

CITY OF WATFORD CITY  
CITY COUNCIL MEETING  
December 6, 2021

Minutes of the regular City Council meeting held on December 6, 2021 at 6:00 p.m. at City Hall. Present were Council Members Kenny Liebel, Bethany Devlin, Heidi Brenna, Lindsay Veeder, and Steve Sanford. Absent was Mayor Riely and Matt Beard. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and City Attorney Wyatt Voll. Council Member Liebel called the meeting to order with the Pledge of Allegiance.

Council Member Devlin moved to approve the December 6, 2021 agenda as presented. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meetings held November 1 and 2, 2021, as presented. Motion seconded by Council Member Veeder and carried unanimously.

Terry Moe gave an update on Rough Rider Center events.

Chief Jesse Wellen gave an update on the police department.

Council Member Sanford moved to approve the Division of Land Application – Simple Lot Split submitted by Ace in the Hole Construction (Colt Floyd) with contingencies as defined in the Staff Report that was prepared by the Planning Department. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Brenna, Sanford, Liebel, Devlin, and Veeder; nays: none.

Council Member Sanford moved to approve the Division of Land Application – Simple Lot Split submitted by Alice Simonson Family Trust (Margaret Zubke) with contingencies as defined in the Staff Report that was prepared by the Planning Department. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Veeder, Devlin, Brenna, Sanford, and Liebel; nays: none.

Council Member Devlin moved to approve the Division of Land Application – Boundary Line Adjustment submitted by Abby Spalding with contingencies as defined in the Staff Report that was prepared by the Planning Department. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Devlin, Sanford, Liebel, Brenna, and Veeder; nays: none.

Council Member Sanford moved to approve the First Reading on an Ordinance Amending Section 6-501(12) of Article V of Chapter Six - Relating to Growler Definition. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Sanford moved to approve the First Reading on an Ordinance Amending Section 6-506(11)(6) of Article V of Chapter Six - Relating to Outdoor On Sale License. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Sanford moved to approve the First Reading on an Ordinance Amending Section 6-507 of Article V of Chapter Six - Relating to Location on Property of Licensed Premises. Motion seconded by Council Member Brenna and carried unanimously.

The Second Reading on Ordinance #585 was tabled.

City Council reviewed the Ordinance Meeting minutes from 12-01-202. It was the consensus of City Council to have City Staff review the current Building Permit Fee structure and present to the Ordinance Committee rate adjustments they feel would be appropriate.

Council Member Devlin moved to approve the updated Golf Course General Manager job description. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Devlin, Sanford, Brenna, Liebel, and Veeder; nays: none.

Council Member Devlin moved to approve the Offer of Employment to Tony Carmichael as Golf Course General Manager. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Veeder, Devlin, Sanford, Leibel, and Brenna; nays: none.

Council Member Devlin moved to approve the 2022 budget appropriations as recommended by the Lodging Tax Committee from their December 1, 2021 meeting. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Liebel, Sanford, Devlin, Veeder, and Brenna; nays: none.

Council Member Devlin moved to approve Mayor Riely to sign the letter addressed to the NDDOT requesting State Planning & Research funds to help fund the proposed Long Range Transportation and Future Land Use Plan report. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Sanford moved to approve Mayor Riely to sign the letter addressed to the NDDOT regarding ownership of the 2<sup>nd</sup> Ave SE Bridge. Motion seconded by Council Member Veeder and carried unanimously.

No action was taken on an Agreement with Architect - ICON Architectural Group, LLC – Amendment No. 1.

Council Member Devlin moved to approve moving forward with Construction Engineers, Inc as the Construction Manager At-Risk for the New Public Works Facility Project. Motion seconded by Council Member Sanford and carried unanimously.

No action was taken on the 3<sup>rd</sup> Ave Southwest Reconstruction Project – Request for Proposal for Engineering Services.

Council Member Devlin moved to approve the following November 2021 GPT Revenue Fund Transfers totaling \$964,946.92: 1000 General Fund \$120,333; 1002 Budget Stabilization Fund \$100,000; 2010 Road Fund \$88,000; 2240 RRC Operating \$12,000; 2290 PD Car Fund \$6,600; 3010 G.O. Hwy Bonds \$4,600; 3050 Oil & Gas Bonds \$10,800; 3075 RRC Bond \$497,992.71; 5020 Sewer

Bonds \$124,621.21. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Veeder, Brenna, Sanford, Devlin, and Liebel; nays: none.

Council Member Brenna moved to approve transferring \$250,000 from the General Fund (1000) to the Golf Course Fund (2245). Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Breann, Devlin, Liebel, and Veeder; nays: none.

Council Member Devlin moved to approve the Joint Powers Agreement between the McKenzie County Public School District No. 1 and the City of Watford City on the Transfer of Personal Property by Donation or Purchase – 4 Stationary Sports Hydrotherapy Whirlpool Tubs. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Sanford, Veeder, Devlin, Liebel, and Brenna; nays: none.

Council Member Devlin moved to approve the User Agreement between Fox Hills Golf Course, City of Watford City, and McKenzie County School District No. 1 – Golf Teams & Cross County Teams. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Liebel, Brenna, Sanford, Devlin, and Veeder; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Brenna and carried unanimously. Aflac \$3,804.72; Badlands Lodge #8 \$675.00; Blue Cross Blue Shield \$66,266.78; EFTPS \$104,345.47; Nationwide Financial \$1,680.87; Nationwide Retirement Solutions \$5,402.88; ND Fraternal Order of Police \$275.00; NDPERS-Def Comp \$5,627.58; NDPERS – Life \$974.76; NDPERS – Retirement \$52,222.42; Payroll \$280,259.93; Souris Valley Lodge #7 \$144.00; Symetra Life Insurance \$1,138.18; TASC \$5,676.44; Wolf Run Village Inc. \$750.00; Accusource \$52.29; Advanced Elements \$5,374.75; Agency MABU \$1,793.75; Agri Industries \$1,235.99; Agterra Technologies \$35.00; Andrew Eisenschenk \$66.50; Andrew Schatz \$122.50; Anova Family Health \$150.00; Armor Interactive \$12,015.56; ASDCO Construction Supply \$88.00; Badlands Hardware \$453.79; Baker Commodities \$35.00; BEK Consulting \$58,288.97; Blue Butte Aggregates \$1,602.84; Border States Electric Supply \$2,231.95; Brady's Towing & Recovery \$850.00; Brandy Davis \$2,111.00; Brosz Engineering \$17,937.50; Brownells \$27.99; Burian & Associates \$18,700.51; Butler Machinery \$954.00; C&D Water Services \$34.00; CIM Sanitary Tech \$5,000.00; City of Watford City \$415.30; City of Williston \$75.00; Code Red Towing \$200.00; Cole Papers \$450.61; Core & Main \$1,916.78; Country Inn & Suites \$324.70; Curtis Samuelson \$1,400.00; Daniel Barry \$45.50; Dawa Solutions \$120.00; Deans Distributing \$2,121.95; Dultmeier Sales \$3,427.82; Dustbusters Enterprises \$8,648.13; Ecolab \$104.30; Family Crisis Shelter \$7,185.71; Farmers Union \$12,488.84; Fast Initial Response Systems \$685.09; Fastenal Company \$3,746.98; FedEx \$13.36; Ferguson Waterworks \$226.13; Galls \$166.90; Greg's Welding \$7,111.86; Hansen Diesel & Automotive \$336.69; Hawkeye Oil Field Supply \$284.46; Hawkins \$60.00; Heggen Equipment \$179.57; Helena Chemical \$700.00; High RPM, LLC \$2,189.70; Hill Enterprises \$497.79; Hoss Rentals \$7,700.00; Hurley Enterprises \$170.00; Information Tech Dept \$4,827.60; International Code Council \$145.00; J Custom Electric \$3,672.53; J.P. Cooke Company \$69.00; JP Morgan Chase Bank \$2,514.42; Jesse Wellen \$162.50; Johnson Controls \$1,963.16; Jonathan Davis \$2,110.50; Knife River – North Central \$21,812.84; Korey Lass \$287.50; Kotana Communications \$125.25; Law Enforcement Systems \$192.00; Lund Oil Inc. \$2,895.41; McKennett

Law Firm \$15,668.75; McKenzie County Farmer \$544.00; McKenzie County Healthcare \$1,575.00; McKenzie County Landfill \$18,658.85; McKenzie County Water Resource \$95,804.49; McKenzie Electric \$7,980.00; Montana Dakota Utilities \$16,315.53; MTI Distributing \$2,223.66; MVTL Laboratories \$1,643.75; ND Dept. of Environmental Quality \$13.24; ND Public Finance Authority \$1,256,622.92; Northern Pump & Compression \$129.00; OK Implement \$1,406.37; OK Tire Stores \$100.50; Olympic Sales \$119.81; One Call Concepts \$133.75; Post Board \$45.00; Quality Flow Systems \$32,395.00; Reservation Telephone \$2,942.27; Rileighs Outdoor \$4,803.73; Rough Rider Center \$57,841.07; Roughrider Industries \$705.00; Schock's Safe Lock \$23.00; Schmitz-Holmstrom \$8,500.00; Six Shooters LLC \$9,488.32; Swanson & Warcup \$2,325.00; Swanston Equipment \$868.07; Tecta America Dakotas \$913.20; The Elk River Nursery \$1,270.00; The Radar Shop \$1,029.00; Tire-Rama Glendive \$4,068.64; Titanium Plumbing \$2,970.33; Tricorne Audio \$44,969.00; United Rentals \$1,954.24; UPS \$11.13; Valli Information \$55.00; Vanguard Appraisals \$1,160.00; Verizon Connect \$19.19; Verizon Wireless \$2,960.94; Visa \$3,814.39; Wallwork Truck Center \$450.56; Watford City Chamber of Commerce \$3,500.00; Watford City Fire Dept. \$20,012.78; Watford City Golf Club \$8,100.00; Watford City Veterinary Clinic \$710.12; Westlie Truck Center \$638.04; WEX Bank \$4,738.59; Wolf Run Village I \$28,000.00; Wolf Run Village II \$5,000.00.

The next regularly scheduled City Council meeting will be on Monday, January 3, 2022 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 6:57 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

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Peni Peterson, Auditor

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Philip K. Riely, Mayor