



THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

2020

CONSTRUCT / REPAIR PERMIT

REQUIREMENTS: A Construct/Repair Permit is required in order to construct, reconstruct, alter, grade, or repair any public street, sidewalk, driveway, curb, or gutter inside of the public right of way. All work must conform to City Standards as well as City Ordinances. A detailed plan, drawing, or sketch must be submitted with this application. A surety bond in the minimum amount of \$10,000.00 or equal to alteration value is required. In some instances, an additional warranty and maintenance bond may also be required. *City of Watford City Municipal Code of Ordinances: CHAPTER II ARTICLE 1.*

PROPERTY INFORMATION

PROPERTY ADDRESS:		ZONING DISTRICT:	
PARCEL NUMBER:	SUBDIVISION:	LOT #	BLOCK #
LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE)	IS PROPERTY ANNEXED? <input type="checkbox"/> YES <input type="checkbox"/> NO / E.T.A.	LOCATED IN FLOODPLAIN? <input type="checkbox"/> YES* <input type="checkbox"/> NO <small>* FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED.</small>	

PROPERTY OWNER INFORMATION

OWNER NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PERMIT APPLICANT INFORMATION Same as Owner

APPLICANT NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

CONTRACTOR INFORMATION

CONTRACTOR BUSINESS NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		
NORTH DAKOTA CONTRACTORS LICENSE NUMBER: _____ CLASS: _____	WATFORD CITY CONTRACTORS BUSINESS LICENSE NUMBER: _____	

▼ Please include the information below if applicable to this specific project. Copies of the bond, licenses and proof of insurance(s) listed below **must** be submitted with this application.

LIABILITY INSURANCE COMPANY: _____	POLICY NUMBER: _____
WORKERS COMPENSATION COMPANY: _____	POLICY NUMBER: _____
NORTH DAKOTA ONE CALL TICKET NUMBER: _____ (MUST CALL 811 PRIOR TO WORK)	
SURETY BOND IN THE AMOUNT EQUAL TO EXCAVATION VALUE OR MINIMUM \$10,000.00	

TYPE OF WORK

PUBLIC STREET		
SIDEWALK		
DRIVEWAY/APPROACH	PRIVATE RESIDENCE	NON-RESIDENTIAL
CURB AND/OR GUTTER		

DESCRIPTION

Please give a *detailed* description of the proposed work.

PERMIT FEE

\$10.00

NOTICE:

Permits are valid for six (6) months from the date of issue. Permits may be renewed thereafter. All applications, fees, and plans are subject to review, verification, and approval by the City Planning, Building, Engineering, and Public Works Departments prior to accepting payment and issuing permits. ALL PAYMENTS MADE TO THE CITY WILL BE NON-REFUNDABLE, NON-TRANSFERRABLE ONCE THE PERMIT IS ISSUED.



DO NOT SEND PAYMENT UNTIL THIS APPLICATION HAS BEEN REVIEWED AND APPROVED BY THE CITY.

TERMS AND CONDITIONS

Construct & Repair on or in City Right of Way shall be subject to the approval of the Watford City Public Works and Engineering Departments and the following terms and conditions, attached hereto and made a part hereof. Plans must be attached to this application. Construct & Repair shall be done in a manner satisfactory to the City Engineer and Public Works Superintendent.

1. The Applicant shall notify The City forty-eight (48) hours prior to construction. All disturbed areas shall be restored to their original condition in a manner satisfactory to the department. The Applicant shall notify the City once work is completed.
2. The Applicant shall be required to wear an ANSI/ISEA 107-2004 Class II high visibility garment while within the right-of-way as per the requirements of 23 CFR 634.
3. The Applicant shall repair or replace street structures, appurtenances, and any existing facilities located on, over, or under the right-of-way which may be damaged as a result of the construction on or in the right-of-way.
4. The Applicant must comply with all City Standards and Watford City Municipal Code of Ordinances.
5. Watford City specifically reserves the right to revoke or change the terms and conditions of this permit with or without cause and upon notice to the Owner.
6. The City's review and subsequent approval of this permit request does not relieve the applicant of the responsibility to comply with all Federal and State laws and regulations that govern, but are not limited to, the protection of wetlands, threatened and endangered species, and migratory birds. The applicant is responsible to comply with all Federal and State laws and regulations that govern the protection of cultural resources within the permit application area (e.g., S.106 of the National Historic Preservation Act, 36 CFR Part 800; ND Century Code 55-02-07; ND Century Code 55-03-01.1). The applicant shall be aware of the ND State burial law (ND Century code 23-06-27; Administrative Rule 40-02) and ensure compliance for any discovery of human remains within the permit request area.
7. The Applicant agrees that City's review of the construction plans, specifications, calculations, and field inspections shall be solely for City purposes and not for the benefit of the Applicant or any third party and shall not be deemed to mean that the Applicant's design and construction is structurally sound and appropriate or meets applicable federal and state regulations, laws, or local ordinances, codes, or industry standards (collectively, "Requirements"). The Applicant affirms that it has taken all of the actions necessary and required for the construction, operation, and maintenance of its facility authorized hereunder, including compliance with all Requirements."
8. Where work on or near the traveled roadway is necessary, proper signs, channelizing devices, warning lights, and other barricades must be erected to protect traffic, employees, and pedestrians. All traffic control devices and methods shall conform to the Manual on Uniform Traffic Control Devices (MUTCD), Watford City standards and specifications, and the North Dakota Department of Transportation specifications and standards.
9. It is up to the Applicant or Applicant's designee to schedule inspections. Inspections shall be scheduled at least one work day in advance. Inspection hours are Monday through Friday 08:00 am to 05:00 pm.
10. If a culvert is required for a driveway, it is the responsibility of the applicant to purchase, install, and adequately size the culvert to meet design requirements. The City recommends a minimum culvert size of 18 inches.
11. The Applicant agrees to perform all work in accordance with this permit, and to indemnify and hold harmless the City, its officers, and employees from any and all liability, judgments, costs, expenses, and claims growing out of damages, or alleged damages, of any nature whatsoever, to any person or property arising out of performance or nonperformance of said work, or the existence of said driveways.

SIGNATURE

As the applicant, I certify that all information given on this application is correct, all City Ordinances and Building Codes will be complied with and Utility Companies have been notified as necessary (811). Inspections are a required part of the permitting process and I understand that as a permit holder, it is my responsibility to notify The City when any such inspections need to be performed. Thus, I hereby give authorization to City Staff to access the permitted property as necessary and certify that the structure or property will not be occupied without first obtaining proper inspection(s) and/or the issuance of a Certificate of Occupancy or Final Inspection from the City Building Official. I understand that the City Building Official has the right to withhold the Certificate of Occupancy/Final Inspection until all said requirements and conditions have been deemed satisfactorily completed and all fees associated with the permitting and/or inspection processes have been paid in full. I also understand that once my permits are issued, all payments made to The City will be non-refundable and non-transferrable.

APPLICANT SIGNATURE: _____

DATE: _____/_____/_____

▼ OFFICE USE ONLY ▼

ENGINEERING DEPARTMENT

REVIEW DATE: _____/_____/_____

APPROVED BY: _____
City Engineer Signature

NOTES: _____

PUBLIC WORKS DEPARTMENT

REVIEW DATE: _____/_____/_____

APPROVED BY: _____
Public Works Superintendent Signature

NOTES: _____

PERMIT #: _____

ISSUED DATE: _____/_____/_____

ISSUED BY: _____

APPLICATION REVIEWED BY: _____
DATE: _____/_____/_____