

CITY OF WATFORD CITY
CITY COUNCIL MEETING
December 7, 2020

Minutes of the regular City Council meeting held on December 7, 2020 at 6:00 p.m. at City Hall. Present were Mayor Riely and Council Members Bethany Devlin, Kenny Liebel, Heidi Brenna, Steve Sanford, Lindsay Veeder, and Matt Beard (via Zoom). Also present was City Planner Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Council Member Sanford moved to approve the December 7, 2020 agenda as presented. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meetings held November 2 and November 23, 2020, as presented. Motion seconded by Council Member Veeder and carried unanimously.

City Assessor, Rita Olson, presented three Tax Abatement Applications (4341 – 4343) submitted by Stenhjem Holdings, LLC for tax year 2020.

Council Member Devlin moved to approve Tax Abatement Application (4341 – 4343) submitted by Stenhjem Holding, LLC (parcels 823106600, 823107000, 823105900). Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Sanford, Liebel, Devlin, Veeder, Beard, and Brenna; nays: none.

Pat Bertagnolli gave an update on the Rough Rider Center.

Chief Shawn Doble gave an update on the police department.

Council Member Sanford moved to approve the recommendations from the Planning Commission from their November 30, 2020 meeting. Approved the following: Division of Land Use Application – Boundary Line Adjustment submitted by Alvin Wold; Division of Land Use Application – Subdivision Final Plat (Emerald Ridge Phase 2) submitted by Shangcheng Development LLC. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Liebel, Sanford, Beard, Brenna, Devlin, and Veeder; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #564 Amending Section 1-502, Article 5, Chapter I – Relating to Conveyance, Sale, Lease, or Disposal of Real Property. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Devlin, Veeder, Sanford, Beard, Brenna, and Liebel; nays: none.

Council Member Devlin moved to approve the following employee annual step increases: Rita Olson F-4; Josh McGovern H-5; Peni Peterson C-8; LaRissa Bertram J-3; Tim Jones J-5; Cody Kummer. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Devlin moved to approve fund transfers from Fund 1002 GPT Surplus Fund to Fund 4037 Park & 10th - \$468,191.77; Fund 4040 Public Works Shop - \$10,674.62; Fund 4044 Hwy 23 Bypass Water Main - \$16,498.50; Fund 4047 10th Ave NE Reconstruction - \$6,725; Fund 4051 Ground Reservoirs Recoat - \$38,757.14; Fund 4052 12th St & 4th Ave PedXC - \$0.46; Fund 4055 2020 Aggregate Processing - \$1,180. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Brenna, Sanford, Devlin, Liebel, Veeder, and Beard; nays: none.

Council Member Brenna moved to approve Resolution 2021-01 2021 Utility Rate Resolution showing a 0% increase to the water, sewer, and garbage rates. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Veeder, Devlin, Liebel, Beard, and Brenna; nays: none.

Council Member Liebel moved to approve Task Order 1, Amendment 1 for the MCWRD and City of Watford City Water Rate Appropriateness Consulting Project from Burian & Associates, LLC in the hourly not to exceed amount of \$7,099. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Sanford, Beard, Brenna, Veeder, and Devlin; nays: none.

Council Member Devlin recommended City Engineer Demars work with Mammoth Properties, LLC regarding a letter of credit for damages that need to be repaired. Motion seconded by Veeder and carried unanimously. Consensus of City Council is to send the snow removal discussion to Street, Walks, Lights Committee for their review.

Council Member Liebel moved to approve Pay Application #8 from Northern Improvement Co. (14th Ave SE Street Extension – Asphalt Paving) in the amount of \$131,176.33, Pay Application #6 from Denny's Electric, LLC (14th Ave SE Street Extension – Electrical) in the amount \$8,118.60, and the Final Inspection and Acceptance letter with Denny's Electric, LLC. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Liebel, Sanford, Veeder, Devlin, Brenna, and Beard; nays: none.

Council Member Sanford moved to approve Change Order #1 (Final) from Worldwide Industries (Watford City Tank Recoats) in the amount of -\$13,030 and Pay Application #4 (Final) from Worldwide Industries (Watford City Tank Recoats) in the amount of \$26,280. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Beard, Veeder, Brenna, Sanford, Liebel, and Devlin; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Brenna and carried unanimously. Aflac \$3,978.46; Blue Cross Blue Shield \$65,476.70; Badlands Lodge #8 \$408.36; EFTPS \$101,371.20; Nationwide Financial \$2,450.12; Nationwide Retirement Solutions \$11,130.67; NDPERS (AT&BT) \$984.17; NDPERS-Retirement \$54,798.74; NDPERS-Def Comp \$8,383.87; Payroll \$275,355.49; Symetra Life Insurance \$1,179.46; TASC \$4,340.20; Wolf Run Village Inc. \$2,600.00; Accusource Inc. \$140.58; Acme Tools \$309.99; Advanced Engineering \$3,506.75; Agency Mabu \$5,185.00; Alert-All Corporation \$1,530.00; Anova Family Health Center \$150.00; Armor Interactive \$5,162.85; Badlands Hardware \$280.66; Badlands Occupational Testing \$498.00; Balco Uniform \$1,720.27; Bank of North Dakota \$5,954,766.25; Blue Butte Aggregates \$9,771.26; Border States Electric Supply \$1,170.99; Brady's Towing & Recovery \$600.00; BSH Towing \$125.00; Buttons by Fish \$1,462.50; C&C Plumbing & Heating \$137.62;

C&D Water Services \$59.50; CIM Sanitary Tech \$5,000.00; City of Watford City \$50.20; Code Red Towing \$250.00; Cole Papers \$812.54; Core & Main LP \$1,622.53; Dacotah Paper \$345.26; Dawa Solutions \$3,906.00; Dealers Electrical Supply \$4.61; Dean Anderson \$5,705.45; Deans Distributing \$1,448.00; Denny's Electric & Motor Repair \$8,118.60; Dustbusters Enterprises \$7,523.75; E&M Services \$700.00; Environmental Consulting \$650.00; Everbridge \$3,800.00; Eyes by Design \$220.00; Factory Motor Parts \$1,010.28; Farmers Union \$4,930.87; Fastenal Company \$3,038.26; Fedex \$59.89; First International Insurance \$100.00; Flexible Pipe Tool \$1,330.65; Grainger \$403.65; Greg's Welding \$721.80; Hansen Diesel & Automotive \$1,906.58; Hawkeye Oil Field Supply \$13.48; Hawkins \$2,319.61; Heggen Equipment \$1,246.18; Hill Enterprises \$1,236.90; Holiday Stationstores \$4,720.80; Hovex, Inc. \$2,949.00; Information Tech Dept \$4,643.59; Jack and Jill \$12.25; Jerry Samuelson \$31.00; Johnson Controls \$384.00; Joshua McGoven \$125.00; KLJ Engineering \$6,199.76; Knife River – North Central \$31,742.40; Kotana Communications \$898.60; Kupper Chevrolet \$428.02; La Quinta Bismarck \$172.80; Lund Oil Inc. \$44.97; Marco Technologies \$2,274.22; McKennett Law Firm \$13,068.80; McKenzie County Ambulance \$30,000.00; McKenzie County Farmer \$382.89; McKenzie County GIS \$60,848.75; McKenzie County Landfill \$33,725.55; McKenzie County Tourism \$3,750.00; McKenzie County Water Resource \$157,058.38; McKenzie Electric \$4,293.00; Meuchel Enterprises \$5,563.00; Montana Dakota Utilities \$15,369.67; MVTL Laboratories \$1,500.00; Nardini Fire Equipment \$143.90; National Safety Council \$495.00; NCL of Wisconsin \$174.76; ND Public Finance Authority \$1,285,372.92; ND Secretary of State \$72.00; ND Water Users Association \$100.00; Nelson International \$38,461.38; Newman Traffic Signs \$7,200.00; Northern Improvement Company \$131,176.33; Northern Pump & Compression \$320.00; Northwestern Power Equipment \$1,856.00; OK Implement \$1,964.28; OK Tire Stores \$35.00; Olympic Sales \$8,886.11; One Call Concepts \$386.60; Playon Sports \$2,500.00; Prairie Supply \$288.85; Presort Plus \$93.96; Pro Auto Body \$450.15; Quadient Finance USA \$546.70; Quality Flow Systems \$526.50; RDO Trust \$188.60; Record Keepers \$16.00; Red Rock Auto-Watford City \$97.70; Reservation Telephone \$2,770.75; Rick Holm \$4,605.00; Rough Rider Center \$31,769.51; Safeguard Business Systems \$130.52; ShangCheng Development \$1,781.80; Stein's \$136.32; Swanston Equipment \$960.15; TD&H Engineering \$154.00; Travel Alliance Partnership \$1,000.00; Triple AAA Safety/Training \$391.12; UPS \$586.56; Valli Information \$799.75; Verizon Connect \$16.19; Verizon Wireless \$3,238.56; Vessco \$482.64; VISA \$3,838.23; Wallwork Truck Center \$228.24; Watford City Park District \$14,833.72; Watford City Veterinary Clinic \$362.00; WC 16 LLC \$500.00; Wolf Run Village \$32,000.00; Wolf Run Village II, Inc. \$8,000.00; Worldwide Industries \$26,280.00; Yaw Wiredu \$125.00.

The next regularly scheduled City Council meeting will be on Monday, January 4, 2020 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:00 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor