.

Travis Rodenhizer and Tony Carmichael gave an update on the Fox Hills Golf Course.

Chief Wellen gave an update on the police department.

Council Member Sanford moved to approve the recommendations from the Planning Commission meeting held March 27, 2023. Approved: Land Use Application – Zone Change Application submitted by Hansen Diesel & Automotive and a Division of Land Application – Minor Plat for Simple Lot Split submitted by WC 16, LLC. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Sanford, Liebel, Devlin, Bulzomi, and Renville; nays: none.

Council Member Sanford moved to approve Invoice #10 from Steve Dube Construction (Long X Visitors Center Remodel Project) in the amount of \$40,000. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Liebel, Devlin, Beard, Bulzomi, and Renville; nays: none.

Council Member Beard moved to approve Task Order #9 from Steve Dube Construction in the amount of \$11,815. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Bulzomi, Sanford, Liebel, Devlin, Renville, and Beard; nays: none.

Council Member Renville moved to approve Task Orders 11 & 12 from Steve Dube Construction in an amount not to exceed \$5000 and based on time and materials. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Renville, Sanford, Beard, Devlin, Liebel, and Bulzomi; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #602 Amending Chapter XVI - relating to Reservation Telephone Cooperative General Communication and Cable Television. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Bulzomi, Liebel, Sanford, Beard, Renville, and Devlin; nays: none.

Council Member Beard moved to allow Enhancement Grant Applications until the end of the year, or until the fund balance has been depleted, as recommended by the Rough Rider Committee. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devlin moved to approve the annual step increases for: Kaitlyn Swearson K-1; Daniel Barry G-1; Amanda Eisenschenk J-7; Andrew Eisenschenk F-7; Steve Williams E-10; Sam Forstie F-1. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Liebel moved to hire for an additional Community Service Officer to be placed at the Rough Rider Center. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Beard, Renville, Devlin, Liebel, and Bulzomi; nays: none.

Council Member Liebel moved to approve the Airport Authority request to use their 2022 budget allocation of \$50,000 in 2023 as it did not get used in 2022. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Renville, Sanford, Devlin, Liebel, and Bulzomi; nays: none.

Council member Devlin moved to approve the Golf Course Jr. Golf Program requests totaling \$23,043.53. Funds will be paid with donations that were made to the Junior Golf Program. Motion seconded by Renville and carried by the following roll call vote: ayes: Liebel, Sanford, Beard, Devlin, Renville, and Bulzomi; nays: none.

Council Member Devlin moved to approve the Lodging Tax request submitted by the Long X Visitor Center/Pioneer Gift shop in the amount of \$3,750 and to deny the McKenzie County Tourism request in the amount of \$1,500. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Renville, Devlin, Beard, Bulzomi, Liebel, and Sanford; nays: none.

Council member Sanford moved to recommend Mayor Riely sign the Letter of Support regarding Judgeship No. 3 Vacancy NW Judicial District. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Devlin moved to approve the March GPT allocations totaling \$1,691,913.34: 1000 General Operating \$520,883.33; 1002 Budget Stabilization Fund \$0; 2010 Road Fund \$0; 2240 RRC Operating \$76,333.33; 2245 Fox Hills Golf Course \$41,666.67; 2290 Vehicle Replacement Fund \$0; 2310 Vector & Weed \$8,333.33; 3010 G.O. Hwy Bonds \$4,882.92; 3050 Oil & Gas Bonds \$10,647.09; 3075 RRC Bond \$600,000; 4005 Capital Improvement \$0; 4039 Golf Course Expansion

\$0; 4040 Public Works Facility \$333,333.33; 5020 Sewer Bonds \$95,833.33. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Beard, Devlin, Liebel, Sanford, Bulzomi, and Renville; nays: none.

Council Member Devlin moved to approve the following reinvestments at the best rate available: Roughrider Fund 2399 \$1,000,000 six-month investment; 2015 SID Bonds 3090 \$1,000,000 one-year investment. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Bulzomi, Beard, Liebel, Devlin, Renville, and Sanford; nays: none.

Council Member Liebel moved to approve the draft 2021 audited financial statements completed by Schmitz-Holmstrom, CPA and to authorize City Finance Director to work with the audit firm to make and accept any necessary edits needed for the final audit. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Bulzomi, Devlin, Liebel, Sanford, Beard, and Renville; nays: none.

Council Member Beard moved to approve the Quit Claim Deed between the City of Watford City and Wolf Run Village, Inc for real property located in McKenzie County, North Dakota: Lot 4 & 5, Block 1, Matrix Subdivision, City of Watford City. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Renville, Bulzomi, Devlin, Liebel, and Beard; nays: none.

Council Member Bulzomi moved to approve Change Order No. 001 from ICON Architectural Group, LLC (Watford City New Public Works Facility) in the amount of \$330,813. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Beard, Devlin, Sanford, Renville, Bulzomi, and Liebel; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Renville and carried unanimously. AFLAC \$5,732.46; BCBS of ND \$85,205.90; EFTPS \$118,131.26; Nationwide Financial \$1,558.23; Nationwide Retirement Solutions \$4,634.44; ND Fraternal Order of Police \$483.80; NDPERS-Def Comp \$8,865.00; Payroll \$316,577.31; Symetra Life Insurance \$1,200.69; TASC \$6,295.84; Wolf Run Village Inc. \$500.00; Acushnet Company \$4,834.22; Advanced Elements \$2,325.00; Agri Industries \$2,029.50; AgTerra Technologies \$35.00; Andrew Eisenschenk \$38.50; Andrew Langowski \$94.50; Auto Equipment Experts \$254.50; Armor Interactive \$10,639.85; Astro Chem Service \$25.00; Badlands Hardware \$187.90; Badlands Hydrovac \$960.00; Balco Uniform \$2,014.55; BDT Mechanical \$2,545.75; Best Western Plus \$213.20; Border States Electric \$479.54; Brady Gustafson \$285.50; Brady's Towing & Recovery \$2,356.62; Buds Pump Service \$5,200.00; C&D Water Services \$78.75; Callaway \$4,904.23; Carquest Auto Parts \$228.36; Cascade Glass & Signs \$64,025.00; CDW Government \$3,473.61; CIM Sanitary Tech \$7,500.00; Cimco Refrigeration \$946.05; City of Watford City \$417.42; CMC Design \$450.20; Code Red Towing \$820.00; Cole Papers \$830.00; Comfort Inn & Suites – Minot \$529.20; Comfort Inn – Dickinson \$351.60; Core & Main \$888.86; Curtis Coffman \$56.00; Dakota Back & Neck \$480.00; Dakota Fence \$62.05; Darrington Snow Removal \$250.00; Division of Narva Enterprises \$4835.00; Dylan Bostic \$265.00; Ecolab \$260.56; Expressway Suites - Bismarck \$529.20; Family Crisis Shelter \$2,753.66; Fargo Glass & Paint \$3,321.00; Farmers Union

\$16,187.57; Fastenal \$801.35; FedEx \$275.34; Flexible Pipe Tools & Equipment \$718.50; Full Swing Golf \$4,399.00; Galls \$407.60; Garmann Trucking \$2,537.50; Gooseneck Implement \$153.00; Grainger \$633.80; Greg's Welding \$859.70; Hansen Diesel & Automotive \$379.71; Hawkins \$110.00; Heggen Equipment \$31,429.61; High RPM, LLC \$1,384.59; Hill Enterprises \$500.86; Holling – IT Trucking \$840.00; Hovex \$2,400.00; IDI \$14.50; Indian Hill Electric \$350.00; Information Technology Dept \$5,168.35; International Assoc. for property \$610.00; Interstate All Battery Center \$196.11; J Custom Electric \$2,513.51; Jack & Jill \$64.77; Jonathan Davis \$285.50; JP Morgan Chase Bank \$1,937.12; Justin Soleim \$202.70; Kiesler Police Supply \$1,988.96; KLJ Engineering \$45,808.75; KO Safety Services \$365.76; Kotana Communications \$375.90; La Quinta by Wyndham Bismarck \$480.00; Language Link \$9.29; Logan Carns \$88.08; Long X Arts Foundation \$1,500.00; Lund Oil \$1,647.39; Marco Technologies \$1,931.31; Matt Hooper \$626.87; Matthew Earl \$104.46; McKennett Forsberg & Voll \$13,158.77; McKenzie County Healthcare Systems \$329,770.27; McKenzie County Landfill \$17,702.25; McKenzie County Water Resource \$94,527.02; McKenzie Electric \$7,062.00; Microception \$1,800.00; Modern Machine Works \$120.00; Montana Dakota Utilities \$24,572.14; MTI Distributing \$88,656.53; MVTL Laboratories \$2,028.40; National Business Furniture \$5,933.75; ND Office of State Tax Commissioner \$51.04; Nelson Contracting \$1,620.00; Northern Improvement \$610.00; Northern Pump & Compression \$473.40; OK Implement \$2,242.51; OK Tire Stores \$329.97; Olympic Sales \$1,107.74; One Call Concepts \$22.30; PING \$11,520.78; Positive Promotions \$1,398.19; Prairie Home Services \$80,835.00; Quadient Leasing \$134.22; Quality Flow Systems \$1,093.00; Record Keepers \$27.50; Reservation Telephone \$3,015.34; Rough Rider Center \$28,801.11; Roughrider Industries \$18,560.00; Save the Maah Daah Hey \$2,500.00; Schmitz-Holmstrom \$2,000.00; Starion Bond Service \$174,731.25; Steve Dube Construction \$40,000.00; Suds Laundry \$31.60; Superior Tech Products \$4,310.00; Supreme International \$8,491.15; Swanson & Warcup LTD \$175.00; Swanston Equipment \$15,557.30; The Elk River Nursery \$450.00; The Round-Up \$99.00; The Shed WC, LLC \$20,000.00; Theodore Roosevelt Expressway \$7,000.00; Tire-Rama Glendive \$984.00; Titanium Plumbing \$5,003.22; To Golf \$1,738.00; Traffic Control Corp \$488.00; Travis Rodenhizer \$574.37; Ty Trotter \$125.00; Tyler Uhlich \$86.01; Valli Information \$948.32; Verizon Connect \$19.19; Verizon Wireless \$3,484.22; Visa \$14,659.86; Vision West \$1,000.00; Wallwork Truck Center \$672.02; Watford City Park District \$4,659.06; Watford City Youth Basketball \$3,000.00; WEX Bank \$1,816.36; Williams County \$40,678.20; Wolf Run Village I \$11,317.78; Wolf Run Village II \$9,506.46; Young at Heart \$10,000.00. The next regularly scheduled City Council meeting will be on Monday, May 1, 2023 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:15 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, City Auditor

Philip K. Riely, Mayor