

CITY OF WATFORD CITY
CITY COUNCIL MEETING
September 8, 2020

Minutes of the regular City Council meeting held on September 8, 2020 at 6:00 p.m. at City Hall. Present were Mayor Riely and Council Members Kenny Liebel, Bethany Devlin, Heidi Brenna, Matt Beard, and Lindsay Veeder. Absent was Steve Sanford. Also present was City Planner Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Council Member Devlin moved to approve the September 8, 2020 agenda as presented. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Devlin moved to approve the minutes of the city council meeting held August 3, 2020, as presented. Motion seconded by Council Member Liebel and carried unanimously.

Mayor Riely call the Public Hearing, as advertised, to order at 6:03 p.m. to consider the 2021 Final Budget. There was no public comment or written comment received from the public. The Public Hearing was closed at 6:04 p.m.

Moved by Council Member Liebel that the following resolution be adopted: Whereas, the City Council did on the 8th of August 2020 adopt a preliminary budget for January 1, 2021 through December 31, 2021, and that the budget notice of the final hearing to be held at this time and place was published; Therefore, be it resolved that the Final Budget be adopted, and the following amounts be levied: General Fund \$1,415,551; Emergency \$0; Cemetery \$0; Lease of Law Enforcement Facilities \$70,233 totaling \$1,485,784. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Devlin, Brenna, Liebel, and Veeder; nays: none.

City Assessor, Rita Olson, presented three Applications for Abatement or Refund of Taxes submitted by McKenzie County School District #1.

Council Member Beard moved to approve applications #4246 (parcel 82-15-13000), #4247 (parcel 82-13-17000), and #4248 (parcel 82-05-04200) that were submitted by McKenzie County School District #1. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Devlin, Liebel, Brenna, Veeder, and Beard; nays: none.

Mayor Riely call the Public Hearing, as advertised, to order at 6:07 p.m. to consider a Liquor License Application submitted by Six Shooters, LLC (The Foxhole). There was no public comment or written comment received from the public. The Public Hearing was closed at 6:08 p.m.

Council Member Liebel moved to approve the on-sale Beer and Liquor License Application submitted by Six Shooters, LLC (The Foxhole). Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Beard, Brenna, Veeder, Liebel, and Devlin; nays: none.

Luke Taylor gave an update on the airport expansion project.

Lance Madsen, Fox Hills Golf Course, gave an update on the golf course and provided financials. Lance informed the council that it would cost approximately \$13,000 to winterize the course and that the golf course board does not have the money to do so.

Council Member Liebel moved to approve up to \$15,000 to assist with winterizing the course. Receipts for reimbursement or invoices will need to be presented and approved by the Ways, Means, and Finance Committee before payment will be made. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Veeder, Beard, Devlin, Brenna, and Liebel; nays: none.

Pat Bertagnolli and Kylee Roff gave an update on the Rough Rider Center.

Council Member Liebel moved to approve a Special Liquor Permit for the War in Watford City hockey event that is being held October 2 & 3rd. This approval is contingent on the proper paperwork being filed with the City Auditor and approved by Chief Doble. Motion seconded by Council Member Beard and carried unanimously.

Chief Shawn Doble gave an update on the police department.

No action was taken on a draft Memorandum of Understanding for Law Enforcement Services between the City of Watford City and Arnegard.

Council Member Liebel moved to approve the 2020-2021 School Resource Officer Memorandum of Understanding between the City of Watford City and McKenzie County School District #1. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Devlin, Beard, Brenna, Veeder, and Liebel; nays: none.

Council Member Brenna moved to approve the recommendations from the Planning Commission from their August 31, 2020 meeting. Approved the following: Division of Land Application for Amended Final Plat - Thane Lewis; Land Use Application for Amended Conditional Use Permit - KGI Wireless on behalf of Verizon Wireless; Conditional Use Permit Annual Review - QEP Resources. Terminated the Land Use Application for Conditional Use Permit - White Owl Energy Service. Denied the Land Use Application for Zone Change - Travis Jordan and Jami Wright. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Brenna, Liebel, Devlin, and Veeder; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #560 Amending Section 2-110 of Article 1, Chapter II – Relating to Driveway/Access Management Guidelines. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Veeder, Devlin, Beard, and Brenna; nays: none.

Council Member Beard moved to approve the Special Liquor Permit submitted by the Eagles Club, September 25 & 26, 2020, 4:00 pm – 1:00 am, McKenzie County Fairgrounds. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Devlin moved to approve the following annual step increases: Matthew Hooper E-6 and Jayden Uhlich K-2. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Devlin moved to approve the Occupancy Tax request on behalf of the City in the amount of \$35,000. This is a one-time allowance to assist with tourism events at the Rough Rider Center. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Beard, Liebel, Veeder, Brenna, and Devlin; nays: none.

A letter was reviewed from McKenzie Electric Cooperative offering to pay 20% of unretired cooperative patronage capital. It was the consensus of the Council to not accept the offer.

Council Member Beard moved to approve the Subdivision Improvement, Maintenance and Warranty Agreement between Stenehjem Development LLP (Lots 114-139 of Block 3 of the Fox Hills Village Subdivision Final Subdivision Map) and the City of Watford City. Approval is contingent on bonding is secured. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Devlin, Beard, Liebel, Veeder, and Brenna; nays: none.

Council Member Beard moved to approve Pay Application #4 from Denny's Electric, LLC (14th Ave SE Street Extension – Electrical Construction) in the amount of \$106,029.25. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Veeder, Liebel, Brenna, Devlin, and Beard; nays: none.

Council Member Brenna moved to approve Pay Application #5 from Northern Improvement Co. (14th Ave SE Street Extension – Asphalt Paving) in the amount of \$954,912.53. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Beard, Brenna, Devlin, Veeder, and Liebel; nays: none.

Council Member Liebel moved to approve the Quit Claim Deeds between the City of Watford City and Stenehjem Development, LLP (Lots 13 & 18 of Block 3 of Fox Hills Village) and (Lots 13, 15, & 16 of Block 3 of Fox Hills Village). Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Veeder, Devlin, Liebel, Beard, and Brenna; nays: none.

Council Member Beard moved to amend the Petition to Vacate Drainage Easement submitted by Dry Creek that was approved on August 3, 2020. The 50' drainage easement was already vacated and a 40' drainage easement was dedicated on July 6, 2015. The current petition should be a request to vacate 15' of the 40' drainage easement leaving a 25' drainage easement. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Liebel, Brenna, Beard, Veeder, and Devlin; nays: none.

Council Member Devlin moved to approve the Joint Power Agreements between the City and McKenzie County and between the City and McKenzie County School District #1 for Wolf Run Village, LLC Loan Guaranty. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Beard, Veeder, Brenna, Devlin, and Liebel; nays: none.

Council Member Beard moved to approve Pay Application #3 from Worldwide Industries (Tank Recoats) in the amount of \$31,054.15. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Liebel, Devlin, Veeder, Beard, and Brenna; nays: none.

Council Member Liebel moved to approve the bills as listed. Motion seconded by Council Member Veeder and carried unanimously. Aflac \$4,282.42; Blue Cross Blue Shield \$67,343.00; EFTPS \$147,739.82; Nationwide Financial \$953.57; Nationwide Retirement Solutions \$6,467.16; NDPERS (AT&BT) \$1,020.81; NDPERS-Deferred Comp \$2,786.29; NDPERS-Retirement \$54,928.61; TASC \$6,827.55; Payroll \$405,958.25; Wolf Run Village \$3,250.00; TCF Finance Equipment \$20,968.36; Accusource \$784.82; Agency MABU \$2,580.42; FedEx \$35.78; ITD \$4,602.18; Jeffrey Jensen \$265.08; McKenzie County Landfill \$38,851.85; McKenzie County Recorder \$192.00; McKenzie County Water Resource \$355,198.20; One Call Concepts \$535.95; Roosevelt Inn & Suites \$98.50; Verizon Wireless \$3,636.02; Wolf Pup Daycare \$39,600.00; NASRO \$345.00; UPS \$26.67; City of Watford City \$49.77; McKenzie Electric \$796.00; Montana Dakota Utilities \$15,514.82; Reservation Telephone \$2,689.41; Valli Information \$1,527.60; Marco Technologies \$2,274.22; 3-D Specialties \$115.79; ADAPCO \$14,832.00; Advanced Engineering \$1,861.00; Andrew Schatz \$96.00; Anthony Ell \$56.00; Armor Interactive \$4,388.60; ASDCO Construction Supply \$1,216.85; Associated Pool \$11,656.18; AVI Systems \$5,549.03; Badlands Hardware \$181.26; Badlands Occupational Testing \$136.00; Balco Uniform Inc. \$1,396.00; Border States Electric Supply \$1,157.97; Bowman Police Dept \$79.00; Brady's Towing & Recovery \$1,475.00; Burian & Associates \$6,012.50; Buttons By Fish \$250.00; C&D Water Services \$68.00; Cascade Glass & Signs \$935.00; Cashman Nursery & Landscaping \$4,736.00; CIM Sanitary Tech \$5,000.00; Code Red Towing \$375.00; Cole Papers \$232.74; Complete Concrete \$1,799.47; Core & Main \$2,834.46. D's Custom LLC \$1,075.00; Dakota Fence \$900.00; Denny's Electric \$106,029.25; Farmers Union Oil \$5,144.58; Fastenal Company \$551.23; First International Insurance \$184,300.00; Gooseneck Implement \$632.07; Hansen Diesel & Automotive \$6,101.41; Hawkeye Oil Field Supply \$123.50; Hawkins Inc \$919.92; HCJ Investments \$2,066.00; Heggen Equipment \$474.79; Helena Chemical \$660.00; Hill Enterprises \$2,618.91; Hits Inc \$500.00; Holiday Credit Office \$5,198.98; ID Wholesaler South \$199.00; Jack & Jill \$26.75; Johnson Controls \$1,558.93; Kadrmas, Lee & Jackson \$55,364.85; Law Enforcement Systems \$190.00; Legendary Adventures New \$15,000.00; Lund Oil Inc \$1,254.02; Matthew Eisenhower \$125.00; McCody Concrete Products \$5,374.32; McKennett Law Firm \$13,900.05; McKenzie County Farmer \$566.02; Meuchel Enterprises \$2,496.80; Miles Partnership \$600.00; Minnesota Valley Testing Labs \$1,117.00; Municipal Code Corporation \$550.00; Muth Electric \$582.00; Normont Equipment Co. \$10,448.00; North Dakota Chemistry Lab \$503.16; Northern Improvement \$1,618.40; Northern Improvement \$954,912.53; Office of the State Auditor \$180.00; OK Implement \$851.73; OK Tire Stores \$299.70; Praxair \$73.36; Pro Auto Body \$1,366.56; Quality Quick Print \$1,149.00; Ron Peterson & Associates \$222.41; Rough Rider Center \$27,753.14; Schmitz-Holmstrom \$5,014.00; Six Shooters LLC \$3,125.00; Special Systems \$360.00; SRF Consulting Group \$10,927.32; State Engineer \$1,000.00; Swanston Equipment \$6,153.52; TD&H Engineering \$154.00; Tecta America Dakotas \$13,250.00; Temperature Control Specialties \$129.92; Tire-Rama Glendive \$1,537.34; Triple AAA Safety Training \$80.00; Truck Utilities Inc \$92,313.00; UPS Freight \$166.46; Vanguard Appraisals \$750.00; Verizon Connect NWF \$30.23; Vessco Inc \$8391, VISA \$2,107.29; Wallwork Truck Center \$52,742.28; Watford City Rotary Club \$416.00;

Watford City Veterinary Clinic \$989.98; Western Area Water Supply \$1,500.00; Worldwide Industries Corp \$31,054.15.

The next regularly scheduled City Council meeting will be on Monday, October 5, 2020 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:37 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor