

CITY OF WATFORD CITY
CITY COUNCIL MEETING
June 7, 2021

Minutes of the regular City Council meeting held on June 7, 2021 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Kenny Liebel, Steve Sanford, Heidi Brenna, and Lindsay Veeder. Absent was Bethany Devlin and Matt Beard. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Council Member Sanford moved to approve the June 7, 2021 agenda as presented. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Liebel moved to approve the minutes of the city council meeting held May 3, 2021, as presented. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Sanford moved to renew the annual Liquor and Beer Licenses, Adjacent Room Licenses, Growler Licenses, and Sunday Alcoholic Beverage Permits as submitted for July 1, 2021 thru June 30, 2022 for the following applicants: Long X Bottle Shop; Coborn's, Inc.; Watford City Hospitality Group, LLC (The Watford Hotel); South Park Extended Stay; Six Shooters, LLC (Outlaws' Bar & Grill); Six Shooters, LLC (Stonehome Brewery); Six Shooters, LLC (JL Beers); Six Shooters, LLC (The Foxhole); Tokyo Steak Seafood Sushi House; D & M's Office; Watford City Bar, Inc.; American Legion Club; and Red Barn Liquors, LLC.. Motion seconded by Council Member Liebel and carried unanimously.

Warren Hovland was present to discuss skilled labor workforce in Watford City and McKenzie County.

Pat Bertagnolli, Rough Rider Center, gave an update on events held at the RRC during the month of May.

Chief of Police Wellen gave an update on the police department.

Council Member Liebel moved to approve the 2021 – 2022 SRO Memorandum of Understanding between the City of Watford City and McKenzie County School District #1. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Sanford, Brenna, Veeder, and Liebel; nays: none.

Council Member Brenna moved to approve the recommendations from the Planning Commission from their June 01, 2021 meeting. Approved the following: Division of Land Application – Simple Lot Split submitted by Phillip and Carla Mula; Division of Land Application – Simple Lot Split submitted by Terrance and Diane Gariety (Roseholm, LLC & Coulee Man, LLC). Motion seconded by Council Member Veeder and carried unanimously.

Council Member Brenna moved to approve the First Reading on an Ordinance Repealing and Reenacting Section 6-522 to Article 5 of Chapter VI - Relating to Restrictions on Access to Licensed

Premises by Persons Under 21 Years of Age. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Brenna moved to approve the First Reading on an Ordinance Amending Section 6-532 of Article V of Chapter VI - Relating to Attendance at Special Events with Alcoholic Beverage License Permit. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Brenna moved to approve the First Reading on an Ordinance Amending Section 9-406 of Article 4 of Chapter IX - Relating to Alcohol Related Offenses. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Brenna moved to approve the Second Reading on Ordinance #574 Amending Article XXX of Chapter XV - Relating to Subdivision Regulations. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Sanford, Liebel, Veeder, and Brenna; nays: none.

Council Member Brenna moved to approve the Second Reading on Ordinance #575 Amending Chapter XX- Watford City Municipal Airport Zoning Ordinance. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Veeder, Brenna, Sanford, and Liebel; nays: none.

Council Member Sanford moved to approve Mayor Riely's reappointments of Jesse Lawrence to the Planning and Zoning Commission for a 5-year term to expire June 30, 2026, and Brady Lund to the Lodging Tax Committee for a 4-year term to expire June 30, 2025. Also appointing Alyssa Quade to the McKenzie County Library Board for a 3-year term to expire June 30, 2024, and Eva Bertagnolli to the Planning and Zoning Commission to fulfil an unexpired 5-year term to expire June 30, 2023. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Sanford moved to approve the Scope of Work for GIS Consulting Services Phase 1 with Cinde Morris Design for \$1,250, to be billed on an hourly basis. Motion seconded by Council Member Liebel and carried by the following roll call vote: Veeder, Brenna, Liebel, and Sanford; nays: none.

No action was taken on the Agreement Between Owner and Engineer for Professional Services – Brosz Engineering, Inc.

Council Member Brenna moved to approve renaming Fund 1002 from GPT Surplus Fund to Budget Stabilization Fund and to adopt the following Budget Stabilization Fund Policy: The City of Watford City's Budget Stabilization Fund is dedicated to closing short to moderate cash flow gaps in municipal spending when revenues have decreased below budgeted levels; Gross Production Tax (GPT) revenues may be deposited into the fund monthly as recommended by City staff. GPT in the amount of up to \$100,000 per month may be deposited into the Budget Stabilization Fund; The City of Watford City may only use the funds by vote of the City Council. Uses of the funds may only be for payroll and other General Fund, Road Fund or Enterprise Fund(s) operating expenses. Funds may also be used for debt service required payments in sinking funds. Budget Stabilization funds may not be used for capital improvement projects; The Fund will have a cap of \$4,000,000. Motion seconded

by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Veeder, Liebel, and Brenna; nays: none.

Council Member Sanford moved to approve the following May 2021 GPT Revenue Fund Transfers totaling \$1,381,748.42: 3075 RRC Bond \$497,992.71; 3010 G.O. Hwy Bonds \$4,497.19; 3050 Oil & Gas Bonds \$10,625.31; 5020 Sewer Bonds \$124,621.21; 1000 General Fund \$525,000; 2010 Road Fund \$108,333.33; 2240 RRC Operating \$24,618.33; 2240 RRC Committed \$30,000; 2290 PD Car Fund \$5,666.66; 2310 Vector & Weed \$5,000; 2290 Vehicle Replacement Fund \$25,000; 1002 Budget Stabilization Fund \$20,393.68. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Liebel, Sanford, Brenna, and Veeder; nays: none.

Council Member Liebel moved to reinstate the 2020 3% COLA, that was rolled back in March of 2020, effective June 7, 2021. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Brenna, Veeder, and Liebel; nays: none.

Council Member Liebel moved to approve the Joint Powers Agreement Between the City of Watford City and McKenzie County – Mutual Interest in Crushed Asphalt Stockpile. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Sanford, Brenna, Veeder, and Liebel; nays: none.

Council Member Liebel moved to approve the city share of Invoice #M050521-1 from Sundre Sand & Gravel, Inc in the amount of \$23,032.50. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Sanford moved to set the July City Council meeting for Tuesday, July 6th at 6:00 p.m. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Sanford moved to call for a Public Hearing on August 2, 2021 to hear comment on a Petition to Vacate Right-of-Way Easement Application submitted by Mos Fitness, Inc (Located in Block 3 & 4 of Dahl's Addition). Motion seconded by Council Member Liebel and carried unanimously.

Council Member Sanford moved to approve Resolution 2021-03 Resolution Setting Bond for City Auditor. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Veeder, Brenna, Sanford, and Liebel; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Veeder and carried unanimously. AFLAC \$3,846.90; Blue Cross Blue Shield \$67,606.30; EFTPS \$99,086.11; Nationwide Financial \$1,665.88; Nationwide Retirement Solutions \$5,875.90; ND Fraternal Order of Police \$275.00; ND Job Service \$139.67; NDPERS (AT&BT) \$1,002.69; NDPERS-Retirement \$51,190.51; NDPERS-Def Comp \$5,522.58; Payroll \$262,794.62; Symetra Life Insurance \$1,103.63; TASC \$5,316.44; Wolf Run Village Inc. \$750.00; 3-D Specialties \$2,195.95; A&L Auto Repair \$150.00; Accusource \$1,139.52; Advanced Elements \$3,852.50; Agency MABU \$13,770.63; American Legion \$307.00; Andrew Eisenschenk \$125.00; Andrew Schatz \$252.00; Angel's Wish \$1,250.00; Armor Interactive \$11,923.27; ASDCO Construction

\$123.98; Axon Enterprise \$284.24; Badlands Hardware \$1,527.92; Badlands Occupational Testing \$266.00; Badlands Power Fuels \$10.00; Baker Commodities \$70.00; Bank of North Dakota \$435,987.61; Balco \$201.10; BEK Consulting \$6,993.50; Border States Electric Supply \$833.91; Brady's Towing & Recovery \$250.00; Brandy Davis \$74.00; Brosz Engineering \$8,536.80; Burian & Associates \$29,393.32; Buttons by Fish \$3,694.50; C&D Water Services \$93.50; Callaway \$936.90; Carson Arenas \$1,250.00; CIM Sanitary Tech \$5,000.00; City of Watford City \$414.34; Cole Papers \$550.26; Core & Main \$2,748.40; Craig's Small Engine Repair \$785.90; Darrington Snow Removal \$125.00; DAWA Solutions \$1,228.50; Dealers Electrical Supply \$1.38; Dean Anderson, Inc. \$5,560.00; Deans Distributing \$1,636.20; Dylan Bostic \$122.50; E&M Services \$1,610.00; Ecolab \$102.25; Edling Electric \$138,804.59; Family Crisis Shelter \$834.49; Farmers Union \$10,191.06; Fastenal Company \$728.86; FedEx \$11.50; First International Insurance \$255.00; Flexible Pipe Tool Company \$625.45; FN High Quality \$102.24; Fortin Consulting \$160.00; Frontier Precision \$18.17; Garmann Trucking Inc. \$1,906.25; Gem City Motors \$1,375.39; Glock Professional, Inc. \$500.00; Grainger \$4.17; Haldeman-Homme Inc. \$4,800.00; Handy Andy's Nursery \$7,746.00; Hansen Diesel & Automotive \$809.32; Hawkeye Oil Field Supply \$18.98; Hawkins \$913.41; Heggen Equipment \$1,414.48; High RPM \$5,071.22; Hill Enterprises \$1,354.94; Holiday Inn Express – Glendive \$418.72; Holiday Stationstores \$5,758.03; Home of Economy \$11,034.99; Hovex Inc. \$9,501.56; Hurley Enterprises \$190.56; Information Tech Dept \$4,775.12; Innovatar \$250.00; Interstate All Battery Center \$28.80; J Custom \$2,298.22; Jack and Jill \$8.86; Jonathan Davis \$356.50; JP Morgan Chase Bank \$4,388.93; Kirkland Inc. \$1,750.00; Language Link \$1.71; Laurent Family LLC \$6,791.00; Lund Oil Inc. \$2,215.19; Marc Ceynar \$900.00; Marco Technologies \$2,560.75; McKennett Law Firm \$12,544.95; McKenzie County Farmer \$1,021.70; McKenzie County Healthcare \$22,836.25; McKenzie County Heritage Assoc \$25,000.00; McKenzie County Landfill \$18,965.40; McKenzie County Water Resource \$80,090.72; McKenzie Electric \$7,562.00; Megan Bradford \$129.50; Meuchel Enterprises \$4,536.85; Minot Restaurant Supply \$2,740.00; Montana Dakota Utilities \$16,901.06; MTI Distributing \$2,610.61; MVTL Laboratories \$665.50; ND Department of Environmental Quality \$200.00; ND Public Finance Authority \$2,895,372.92; ND Secretary of State \$36.00; Northern Metal \$1,600.00; Northern Pump & Compression \$320.00; Northwest Pipe Fittings \$84.80; Office Depot \$484.98; OK Implement \$4,576.27; OK Tire Stores \$390.73; One Call Concepts \$74.40; One Way Service Machine \$93.75; P&W Golf Supply \$253.28; Partyrite, LLC \$336.07; Peni Peterson \$239.60; Post Board \$45.00; Primrose Boutique \$270.00; Pro Auto Body \$382.00; Quality Quick Print \$70.00; R&C Tree Service \$4,500.00; Rachel Christensen \$192.50; Ray Allen Manufacturing \$97.95; RDO Trust \$2,218.08; Records Keeper \$24.80; Red Rock Auto – Watford City \$521.78; Redeemer Lutheran Church \$500.00; Reservation Telephone \$11,954.14; Rough Rider Center \$21,148.40; RSchool Today \$94.00; Samuel Forstie \$192.50; Share Corporation \$4,135.99; Six Shooters LLC \$26,000.00; Sleep Inn & Suites Minot \$765.66; SOS Towing \$414.50; Sundre Sand & Gravel \$23,032.50; SWANA \$223.00; Swanston Equipment \$1,707.92; The Advertising Store \$154.68; The Round-Up \$169.31; The Tessman Company \$10,057.62; Tire-Rama Glendive \$823.12; Titanium Plumbing \$477.43; Triple AAA Safety/Training \$3,015.39; Uline \$240.09; UPS \$164.41; Valli Information \$55.00; Valence, LLC \$1,450.00; Van Diest Supply Company \$18,727.60; Vanguard Appraisals \$6,950.00; Verizon Connect \$16.19; Verizon Wireless \$2,935.84; Versatile Golf Cars \$9,800.00; Versatile Vehicles \$6,495.00; Vessco \$2,913.77; WallWork Truck Center \$1,029.09; Watford City

Golf Club \$19,198.14; Westlie Truck Center \$497.16; Williston Daily Herald \$425.00; Wolf Run Village I \$22,000.00; Wolf Run Village II \$5,000.00.

The next regularly scheduled City Council meeting will be on Tuesday, July 6, 2021 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:08 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor