

CITY OF WATFORD CITY  
CITY COUNCIL MEETING  
March 2, 2020

Minutes of the regular City Council meeting held on March 2, 2020 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Kenny Liebel, Bethany Devlin, Heidi Brenna, and Lindsay Veeder. Absent was Steve Sanford and Matt Beard. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll.

Council Member Devlin moved to approve the March 2, 2020 agenda as presented. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Brenna moved to approve the minutes of the city council meetings held February 3, 2020 and February 20, 2020, as presented. Motion seconded by Council Member Veeder and carried unanimously.

Mayor Riely called the Public Hearing, as advertised, to order to consider a Retail Alcoholic Beverage License Application (Class B, Sunday Opening, and Growler) submitted by Six Shooter, LLC – Slow Ride. There was no public comment or written comment received from the public. The Public Hearing was closed.

Council Member Brenna moved to approve the Retail Alcoholic Beverage License Application (Class B, Sunday Opening, and Growler) submitted by Six Shooter, LLC – Slow Ride. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Liebel, Devlin, Veeder, and Brenna; nays: none.

Mayor Riely called the Public Hearing, as advertised, to order to consider a Petition to Vacate Drainage Easement submitted by Watford Highway 23 Properties, LLC. There was no public comment or written comment received from the public. The Public Hearing was closed.

Council Member Liebel moved to approve the Petition to Vacate Drainage Easement submitted by Watford Highway 23 Properties, LLC. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Veeder, Brenna, Liebel, and Devlin; nays: none.

City Assessor Rita Olson presented Application for Abatement or Refund of Taxes #4216 & 4217 submitted by Rick Holm. City Assessor Olson recommended approving the two applications allowing for a reduction in the 2019 True and Full Value for both parcels.

Council Member Liebel moved to approve the Application for Abatement or Refund of Taxes applications that were submitted by Rick Holm reducing the 2019 True and Full Value for parcel #82-73-00200 from \$105,500 to \$11,550 and reducing the 2019 True and Full Value for parcel #82-73-00250 from \$98,900 to \$10,890. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Devlin, Brenna, and Veeder; nays: none.

Chief Shawn Doble was present and gave an update on the police department.

Council Member Liebel moved to approve the recommendations from the Planning Commission from their February 24, 2020 meeting. Approved the following: Land Use Application – Conditional Use Permit Annual Review – Verizon Wireless (1208 11<sup>th</sup> Ave SW); Land Use Application – Conditional Use Permit Annual Review – Verizon Wireless (12209 26<sup>th</sup> N St – Tower #1); Land Use Application – Conditional Use Permit Annual Review – Verizon Wireless (12209 26<sup>th</sup> N St – Tower #2); Land Use Application – Conditional Use Permit Annual Review – Kotana Communications (1809 Main St S); Land Use Application – Zone Change – Dakota Gold Properties (34 lots in Block 1 of Stepping Stone Subdivision); Division of Land Application – Preliminary Plat – Phase 6 of Stepping Stone Subdivision; Land Use Application – Zone Change – Dakota Gold Properties (North ½ Block 3 of Stepping Stone Subdivision). Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Brenna, Devlin, Veeder, and Liebel; nays: none.

Council Member Devlin moved to approve the recommendations from the Rough Rider Committee and approved the following Enhancement Grants totaling \$43,730: Grassy Butte Rural Fire Protection District \$2500, Grassy Butte Community Club \$500, Alexander After Prom Party \$500, Arnegard Little League Baseball \$2500, Arnegard Booster Club \$2500, Watford City After Prom Party \$500, LAND / Save the MDH – Badlands Series \$2500, Watford City Chamber of Commerce – Homefest \$2000, Watford City Chamber of Commerce – Light Up Watford \$1000, McKenzie Co JDA – Welcome to Watford \$2000, Long X Arts Foundation – KidStop \$2500, Long X Arts Foundation – Homefest \$2500, WC Mobile Pack – Feed My Starving Children \$2500, Lutheran Social Services – Healthy Families ND \$2500, McKenzie County School District \$1230, McKenzie County Hockey Club – 19U Girls State \$2500, Badland Gymnastics Club – Nodak Northern Lights Meet \$2500, Roughrider Center – KidStop STEAM with Magic City Discovery on the Go \$1250, McKenzie County First Responders – Fully Involved Community \$2500, Boy Scouts of America – Northern Lights Council \$1250, McKenzie County Heritage Association \$2500, WC EDC – The Unwritten Laws of Business Seminar \$2500, McKenzie County Healthcare System / Vision West – Summit on Behavior Health in Energy County \$1000. Denied the request submitted from North Dakota Sports & Recreation. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Liebel, Devlin, Veeder, and Brenna; nays: none.

Council Member Devlin moved to approve the First Reading on an Ordinance Amending Chapter VI, Section 6-510C of Article 5 – Relating to Rough Rider Center On-Sale License. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Devlin moved to approve the Second Reading on Ordinance #550 Amending Article XIII, Chapter XV, Section 2 – Relating to Permitted Uses. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Veeder, Liebel, Brenna, and Devlin; nays: none.

Council Member Devlin moved to approve the Second Reading on Ordinance #551 Amending Article XIX, Chapter XV – Relating to Industrial District. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Liebel, Devlin, Veeder, and Brenna; nays: none.

Council Member Devlin moved to approve the Second Reading on Ordinance #552 Amending Article XIX(A), Chapter XV – Relating to Heavy Industrial District. Motion seconded by Council Member

Liebel and carried by the following roll call vote: ayes: Devlin, Veeder, Brenna, and Liebel; nays: none.

Council Member Devlin moved to approve the Second Reading on Ordinance #553 Amending Article XXII, Chapter XV, Section 12 – Relating to Site Development Plan Procedures. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Veeder, Liebel, Brenna, and Devlin; nays: none.

Council Member Devlin moved to approve the Second Reading on Ordinance #554 Amending Article 1, Chapter II – Relating to Construction and Repair. Motion seconded by Council Member. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Liebel, Devlin, Veeder, and Brenna; nays: none.

Council Member Devlin moved to approve the Second Reading on Ordinance #555 Amending Article I, Chapter V, Section 5-106 – Relating to Adopted State Codes. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Devlin, Veeder, Brenna, and Liebel; nays: none.

Council Member Veeder moved to approve Resolution No. 2020-02 City Government Week Resolution. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Liebel, Devlin, Veeder, and Brenna; nays: none.

Council Member Devlin moved to approve Resolution No. 2020-03 Resolution Destruction of Records. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Veeder, Liebel, Brenna, and Devlin; nays: none.

Council Member Liebel moved to approve the Special Liquor Permits submitted by: D & M's Office – March 28, 2020, 5:30 P.M. – 9:30 P.M., Rough Rider Center; WC Eagles Club – March 28, 2020 from 5:00 P.M. – 1:00 A.M., McKenzie County Fairgrounds. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Liebel moved to approve Resolution 2020-04 – Water Meter & Parts Fees. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Liebel moved to approve purchasing OpWorks Software in the amount of \$5000 and the funds to be paid out of the Sewer Fund budget. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Devlin, Veeder, and Brenna; nays: none.

Council Member Liebel moved to approve purchasing a bubbler for the lift station from Ixom Watercare, Inc in the amount of \$3215 and the funds to be paid out of the Sewer Fund budget. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Devlin, Veeder, and Brenna; nays: none.

Council Member Devlin moved to approve the Utility Locate Technician Job Description. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Brenna, Liebel, Devlin, and Veeder; nays: none.

Council Member Devlin moved to approve the following Annual Step Increases: Dylan Bostic G-6; Amanda Eisenschenk J-5; Andrew Eisenschenk F-5; Steven Williams E-9. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Devlin moved to approve the recommendations from the Lodging Tax Committee and approved the following Lodging Tax requests: Feed My Starving Children \$2000; McKenzie County Cowboy Association – NDRA Rodeo \$8500; and Badlands Gymnastics Club \$5000. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Liebel, Veeder, Devlin, and Brenna; nays: none.

Council Member Liebel moved to approve the KLJ Agreement for Professional Services and Task Order 1904-02299-1, billed hourly and not-to-exceed amount of \$585,679, for the 14<sup>th</sup> Ave South St Extension Project, contingent on finalizing Exhibit C. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Veeder, Brenna, and Liebel; nays: none.

Council Member Liebel moved to approve the Authorization Application – Aero Spraying Service, Inc. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Devlin moved to approve the bills as listed. Motion seconded by Council Member Liebel and carried unanimously. AFLAC \$4,701.34; BCBS of ND \$70,598.00; EFTPS \$112,867.00; Nationwide Financial \$1,307.10; Nationwide Retirement Solutions \$8,233.29; NDPERS (AT&BT) \$1,105.32; NDPERS-Deferred Comp \$5,323.00; NDPERS-Retirement \$57,044.97; TASC \$2,313.44; Payroll \$291,911.47; Wolf Run Village \$3,050.00; 3-D Specialties \$749.28; Addie Gross \$423.93; Advanced Engineering \$403.00; Agency MABU \$4,653.75; Agri Industries \$4,498.46; Alexander After Prom Committee \$500.00; Andrew Eisenschenk \$52.50; Andrew Swanson \$88.39; Applied Concepts \$365.00; Armor Interactive \$3,221.91; Arnegard Booster Club \$2,500.00; Arnegard Booster Club-Little League Baseball \$2,500.00; ASDCO Construction Supply \$250.80; Badlands Gymnastics \$2,500.00; Badlands Hardware Inc. \$357.03; Badlands Truck & Trailer \$1,751.03; Balco \$97.06; BEK Consulting \$45,085.56; Border States Electric Supply \$1,575.41; Bowman Police Dept. \$237.00; Boy Scouts of America \$1,250.00; Brady's Roadside Service \$1,500.00; Brosz Engineering \$10,802.50; Buttons By Fish \$100.00; C&D Water Services \$127.50; Calli Thorne \$7,000.00; CentralSquare Technologies \$26,659.22; CIM Sanitary Tech \$5,000.00; City of Watford City \$51.58; Code Red Towing \$575.00; Cole Papers \$211.52; Cool Fish Services \$982.76; Core & Main LP \$515.60; Dakota Back & Neck \$240.00; Daniel Oster \$974.62; Darrington Snow Removal \$800.00; Dealers Electrical Supply \$61.69; Dean Anderson \$2,185.00; Dougherty & Company \$600.00; Environmental Consulting \$650.00; Family Crisis Shelter \$1,455.96; Farmer's Union Oil. Co \$8,640.84; Fastenal \$1,012.18; Feed My Starving Children \$2,500.00; First International Insurance \$1,814.00; Grassy Butte Community Club \$500.00; Grassy Butte Rural Fire \$2,500.00; Greg's Welding \$10,204.65; Hansen Diesel & Automotive \$2,391.15; Heggen Equipment \$325.91; Hill Enterprises \$587.62; Holiday Credit Office \$6,092.19; Holiday Inn - Fargo \$276.00; ICON Architects \$870.00; ITD \$4,412.40; Intergraph Corporation \$5,287.97; Intoximeters \$610.00; IXOM Watercare Inc. \$3,625.34; JJ Keller & Associates \$311.79; Jack & Jill \$35.76; Jesse Wellen \$125.00; Kotana Communications \$190.00; L&K Electric, Inc. \$1,621.70; Larsen Service Drug

\$64.95; Legendary Adventures New Discoveries \$2,500.00; Long X Arts Foundation \$5,000.00; Lund Oil \$1,546.94; Lutheran Social Services-Healthy Families ND \$2,500.00; Marco Technologies \$2,025.06; Magnum Electric \$1,623.45; Matthew Hooper \$239.60; McKennett Law Firm \$16,037.60; McKenzie County Farmer \$1,321.83; McKenzie County First Responders \$2,500.00; McKenzie County Healthcare \$1,000.00; McKenzie County Heritage Assoc. \$2,500.00; McKenzie County Hockey Club \$2,500.00; McKenzie County Landfill \$21,051.60; McKenzie County JDA \$2,000.00; McKenzie County School \$1,230.00; McKenzie County Tourism Bureau \$250.00; McKenzie County Water Resource \$98,202.99; McKenzie Electric \$4,342.00; Meuchel Enterprises \$2,691.63; Midwest Meetings \$600.00; Mike Butalon \$391.94; MDU \$19,120.23; Mountain Plains LLC \$1,118.75; MVTL Laboratories \$2,472.00; Navsurfwarecendiv Crane \$900.00; ND Chiefs of Police Association \$150.00; ND Dept of Environmental Quality \$43.24; ND Dept. of Transportation \$13,501.33; ND Fraternal Order of Police \$150.00; ND Insurance Reserve Fund \$144.96; ND Water & Pollution Control \$90.00; NDSWRA \$115.00; Newfield Production Co. \$123.21; Newman Traffic Signs \$7,800.00; North Dakota Living \$13,075.00; Northern Heavy Duty Truck Parts \$69.00; Northern Pump & Compression \$128.00; Northern Truck Equipment \$117,380.00; Northwest Pipe Fittings \$883.13; Office Depot \$1,081.51; OK Implement \$1,442.27; Olympic Sales \$8,029.20; One Call Concepts \$36.10; Patrick Bertagnolli \$2,500.00; Qualification Targets \$206.04; Quality Inn – Bismarck \$259.20; Quality Quick Print \$222.59; RDO Trust \$751.22; Record Keepers LLC \$33.00; Reservation Telephone \$2,660.92; Rita Olson \$239.60; Roosevelt Place Hotel \$86.40; Rough Rider Center \$103,664.93; RSchool Today \$244.00; Schmitz-Holmstrom \$4,003.00; Sirchie Finger Print \$546.14; Sojern \$5,000.00; Streicher’s Inc. \$1,884.17; Suds Laundry \$42.00; Symetra Life Insurance Company \$898.18; TDS Media Direct \$1,596.00; TechPower Developments \$814.00; Titanium Plumbing \$2,185.43; Total Funds By Hasler \$500.00; Tractor Supply Credit Plan \$629.95; Traffic Control Corp \$3,928.00; Triple AAA Safety \$138.37; UPS \$528.65; Valli Information Systems \$55.00; Vawnita Best \$127.60; Verizon \$3,230.98; Visa \$10,674.84; Watchguard Video \$20,575.00; Watford City Chamber of Commerce \$3,000.00; Watford City Economic Dev. \$2,500.00; Watford City Express Laundry \$259.48; Watford City High School After Prom \$500.00; Watford City Lumber \$32.14; Watford City Veterinary Clinic \$1,303.60; Wolf Pup Daycare \$39,600.00.

The next regularly scheduled City Council meeting will be on Monday, April 6, 2020 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 6:54 p.m. These minutes are published subject to the City Council’s Review and Revision pursuant to NDCC 40-01-09.1.

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Peni Peterson, Auditor

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Philip K. Riely, Mayor