

CITY OF WATFORD CITY
CITY COUNCIL MEETING
January 7, 2020

Minutes of the regular City Council meeting held on January 7, 2020 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Kenny Liebel, Bethany Devlin, Lindsay Veeder, and Matt Beard. Absent: Steve Sanford and Heidi Brenna. Also present was City Administrator Curt Moen, City Auditor Peni Peterson and Attorney Wyatt Voll.

Council Member Liebel moved to approve the January 7, 2020 agenda as presented. Motion seconded by Council Member Beard and carried unanimously.

Council Member Devlin moved to approve the minutes of the city council meetings held December 2 and 12, 2019. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Liebel moved to approve Change Order #34 from Landscapes Unlimited, LLC (Golf Course Renovation) in the amount of -\$43,396.54. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Beard, Veeder, Devlin, and Liebel; nays: none.

Council Member Beard moved to approve Pay Application #7 from Landscapes Unlimited, LLC (Golf Course Renovation) in the amount of \$199,574.23, contingent on the pay application is signed by the Architect. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Devlin, Veeder, Liebel, and Beard; nays: none.

Brady Bertrum, Brosz Engineering, presented a Change Order and Pay Application.

Council Member Liebel moved to approve Change Order #1 from Astech Corporation (2019 Watford City Chip Seal) in the amount of -\$448.17. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Veeder, Devlin, and Liebel; nays: none.

Council Member Devlin moved to approve Pay Application #2 from Brosz Engineering, Inc (2019 Watford City Chip Seal) in the amount of \$33,341.33. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Liebel, Devlin, Veeder, and Beard; nays: none.

Council Member Liebel moved to approve Pay Application #2 from Worldwide Industries (Tank Recoats) in the amount of \$274,226.10. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Veeder, Devlin, Beard, and Liebel; nays: none.

Kylee Roff and Pat Bertagnolli, Rough Rider Center, were present and gave an update on events that were held at the Rough Rider Center during the month of December.

Chief Shawn Doble was present and gave an update on the police department.

Council Member Devlin moved to approve the recommendations from the Planning Commission from their December 30, 2019 meeting. Approved the following: Division of Land Application for

Simple Lot Split – Paul & Nancy Deutsch; Land Use Application for Conditional Use Permit Annual Review – Knife River (concrete batch plant); Land Use Application for Conditional Use Permit Annual Review – Knife River (asphalt batch plant). Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Beard, Veeder, Devlin, and Liebel; nays: none.

Council Member Liebel moved to approve an additional \$2,526 to purchase a 2020 $\frac{3}{4}$ ton service truck instead of a 2019 $\frac{3}{4}$ ton service truck that was previously approved. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Devlin, Beard, Liebel, and Veeder; nays: none.

Council Member Liebel moved to approve adding an additional tipper to the new garbage truck in the amount of \$7,450. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Veeder, Devlin, Liebel, and Beard; nays: none.

Council Member Liebel moved to approve purchasing an additional 2020 $\frac{3}{4}$ ton service truck in the amount of \$34,526 with funds to be paid out of the 2019 Road Fund. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Devlin, Beard, Veeder, and Liebel; nays: none.

Council Member Liebel moved to approve purchasing a 40' utility trailer in the amount of \$15,000 with funds to be paid out of the 2019 Road Fund. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Veeder, Liebel, Beard, and Devlin; nays: none.

Council Member Liebel moved to approve purchasing a 2019 F550 pickup in the amount of \$56,130 with the funds to be paid out of the 2020 Road Fund. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Beard, Veeder, Devlin, and Liebel; nays: none.

Council Member Beard moved to approve the Special Liquor Permits submitted by: City Bar – January 11, 2020, 5:00 P.M. – 11:00 P.M., Rough Rider Center; D & M's Office – January 17, 2020, 6:00 P.M. – 10:00 P.M., Rough Rider Center; Six Shooters, LLC (Outlaws) – January 18, 2020, 4:00 P.M. – 12:00 A.M., Rough Rider Center. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Devlin moved to approve the following Annual Step Increases: Meg Carter K-2; Anthony Ell H-4; Jeff Jenson F-4; Andrew Langowski F-9; Suliman Mudi J-3; James Pittsley H-8; Justin Smith A-5; Jesse Wellen D-7; Yaw Wiredu K-5. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Devlin moved to publish the 2019 Annual Salaries for City Employees. Motion seconded by Council Member Beard and carried unanimously. Alex, Bridget \$10,450.49; Anderson, Raymond \$89,505.14; Barry, Daniel \$37,756.39; Beard, Glen \$600.00; Beard, Matthew \$12,000; Bertagnolli, Eva \$57,447.03; Bertagnolli, Patrick \$2,273.84; Bertram, LaRissa \$55,961.58; Best, Vawnita \$87,288.50; Bostic, Dylan \$79,086.87; Brenna, Heidi \$7,050; Brooks, Gregory \$304.79; Butalon, Mike \$88,059.54; Carter, Margaret \$62,256.22; Chaffee, Brianna \$58,849.86; Chaffee, Ryan \$17,305.62; Christensen, David \$78,912.04; Claiborn, Coleman \$28,483.31; Clemons, Kimberly \$90,922.73; Cude, Matthew \$9,536.85; Danielson, Jordan \$2,774.07; Davis, Brandy

\$27,710.31; Davis, Jonathan \$78,811.38; Dease, Brenna \$20,080.37; Dedman, Daniel \$23,538.50; Delatorre, Angelica \$36,364.35; Demars Grace \$34,615.30; Devlin, Bethany \$12,250.00; Doble, Shawn \$111,515.44; Donohue, Dylan \$21,291.92; Dwyer, Thomas \$400.00; Eisenschenk, Amanda \$57,265.37; Eisenschenk, Andrew \$102,967.21; Ell, Anthony \$81,543.78; Ell, Ciera \$50,332.45; Faller, Jackson \$391.44; Faller, Jason \$145,868.22; Faller, Sydney \$5,904.50; Farrell, Ryan \$76,368.08; Ferguson, Joseph \$6,047.67; Forstie, Samuel \$26,058.27; Gadewoltz, Jacob \$24,882.57; Gravos, Aaron \$3,000.00; Greene, Drew \$7,257.16; Gross, Addie \$16,970.10; Grotte, Jayden \$22,851.25; Halonen, Daniel \$4,978.16; Hartel, Caury \$10,301.30; Holm, Rick \$500.00; Hooper, Matthew \$94,344.86; Howes, Kathleen \$97,536.07; Huygens, Karlie \$12,669.40; Isenhower, Matthew \$22,836.57; Jeffries, Terry \$125,940.44; Jensen, Jeffery \$90,997.93; Jones, Timothy \$81,852.23; Jore, Richard \$89,230.72; Kidd, Charlice \$64,779.37; Kindred, Brandon \$53,709.98; Kummer, Cody \$96,050.38; Langowski, Andrew \$110,697.74; Lass, Korey \$83,560.83; Laughlin, Phyllis \$37,650.94; Lawrence, Jesse \$600.00; Liebel, Kenneth \$12,000.00; McAlexander, Michael \$6,669.75; McGoven, Joshua \$74,037.11; McNeely, Cerena \$2,793.01; Melcher, Nick \$32,796.17; Moe, Terry \$90,384.53; Moen, Curtis \$144,999.92; Mudi, Sulleiman \$81,629.27; Nations, Bailey \$61,207.64; Olson, Rita \$80,746.65; Packer, Stephanie \$76,751.71; Pavek, Mariah \$56,958.47; Pawlak, Chase \$64,918.54; Pelton, Marco \$350.00; Peterson, Logan \$30,658.38; Peterson, Peni \$109,231.49; Pittsley, James \$85,348.72; Quist, Jesse \$19,534.20; Reber, Marisa \$23,302.36; Richins, Gregory \$82,112.84; Riely, Philip \$18,000.00; Rosenau, Samantha \$69,718.67; Ruggles, Kyle \$77,510.24; Sanford, Steve \$12,000.00; Sanford, Sydney \$3,013.50; Schatz, Andrew \$78,395.56; Schuetze, Gregg \$550.00; Shelley, Emma \$7,290.50; Smith, Becky \$52,476.91; Smith, Bridger \$605.15; Smith, Justin \$147,810.59; Steidl, Mark \$8,231.81; Suter, Logan \$1,374.14; Svelt, Tyrel \$51,967.83; Swanson, Andrew \$88,236.18; Trotter, Ty \$20,115.58; Tveter, Jayson \$60,976.52; Uhlich, Jayden \$38,272.30; Walker, Richard \$26,278.85; Walsh, Matthew \$42,602.00; Walters, Jacob \$500.00; Waltke, Cynthia \$7,510.85; Wellen, Jesse \$100,955.43; Wellen, Shannon \$13,129.44; Williams, Steve \$110,357.70; Wingerter, Lindsay \$12,000.00; Wiredu, Yaw \$75,186.61; Wright, Nick \$269.99.

Council Member Liebel moved to approve a 1-year subscription with Constant Contact in the amount of \$204. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Liebel, Beard, Veeder, and Devlin; nays: none.

Council Member Liebel moved to approve the Watford City Golf Course Maintenance, Operation, and Fund-Raising Agreement between the City of Watford City and Watford City Golf Club. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Devlin, Liebel, and Veeder; nays: none.

Council Member Beard moved to call for a Public Hearing on February 3, 2020 to hear public comment on a Petition to Vacate Drainage Easement submitted by Watford Highway 23 Properties, LLC and Red Barn Liquor, LLC. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Beard moved to approve Addendum #1 to Transfer Agreement #1 – 2020 ETA Project Urban Road Section between McKenzie County and the City of Watford City. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Beard, Veeder, Devlin, and Liebel; nays: none.

Council Member Liebel moved to release 100% of L Squared, LLC (Family Dollar 609 Main Street S) performance bond (B-1241039) in the amount of \$9600 for project completion and not having any major issues outstanding under their responsibility. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Veeder, Liebel, Beard, and Devlin; nays: none.

Council Member Devlin moved to release 75% of L Squared, LLC (Family Dollar 3603 6th Ave NE) performance bond (B-1241040) in the amount of \$35,179.56 for project completion and to retain \$11,726.52 of the performance bond for the two-year warranty period beginning January 7, 2020, with the expectation that the patch shall be fixed by June 15, 2020. Also approved releasing to L Squared, LLC \$4,734.45 that was received as bonding via check to the city. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Devlin, Liebel, Beard, and Veeder; nays: none.

Council Member Beard moved to approve an additional \$10,000 to AE2S for the 14th Ave SE Street Extension Improvements Project to compensate for extra time for final design and bidding services. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Beard, Veeder, Devlin, and Liebel; nays: none.

Council Member Beard moved to approve an additional \$7,265 to Brosz Engineering for the 14th St NW Watermain project for additional final design services. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Beard, Liebel, and Veeder; nays: none.

Council Member Beard moved to approve an additional \$4,760 to Brosz Engineering for the 11th Ave SW Sanitary Sewer project for additional design costs. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Liebel, Veeder, Beard, and Devlin; nays: none.

Council Member Devlin moved to approve the Development Agreement between the City of Watford City and Shangcheng Development, LLC & Emerald Ridge Phase II, LLC. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Beard, Devlin, Liebel, and Veeder; nays: none.

Council Member Liebel moved to approve the Task Agreement between the City of Watford City and Brosz Engineering, Inc in the amount not to exceed \$1200 for Stockpile Measurements at the Old Watford City Landfill. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Veeder, Devlin, and Liebel; nays: none.

Council Member Beard moved to approve the bills as listed. Motion seconded by Council Member Veeder and carried unanimously. AFLAC \$5,044.52; EFTPS \$97,624.87; Nationwide Financial \$1,315.77; Nationwide Retirement Solutions \$5,704.17; NDPERS (AT&BT) \$877.80; NDPERS-Deferred Comp \$5,140.00; NDPERS – Retirement \$51,869.56; TASC \$5,677.58; Payroll \$270,041.05; Wolf Run Village \$3,050.00; Accusource \$615.50; Advanced Engineering \$10,405.00; Agency MABU \$1,197.00; American Aluminum \$3,140.00; Andrew Langowski \$38.50; Anthony Ell \$100.80; Armor Interactive \$152.77; Arntson Stewart Wegner \$32,680.52; ASDCO Construction \$1,332.50; Astech \$33,341.33; AVI Systems \$4,774.00; Badlands Hardware Inc. \$375.63; Badlands Occupational Testing \$414.00; Badlands Power Fuels \$1,282.50; Bakken Oil Rush Ministry

\$2,70.00; Balco \$4,135.55; Bank of North Dakota \$2,360.00; Bartlett & West \$2,737.25; BEK Consulting \$22,579.20; Big Boys Toys \$30.00; Blue Cross Blue Shield of ND \$58,125.40; Border States Electric Supply \$1,479.17; Brady's Roadside Service \$1,250.00; Brosz Engineering \$8,827.50; Butler Machinery \$4,760.02; C&D Water Services \$51.00; Calli Thorne -Pioneering Legacy \$4,200.00; Callyo 2009 Corp. \$8,400.00; Cascade Auto Glass \$375.00; Charles M. Moran \$5,888.75; CIM Sanitary Tech \$5,000.00; Code Red Towing \$325.00; Core & Main LP \$2,183.30; Craig's Small Engine Repair \$165.54; Darrington Snow Removal \$125.00; DAWA Solutions Group \$4,767.00; Eagles Aerie #3543 \$25.00; Economic Development Assoc. \$150.00; Environmental Consulting \$625.00; EZ Spot UR \$11,289.97; Fast Initial Response Systems \$216.00; Farmer's Union Oil. Co \$6,382.11; Fastenal \$1,246.67; Franz Construction \$5,297.50; Galls, LLC \$277.98; Gooseneck Implement \$952.94; Grace Demars \$211.93; Granicus \$3,300.00; Graybar \$53.10; Haldeman-Homme, Inc. \$1,200.00; Hansen Diesel & Automotive \$728.32; Heggen Equipment \$77,362.43; Heiman Fire Equipment \$78.65; Holiday Credit Office \$5,330.86; ICON Architects \$8,710.00; ITD \$4,510.48; Informatics Holdings, Inc. \$271.21; International Code Council \$135.00; Interstate All Battery Center \$95.76; J&C Construction LLC \$5,699.52; Jack & Jill \$23.27; JJ Electric, LLC \$444.60; JLG Architects \$753.50; Kiesler Police Supply \$13,688.95; Kohler Communications \$363.00; Kotana Communications \$11,643.59; Kristopher Katarzy \$5,781.25; L&K Electric, Inc. \$3,333.59; L Squared \$4,734.45; Landscapes Unlimited \$199,574.27; Law Enforcement Systems \$187.00; Loffler Companies \$5,955.00; Long X Arts Foundation \$5,586.86; Lund Oil \$1,135.33; Mail Finance \$315.00; Marco Technologies \$2,025.06; McKennett Law Firm \$15,606.05; McKenzie County Auditor \$3.00; McKenzie County Farmer \$1,317.70; McKenzie County GIS \$400.00; McKenzie County Healthcare \$357,897.10; McKenzie County Landfill \$20,641.75; McKenzie County Recorder \$100.00; McKenzie County Water Resource \$100,448.92; McKenzie Electric \$3,925.00; Meuchel Enterprises \$2,637.19; Michael Todd & Company \$31,707.96; MDU \$19,575.30; Mountain Plains LLC \$256.25; Municipal Code Corporation \$225.00; Muth Electric \$2,181.00; MVTL Laboratories \$1,813.00; Nardini Fire Equipment \$924.00; ND Dept of Environmental Quality \$1,140.00; ND Rural Water Systems Assoc. \$245.00; ND Water Users Association \$300.00; ND Workforce Safety & Insurance \$117.70; Nelson Contracting \$902.00; Nelson International \$123.66; Newfield Exploration \$5.40; Newman Traffic Signs \$600.00; Northern Heavy Duty Truck Parts \$1,815.40; Northern Pump & Compression \$350.00; Northern States Fishing Tool Co. \$19,100.00; Northland Truck Sales \$148,350.00; OK Implement \$828.46; Olympic Sales \$19,339.46; One Call Concepts \$141.05; PFM Financial Advisors \$79,500.00; PS Garage Doors \$1,530.00; Quality Flow Systems, Inc. \$7,050.00; Radisson Hotel Bismarck \$344.00; Ray Allen Manufacturing \$75.96; RDO Trust \$2,902.88; Record Keepers LLC \$16.00; Reservation Telephone \$2,629.08; Roadworkx, LLC \$7,318.50; Root Construction \$4,020.61; Rough Rider Center \$38,547.01; S&P Global Ratings \$29,500.00; Safeguard Business Systems \$178.15; Safety Vision \$118.68; Sleep Inn & Suites-Devils Lake \$84.60; Stein's Inc. \$673.96; Swanston Equipment \$140,240.00; Symbol Arts \$3,687.25; Symetra Life Insurance Company \$833.15; The Round-Up \$1,687.74; Tire-Rama Glendive \$1,289.38; Titanium Plumbing \$1,447.56; Total Funds by Hasler \$700.00; Towmaster \$1,509.60; Triple AAA Safety \$18.22; University of North Dakota \$100.00; UPS \$740.62; Valli Information Systems \$763.64; Van Diest Supply Company \$12,645.80; Vanguard Appraisals \$1,000.00; Veritas Crane \$3,990.00; Verizon \$3,320.08; Visa \$2,037.72; Wallwork Truck Center \$1,667.58; Warne Chemical & Equipment \$1,489.71; Watford City Express

Laundry \$423.78; Watford City Lumber \$41.92; Winn Construction \$2,202.00; Worldwide Industries \$274,226.10; Wolf Pup Daycare \$39,600.00.

The next regularly scheduled City Council meeting will be on Monday, February 3, 2020 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:18 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor