

CITY OF WATFORD CITY
CITY COUNCIL MEETING
February 6, 2023

Minutes of the regular City Council meeting held on February 6, 2023 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Bethany Devlin, Steve Sanford, Chelsea Bulzomi, and Lance Renville. Absent: Kenny Liebel and Matt Beard. Also present was City Administrator Moen, City Auditor Peni Peterson, and City Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Council Member Bulzomi moved to approve the February 6, 2023 agenda, as presented. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meeting held January 4, 2023 as presented. Motion seconded by Council Member Renville and carried unanimously.

Sara Fitzpatrick gave an update on the Roughrider Center.

Chief Wellen gave an update on the police department.

Council Member Sanford moved to approve Resolution 2023-02 Resolution Destruction of Records. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Devlin, Bulzomi, and Renville; nays: none.

Council Member Sanford moved to approve the recommendations from the Planning Commission meeting held January 30, 2023. Approved: Land Use Application – Zone Change submitted by City of Watford City (Little Bison Subdivision First and Second Addition). Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Renville, Sanford, Devlin, and Bulzomi; nays: none.

Council Member Sanford moved to approve the proposal from Mowbray & Son, Inc (Rough Rider Center Boiler Venting) in the amount not to exceed \$142,190. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Bulzomi, Sanford, Renville, and Devlin; nays: none.

Council Member Sanford moved to purchase a Foley AccuMaster 653 Reel Grinder and Foley AccuPro 573 Auto Bedknife Grinder from MTI Distributing totaling \$79,699.75. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Renville, Sanford, Devlin, and Bulzomi; nays: none.

Council Member Sanford moved to approve a request for office furniture for the Economic Development Department in the amount of \$23,827.75 (city share \$15,645.55). Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Bulzomi, Devlin, and Renville; nays: none.

Council Member Bulzomi moved to approve the Roughrider Fund Business Startup and Expansion Grant application submitted by The Shed, LLC in the amount of \$20,000 to purchase signage and a dishwasher system. Approval is contingent on The Shed having a consultation with SBDC and providing a W-9. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Renville, Devlin, and Bulzomi; nays: none.

Council Member Devlin moved to approve an Offer Employment to Randle Toepfer for Marketing and Communications Coordinator at Category G, Step 0-2. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Devlin, and Bulzomi; nays: none.

Council Member Devlin moved to approve a step increase for Vawnita Best from E-2 to E-3, effective February 1, 2023. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Bulzomi, Sanford, and Devlin; nays: none.

Council Member Devlin moved to approve the annual step increases for: James Pittsley H-10; Meg Carter K-5; Sulleiman Mudi K-7; Yaw Wiredru K-7; Cody Kummer H-6; Justin Smith A-6; Anthony Ell G-5; Brady Gustafson H-3; Jeffery Jensen H-10. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devlin moved to publish the 2022 Statement of Accounts as required per NDCC 40-16-05. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devlin moved to approve purchasing Club Caddie software for the golf course in the annual amount of \$6800 with a one time set up fee of \$1000. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Devlin, Bulzomi, and Renville; nays: none.

Council Member Devlin moved to approve the Aero Spraying Service, Inc Authorization Application. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Devlin, Sanford, Bulzomi, and Renville; nays: none.

Council Member Devlin moved to approve the 2022 Final Budget Amendments. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Bulzomi, Sanford, Devlin, and Renville; nays: none.

2022 Final Budget Amendments

1000 GENERAL

Additional expenditures

Amend Budget from \$9,202,237.52 to \$11,282,845.51

1001 GPT

Additional expenditures

Amend Budget from \$21,010,800.00 to \$25,209,789.15

1010 POLICE UNIT FEES & DONATIONS

Additional expenditures
Amend Budget from \$54,000.00 to \$52,714.76

1020 FIRE UNIT FEES

Additional expenditures
Amend Budget from \$20,000.00 to \$-

1030 AMBULANCE UNIT FEES & GRANT PASS THROUGH

Additional expenditures
Amend Budget from \$20,000.00 to \$-

1040 PARK BOARD UNIT FEES

Additional expenditures
Amend Budget from \$20,000.00 to \$-

1050 SCHOOL UNIT FEES

Additional expenditures
Amend Budget from \$20,000.00 to \$-

2010 ROAD FUND

Additional expenditures
Amend Budget from \$1,769,879.00 to \$1,982,853.40

2080 CEMETERY

Additional expenditures
Amend Budget from \$148,026.00 to \$90,703.95

2100 LEASE OF LAW ENFORCEMENT FAC

Additional expenditures
Amend Budget from \$115,000.00 to \$125,423.35

2230 CITY IMPROVEMENTS FUND

Additional expenditures
Amend Budget from \$450,150.00 to \$303,342.12

2240 ROUGH RIDER CENTER

Additional expenditures
Amend Budget from \$1,153,484.64 to \$938,829.81

2245 FOX HILLS GOLF COURSE

Additional expenditures
Amend Budget from \$1,028,198.97 to \$1,195,451.89

2260 FIRE TRUCK REPLACEMENT FUND

Additional expenditures
Amend Budget from \$69,705.00 to \$30,879.46

2280 OCCUPANCY TAX
 Additional expenditures
 Amend Budget from \$202,500.00 to \$207,364.85

2285 RESTAURANT & LODGING TAX
 Additional expenditures
 Amend Budget from \$400,000.00 to \$292,801.96

2290 VEHICLE REPLACEMENT FUND
 Additional expenditures
 Amend Budget from \$450,000.00 to \$472,272.42

2295 FIRE DEPARTMENT BUILDING
 Additional expenditures
 Amend Budget from \$176,404.00 to \$176,507.56

2310 VECTOR & WEED CONTROL
 Additional expenditures
 Amend Budget from \$91,433.00 to \$52,447.73

2399 ROUGHRIDER FUND SALES TAX
 Additional expenditures
 Amend Budget from \$3,600,000.00 to \$3,578,177.31

3010 GENERAL OBLIGATION BOND 2013
 Additional expenditures
 Amend Budget from \$53,966.00 to \$54,373.75

3050 OIL & GAS REVENUE BOND 2013
 Additional expenditures
 Amend Budget from \$127,500.00 to \$131,490.00

3075 Series 2019 State Aid Refunding Bond
 Additional expenditures
 Amend Budget from \$6,477,500.00 to \$6,465,195.98

3080 SALES TAX REVENUE BONDS, SERIES 2015
 Additional expenditures
 Amend Budget from \$2,273,000.00 to \$2,268,683.34

3090 SPECIAL IMPROVEMENT BONDS, SERIES 2015
 Additional expenditures
 Amend Budget from \$1,878,562.00 to \$1,871,487.50

4005 Capital Improvement Projects
 Additional expenditures

Amend Budget from \$8,579,406.35 to \$6,161,811.68

4039 GOLF COURSE EXPANSION PROJECT

Additional expenditures

Amend Budget from \$325,000.00 to \$28,588.14

4040 PUBLIC WORKS FACILITY

Additional expenditures

Amend Budget from \$3,000,000.00 to \$845,805.00

4045 3RD AVE SW

Additional expenditures

Amend Budget from \$566,850.00 to \$228,344.02

4053 ND OUTDOOR HERITAGE FUND Long X Shared Use Path

Additional expenditures

Amend Budget from \$487,000.00 to \$205,558.84

4054 2020 ETA

Additional expenditures

Amend Budget from \$206,788.00 to \$450,083.62

4055 CHIP SEAL PROJECTS

Additional expenditures

Amend Budget from \$1,721,108.35 to \$1,680,509.45

4058 HUNTER'S RUN

Additional expenditures

Amend Budget from \$- to \$29,892.47

4059 FIRE HALL FACILITY

Additional expenditures

Amend Budget from \$175,000.00 to \$(51.76)

5010 WATER WORKS

Additional expenditures

Amend Budget from \$3,671,320.00 to \$2,179,804.48

5020 SEWER

Additional expenditures

Amend Budget from \$2,527,920.00 to \$2,501,396.83

5030 GARBAGE

Additional expenditures

Amend Budget from \$3,278,975.00 to \$1,011,455.36

Council Member Devlin moved to approve transferring \$1,300,000 from the General Fund to the Capital Improvement Fund. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Devlin, and Bulzomi; nays: none.

Council Member Devlin moved to approve the January GPT allocations totaling \$1,691,913.34 and 2023 Budget Amendments: 1000 General Operating \$520,883.33; 1002 Budget Stabilization Fund \$0; 2010 Road Fund \$0; 2240 RRC Operating \$76,333.33; 2245 Fox Hills Golf Course \$41,666.67; 2290 Vehicle Replacement Fund \$0; 2310 Vector & Weed \$8,333.33; 3010 G.O. Hwy Bonds \$4,882.92; 3050 Oil & Gas Bonds \$10,647.09; 3075 RRC Bond \$600,000; 4005 Capital Improvement \$0; 4039 Golf Course Expansion \$0; 4040 Public Works Facility \$333,333.33; 5020 Sewer Bonds \$95,833.33. 2023 Budget Amendments: RRC Bond – 3075-383000 \$2,700,000; General PD 1000-421000-245 (\$19,000); General PD 1000-421000-347 \$169,401.13. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Bulzomi, Sanford, Devlin, and Renville; nays: none.

Council Member Bulzomi moved to approve the Wolf Run Village, Inc Infrastructure Improvement, Maintenance and Warranty Agreement. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Renville, Bulzomi, Devlin, and Sanford; nays: none.

Council Member Renville moved to approve road Transfer Agreement #3 between the City of Watford City and McKenzie County (38th St NE/SE (4th Avenue NE to 5th Avenue SE)). Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Devlin, Bulzomi, and Renville; nays: none.

Council Member Sanford moved to approve the request from the Park District to assist with the demolition of a house located at 201 Park Ave W. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Bulzomi, Devlin, Renville, and Sanford; nays: none.

Council Member Devlin moved to approve the NDDOT 1806 Reconstruction Project (Project #SS-7-086(014)306, PCN – 21176). Approval is contingent on verification of the cemetery plat and that the project does not encroach Schafer Cemetery. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Renville, Sanford, Devlin, and Bulzomi; nays: none.

Council Member Devlin moved to approve the Applications for Abatement or Refund of Taxes (4521-4523) submitted by McKenzie County School District #1. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Devlin, Bulzomi, Renville, and Sanford; nays: none.

Council Member Sanford moved to approve the Application for Abatement or Refund of Taxes (4524) submitted by LT Development Group. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Renville, Sanford, Devlin, and Bulzomi; nays: none.

Council Member Devlin moved to approve the Applications for Abatement or Refund of Taxes (4525-4528) submitted by Wolf Run Village, Inc. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Bulzomi, Sanford, Devlin, and Bulzomi; nays: none.

Council Member Sanford moved to approve the Application for Abatement or Refund of Taxes (4529) submitted by McKenzie County Rural Water. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Bulzomi, and Devlin; nays: none.

Council Member Sanford moved to approve accepting the lowest bid (once they have been received) for the landscape project at the Long X Visitors Center. The project will be covered under the Outdoor Heritage Fund grant that the city received. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Bulzomi, and Devlin; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Renville and carried unanimously. AFLAC \$4,551.49; BCBS of ND \$79,562.70; EFTPS \$176,495.08; Nationwide Financial \$1,600.22; Nationwide Retirement Solutions \$4,862.87; ND Fraternal Order of Police \$467.10; NDPERS-Def Comp \$10,497.50; NDPERS – Retirement \$59,752.40; Payroll \$473,407.90; Symetra Life Insurance \$1,181.65; TASC \$9,443.76; Wolf Run Village Inc. \$500.00; 11th Ave Partners LLC \$7,866.00; Accusource \$144.65; Advanced Elements \$1,968.00; AgTerra Technologies \$35.00; Auto Equipment Experts \$254.50; Armor Interactive \$10,492.85; Badlands Hardware \$323.41; Badlands Occupational Testing \$318.00; Balco Uniform \$750.50; Bank of ND \$308,212.50; BEK Consulting \$13,182.68; Black Mountain Software \$23,411.00; Border States Electric \$70,200.41; Brady's Towing & Recovery \$825.00; Brandy Davis \$42.00; Bridgestone Golf \$359.28; Brosz Engineering \$1,155.00; Butler Machinery \$725.49; Buttons by Fish \$162.50; C&D Water Services \$61.50; Cascade Glass & Signs \$40,970.50; CDW Government \$1,754.94; Cellebrite \$5,169.00; CIM Sanitary Tech \$5,000.00; City of Watford City \$415.80; Cole Papers \$270.63; Colliers Securities \$700.00; Contract Hardware \$332.00; Core & Main \$2,979.17; Darrington Snow Removal \$1,000.00; Dean Anderson \$600.00; Defensive Edge Training \$1,650.00; Dimpled Darling Photography \$150.00; Ecolab \$260.56; Eyes By Design \$237.00; Farmers Union \$27,349.33; Fastenal \$385.00; FedEx \$49.16; Flexible Pipe Tools & Equipment \$1,175.00; Frontier Precision \$4,950.00; Galls \$1,040.45; Gooseneck Implement \$489.13; H2I Group \$480.00; Hansen Diesel & Automotive \$1,847.84; Hawkeye Oil Field Supply \$9.23; Hawkins \$110.00; Heggen Equipment \$1,379.53; High RPM, LLC \$748.40; Hill Enterprises \$753.66; Home of Economy \$79.99; Hovex \$4,925.00; Indian Hill Electric \$880.00; Information Technology Dept \$5,117.35; International Assoc. for Property \$65.00; International Assoc. of Chiefs of Police \$380.00; J Custom Electric \$1,610.00; Jack and Jill \$39.39; JJ Electric \$1,337.11; John Hutter Towing \$190.00; Jonathan Davis \$42.00; JP Morgan Chase Bank \$1,312.79; Kasseburg Canine Training \$8,500.00; Kiesler Police Supply \$3,223.80; Korey Lass \$125.00; Kotana Communications \$720.00; Kully Supply \$2,157.34; Language Link \$26.62; Lund Oil \$1,472.01; Madison Heights \$3,500.00; Marco Technologies \$1,931.31; Margaret Carter \$125.00; Matthew Earl \$21.00; McKennett Forsberg & Voll \$16,752.50; McKenzie County Auditor \$57,428.71; McKenzie County Farmer \$1,181.30; McKenzie County Healthcare Systems \$722.94; McKenzie County Landfill \$18,444.75; McKenzie County Treasurer \$984,646.08; McKenzie County Water Resource

\$91,783.88; McKenzie Electric \$6,628.00; Meuchel Enterprises \$26.08; Mid-States Organized Crime \$150.00; Montana Dakota Utilities \$28,733.68; MTI Distributing \$9,853.95; MVTL Laboratories \$2,051.41; Mystery Ink \$420.00; ND Chiefs of Police Association \$200.00; North Dakota Golf Association \$125.00; ND State Radio Communications \$360.00; Nelson International \$9,030.42; Northern Pump & Compression \$538.27; OK Implement \$2,040.04; OK Tire Stores \$323.86; Olympic Sales \$2,607.19; One Call Concepts \$30.65; Oscar Knudtson \$228.82; Owl, Inc. \$1,296.00; Patricia Aipperspach \$3,300.00; Prairie Home Services \$37,500.00; RDO Trust \$967.72; Record Keepers \$17.50; Reservation Telephone \$2,895.73; Roosevelt Inn & Suites \$7,500.00; Rough Rider Center \$39,092.37; Safeguard Business Systems \$73.52; Schmitz-Holmstrom \$9,000.00; Sanford Health Occupational \$115.00; Schock's Safe & Lock Service \$1,033.45; Shaun Schatz \$42.00; Sheepdog Guardian Consulting \$50.00; SP&E Inc. \$3,540.00; SRF Consulting Group \$791.82; Street Cop Training \$450.00; Steve Dube Construction \$40,000.00; Swanson & Warcup LTD \$875.00; Swanston Equipment \$2,675.49; Tecta America Dakotas \$1,626.62; Tenet \$135.53; The Round-Up \$99.00; Titanium Plumbing \$26,984.50; Tony Carmichael \$456.00; Towmaster \$2,818.37; Trittech Software Systems \$28,776.12; Uline \$572.58; Valli Information \$927.28; Verizon Connect \$19.19; Verizon Wireless \$3,345.26; Versatile Vehicles \$195.00; Visa \$1,023.41; Wallwork Truck Center \$1,038.86; Watford City Fire Department \$23,160.92; Watford City Park District \$4,948.43; Watford City Rotary Club \$426.00; WEX Bank \$1,654.04; Wolf Run Village I \$20,216.51; Wolf Run Village II \$17,472.13.

The next regularly scheduled City Council meeting will be on Monday, March 6, 2023 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 6:56 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, City Auditor

Philip K. Riely, Mayor