

CITY OF WATFORD CITY
CITY COUNCIL MEETING
March 6, 2023

Minutes of the regular City Council meeting held on March 6, 2023 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Bethany Devlin, Kenny Liebel, Matt Beard, Steve Sanford, Chelsea Bulzomi, and Lance Renville. Also present was City Auditor Peni Peterson, and City Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Council Member Liebel moved to approve the March 6, 2023 agenda, as presented. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Devlin moved to approve the minutes of the city council meeting held February 6, 2023 as presented. Motion seconded by Council Member Bulzomi and carried unanimously.

Rita Olson, City Assessor, presented Applications for Abatement or Refund of Taxes (4538 & 4539) submitted by Lorri & Mark Honstein.

Council Member Sanford moved to approve applications 4538 & 4539 submitted by Lorri & Mark Honstein. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Beard, Devlin, Liebel, Bulzomi, and Renville; nays: none.

Sara Fitzpatrick gave an update on the Roughrider Center.

Council Member Beard moved to approve Resolution 2023-03 Resolution to Sell Property to County (Pipe and Drape). Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Devlin, Sanford, Beard, Renville, Bulzomi, and Liebel; nays: none.

Chief Wellen gave an update on the police department.

Council Member Beard moved to approve the recommendations from the Planning Commission meeting held February 27, 2023. Approved: Land Use Application – Zone Change Application submitted by Long X Industrial Park Subdivision. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Bulzomi, Renville, Liebel, Beard, and Devlin; nays: none.

A request from the Watford City Chamber to hold Rib Fest at the Rough Rider Center parking lot was reviewed as the Chamber Board is considering moving the event from main street to the RRC parking lot. The Chamber Board will be holding an input meeting with Chamber members to discuss moving the event. After a discussion, Council Member Bulzomi moved to allow the Chamber to utilize the parking lot at the Rough Rider Center for Ribfest. Motion seconded by Council Member Beard and carried unanimously.

Council Member Sanford moved to recommend the Mayor sign a non-binding letter of intent to purchase property and to continue negotiations with Oasis Petroleum North America, LLC. Motion

seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Beard, Devlin, Sanford, Liebel, Renville, and Bulzomi; nays: none.

Council Member Sanford moved to approve the recommendation from the Building Committee to complete additional repairs at the Long X Visitors Center that have been discovered during the remodel project. Approval for Prairie Home Services to complete the scope of work in the amount of \$17,383. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Devlin, Liebel, Sanford, Bulzomi, Renville, and Beard; nays: none.

Council Member Beard moved to approve the Enhancement Grant Applications as recommended by the Rough Rider Committee totaling \$ 54,148. Carl E Rogen Legion Post 29 \$3,000; Save the Maah Daah Hey \$2,500; Friday Night Lights \$3,000; Trap, Neuter, Rescue Foundation \$1,200; Watford City Youth Basketball \$3,000; Badlands Gymnastics - Blast in the Badlands \$3,000; Welcome to Watford City baskets/bags \$2,448; Long X Arts Foundation - Art Gallery \$1,500; Long X Arts Foundation - Art in the Park \$2,500; Watford City After Prom Committee \$3,000; Rough Rider Center - Spring Carnival \$3,000; Watford City Golf Club Inc. \$3,000; Bakken Classic Jr Livestock Show \$3,000; Watford City Mobile Pack-Feed My Starving Children \$3,000; McKenzie County Heritage Association \$2,500.00; Watford City Area Chamber of Commerce - Homefest \$3,000; Watford City Area Chamber of Commerce - Ribfest \$3,000; Watford City Area Chamber of Commerce - Parade of Lights \$2,000; Watford City Area Chamber of Commerce - Chamber Fall Events \$1,000; Bakken Oil Ruch Ministry \$3,000; Grassy Butte Community Park \$2,500. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Liebel, Beard, Bulzomi, Renville, Devlin, and Sanford; nays: none.

Council Member Renville moved to approve the 5-year golf course equipment lease with MTI Distributing. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Beard, Devlin, Bulzomi, Liebel, and Renville; nays: none.

Council Member Renville moved to approve purchasing additional golf course equipment totaling \$82,790.20: Smithco XL roller \$26,145; Turfco topdresser \$20,750; Greens Groomer \$4,310; (3) John Deere Gators \$31,585.20. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Bulzomi, Beard, Sanford, Devlin, Renville, Liebel; nays: none.

Council Member Devlin moved to approve a step increase for Shaun Schatz from G-4 to G-5 and to keep his anniversary date as November 1st. Motion seconded by Council Member Renville and carried unanimously.

No action was taken on the K9 Handler salary and was referred back to the Personnel Committee.

Council Member Devlin moved to approve the seasonal golf course employees and their hourly wages, as recommended by the Personnel Committee. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Devlin moved to approve the Personnel Manual amendments: 201 Employment Categories; 202 Anniversary Date; 209 Performance Evaluation; 403 Work Week and Pay; 326

Flexible Spending Account (FSA). Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Beard, Devlin, Liebel, and Bulzomi; nays: none.

Council Member Devlin moved to approve the annual step increases for: LeAnne Voll J -3; Jason Faller C-10; Terry Nate Jeffries E-7. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Bulzomi moved to approve the First Reading on an Ordinance amending Chapter XVI - relating to Reservation Telephone Cooperative General Communication and Cable Television. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Liebel moved to approve Resolution 2023-05 – City Government Week. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Bulzomi, Devlin, Liebel, Renville, and Sanford; nays: none.

Council Member Liebel moved to approve Mayor Riely's appointment of Lance Renville to the Planning & Zoning Commission to fulfill an unexpired term until 6/30/2027. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Devlin moved to approve the City Audit Engagement Letter from Schmitz-Holstrom, CPA for the period ended December 31, 2021, 2022, and 2023. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Liebel moved to approve the February GPT allocations totaling \$1,691,913.34 and Budget Amendments: 1000 General Operating \$520,883.33; 1002 Budget Stabilization Fund \$0; 2010 Road Fund \$0; 2240 RRC Operating \$76,333.33; 2245 Fox Hills Golf Course \$41,666.67; 2290 Vehicle Replacement Fund \$0; 2310 Vector & Weed \$8,333.33; 3010 G.O. Hwy Bonds \$4,882.92; 3050 Oil & Gas Bonds \$10,647.09; 3075 RRC Bond \$600,000; 4005 Capital Improvement \$0; 4039 Golf Course Expansion \$0; 4040 Public Works Facility \$333,333.33; 5020 Sewer Bonds \$95,833.33. Budget Amendments: Vehicle Replacement 2290 \$(623,000); Road Fund 2010 \$623,000; Vehicle Replacement 2290 \$(623,000); Road Fund 2010 \$623,000; Golf Course Equipment Lease \$(125,717); Golf Equipment 2245 \$125,717; CIP to Golf Course Exp 4005 \$500,000. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Beard, Bulzomi, Sanford, Renville, and Liebel; nays: none.

Council Member Liebel moved to approve the following reinvestments: Water Fund 5010 \$4,000,000 one year investment; Water Tank Coating Fund 4060 \$100,000 one year investment; General Fund \$1,000,000 six month investment. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Bulzomi, Beard, Liebel, Devlin, Renville, and Sanford; nays: none.

Council Member Devlin moved to approve the JPA between The City of Watford City and McKenzie County Public Scholl District No. 1 on Wolf Run Village, Inc. Replat. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Beard, Sanford, Liebel, Devlin, Renville, and Bulzomi; nays: none.

Council Member Beard moved to approve Resolution 2023-04 Resolution to Cancel Special Assessments – Wolf Run Village, Inc. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Beard, Bulzomi, Devlin, Liebel, Renville, and Sanford; nays: none.

Council Member Beard moved to approve NDDOT Agreement to Install and Maintain Signing, Pavement Striping and Intersection Conflict Warning System – ND23/12th SE & ND23/ND 1806. Motion seconded by Council Member Devlin, Sanford, Beard, Liebel, Renville, and Bulzomi; nays: none.

Council Member Bulzomi moved to approve the Workforce Development Director to submit applications for the North Dakota Technical Skills Training Grant and the North Dakota Workforce Innovation Grant. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Devlin moved to approve the Garbage Service Agreement between City and McKenzie County (McKenzie County Ag Expo Facility). Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Renville, Sanford, Beard, Devlin, Bulzomi, and Liebel; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Renville and carried unanimously. AFLAC \$5,592.06; EFTPS \$113,526.71; Nationwide Financial \$1,566.76; Nationwide Retirement Solutions \$4,660.18; ND Fraternal Order of Police \$483.80; NDPERS-Def Comp \$8,825.00; Payroll \$305,811.07; Symetra Life Insurance \$1,200.70; TASC \$6,295.84; Wolf Run Village Inc. \$500.00; 4 Imprint \$57.61; Accusource \$347.05; Advanced Elements \$2,548.75; AgTerra Technologies \$35.00; Auto Equipment Experts \$254.50; Armor Interactive \$10,492.85; Badge Frame \$37.00; Badlands Area Safety Association \$300.00; Badlands Hardware \$193.99; Balco Uniform \$872.65; Barrett Pharmacy \$3.99; BEK Consulting \$13,182.68; Border States Electric \$74.02; Brad Tobler \$26.71; Brady's Towing & Recovery \$500.00; Brosz Engineering \$850.00; Buttons by Fish \$50.00; C&D Water Services \$70.00; Canad Inns Destination Center \$113.00; Cascade Glass & Signs \$33,824.50; Cellebrite \$3,850.00; CIM Sanitary Tech \$5,000.00; City of Watford City \$416.70; Code Red Towing \$600.00; Cole Papers \$463.64; Construction Engineers, Inc. \$434,556; Core & Main \$1,282.68; Dean Anderson \$1,500.00; Deans Distributing \$3,376.80; Dezurik, Inc \$142.73; Ecolab \$260.56; Edling Electric \$1,415.00; Family Crisis Shelter \$1,479.15; Fargo Glass & Paint \$7,486.00; Farmers Union \$21,401.93; Fastenal \$680.66; Fire Extinguishing Systems \$334.80; First International Insurance \$285.00; Galls \$317.83; Gateway Chevrolet \$82,300.00; Gem City Motors \$4,261.75; Grainger \$633.80; Greg's Welding \$688.94; H2I Group \$850.00; Hallie Johnsrud \$250.00; Hawkeye Oil Field Supply \$63.97; Hawkins \$110.00; Heggen Equipment \$34,808.53; High RPM, LLC \$2,392.93; Hill Enterprises \$585.37; Home of Economy \$304.95; ICON Architectural \$7,599.19; Information Technology Dept \$5,154.10; Jessica Christensen \$269.32; JJ Electric \$690.16; JP Morgan Chase Bank \$7,387.13; Justin Voll \$150.00; Kaitlyn Swearson \$40.00; Kiesler Police Supply \$2,640.00; Knife River Corporation \$5.85; KO Safety Services \$389.00; Kotana Communications \$75.00; Kyla Howl \$150.00; L-Tron Corporation \$410.00; Lund Oil \$2,100.06; Lynn & David Tweden \$13.10; Marco

Technologies \$1,931.31; Mark Anderson \$52.50; Mark Corrallo \$23.45; McCody Concrete Products \$887.38; McKennett Forsberg & Voll \$18,548.35; McKenzie County Ambulance \$9,596.00; McKenzie County Farmer \$1,391.62; McKenzie County GIS \$11,000.00; McKenzie County Healthcare Systems \$992.25; McKenzie County Landfill \$19,097.95; McKenzie County School \$6,096.00; McKenzie County Water Resource \$101,267.38; McKenzie Electric \$7,304.00; Meuchel Enterprises \$90.00; Montana Dakota Utilities \$22,288.08; Motorola Solutions \$5,745.00; MTI Distributing \$135.00; MVTL Laboratories \$3,091.79; Nathan Hill \$250.00; National Tactical Officers \$1,520.00; Navsurfwarcediv Crane \$900.00; ND Office of State Tax Commissioner \$102.08; ND Workforce Safety & Insurance \$33,691.64; Nick Liebel \$150.00; Northern Pump & Compression \$64.43; NOVA Fire Protection \$695.00; OK Implement \$3,852.21; OK Tire Stores \$116.94; Olympic Sales \$1,178.88; One Call Concepts \$26.75; Prairie Home Services \$5,975.00; Quadient Finance \$500.00; Quality Flow Systems \$2,733.65; Ramkota Hotel \$88.20; Ray O'Herron Co. \$1,375.00; RDO Trust \$2,998.39; Reservation Telephone \$3,044.53; Roosevelt Place Hotel \$93.50; Rough Rider Center \$40,624.54; Sanford Health \$931.00; Schmitz-Holmstrom \$1,000.00; Shaun Schatz \$31.50; Sign Solutions \$159.92; Streicher's \$667.00; Swanson & Warcup LTD \$1,257.50; Swanston Equipment \$9,752.06; TASC \$3,328.64; Tire-Rama \$2,419.00; Travis Rodenhizer \$340.21; UPS \$318.12; Valli Information \$928.15; Valtir, LLC \$1,796.32; Verizon Connect \$19.19; Verizon Wireless \$3,465.90; Wallwork Truck Center \$95.64; Watford City Park District \$10,819.53; Watford City Vet Clinic \$360.00; WEX Bank \$1,792.61; Wolf Run Village I \$97,153.14; Wolf Run Village II \$12,297.41.

The next regularly scheduled City Council meeting will be on Monday, April 3, 2023 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:39 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, City Auditor

Philip K. Riely, Mayor