



**WATFORD CITY
CITY COUNCIL MEETING
AUGUST 3, 2020
CITY HALL - HERITAGE ROOM
213 2ND ST NE
6:00 PM**

AGENDA

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Approve Minutes**
 - 4.1 2020-07-06
 - 4.2 2020-07-28
- 5. Cal Klewin - Theodore Roosevelt Expressway Association**
 - 5.1 2020 Policy Priorities
- 6. Call to Order Public Hearing -
Petition to Vacate Drainage Easement - Wolf Creek Development, LLC**
 - 6.1 Open Public Hearing
 - 6.2) Close Public Hearing
 - 6.3) Approve/Deny Petition to Vacate
- 7. Airport - Luke Taylor**
- 8. Fox Hills Golf Course Update**
 - 8.1) Golf Course July update
 - 8.2) Golf Course 2019 Year-end financials
 - 8.3) Golf Course Current Ledger
 - 8.4) Golf Course June Financials - draft
 - 8.5) Landscapes Unlimited Pay Application #8 - Final
- 9. Rough Rider Center Update**

10. Police Department Report - Chief Shawn Doble

10.1 July Report

11. Planning Commission

11.1 Agenda - 2020-07-27

11.2 Minutes - 2020-07-27

11.3 (1). Division of Land Application - Simple Lot Split - McKenzie County Sheriff's Office

11.4 (2). Division of Land Application - Simple Lot Split - Travis Jordan and Jami Wright

11.5 (3). Land Use Application - Variance - Karen George

11.6 (4). Division of Land Application - Amended Final Plat - LT Development Group, LLC

11.7 (5). Land Use Application - Conditional Use Permit Review - Forest Service

11.8 (6). Land Use Application - Conditional Use Permit Review - Forest Service

11.9 (7). Land Use Application - Conditional Use Permit Review - Richard Kaster

11.10(8). Land Use Application - Conditional Use Permit Review - Kathleen Tretter
(SewFine Embroidery)

11.11(9). Land Use Application - Conditional Use Permit - Tractor Supply

11.12(10). Land Use Application - Conditional Use Permit - McKenzie County School Dist
#1

11.13(11). Land Use Application - Zone Change - Lots 15 & 16 Stenehjem Development,
LLP

11.14(12). Division of Land Application - Preliminary Plat - Emerald Ridge Phase 2

11.15(13). Division of Land Application - Final Plat Application - Fox Hills Village

12. Permit Update

COMMITTEE REPORTS/MINUTES

13. Chairman Sanford Committee Reports

Cemetery

Building Committee

Ambulance/Fire Dept

July Fire Department Calls for Service

Additions to Agenda

14. Chairman Veeder Committee Reports

Board of Health

Franchise Committee

Machinery and Equipment

Pest/Forestry/Vector

Additions to Agenda

15. Chairman Beard Committee Reports

Ordinance

2020-07-28

First Reading on an Ordinance Amending Article 1, Section 2-110 of Chapter II -
Relating to Driveway/Access Management Guidelines

Second Reading on Ordinance #559 Amending Section 3-210 of Article 2 of Chapter III -
Relating to Repair of Water Service

Special Liquor Permits

D & M's Office - August 14, 2020 - 4:00 p.m. - 1:00 a.m. (Main Street - Fun Fest)

Six Shooter's LLC (Outlaws) - August 14, 2020 - 4:00 p.m. - 1:00 a.m. (Main Street - Fun
Fest)

D & M's Office - August 22, 2020 - 5:00 p.m. - 12:00 a.m. - Rough Rider Center

Slow Ride Annual Liquor License Renewal

Street, Walks, Lights

2020-07-21

County Planning and Zoning Board

JDA Report

2020-07-21 Minutes

Return to the West Invite

Roughrider Fund

2020-07-27

Additions to Agenda

16. Chairman Liebel Committee

Reports Airport

Public Technology

Additions to Agenda

17. Chairman Devlin Committee Reports

Personnel

2020-07-21

Project Coordinator Job Description

Annual Step Increases

Addie Gross - J-5

Kimberly Clemons - F-6

Nick Melcher - K-1

Stephanie Packer - H-4

Greg Richins - E-2

Becky Smith - I-5

Ty Trotter - J-1

Jayson Tveter - K-5

Ways, Means, Finance

Minutes -

2020-07-15

2020-07-27

July Cash Report

July Expenditure Report

July Revenue Report

Lodging Tax Committee

2020-07-30 Minutes

Fun Fest Application

LEC Joint Powers Board

Home Rule Charter

Wolf Pup Board

Additions to Agenda

18. Chairman Brenna Committee Reports

Water, Sewer, Garbage

Golf Course

Golf Course June Meeting Minutes

Additions to Agenda

19. MAYOR

19.1 Reappointment of Aaron Pelton to the Watford City Housing Authority for a 5-year term to expire 9/1/2025.

19.2 Resolution 2020-10 - Resolution to Cancel Special Assessments

19.3 Resolution 2020-11 - Resolution to Defer Interest Payments on Special Assessment

20. CITY ENGINEER REPORT

20.1

(1). Dakota Gold Properties LLC, Stepping Stone Phase 6 Residential Development - Subdivision Improvement, Maintenance and Warranty Agreement

(2). Shangcheng Development/Emerald Ridge Phase II, LLC - Request to Cancel Existing Letter of Credit

(3). NDDOT TAP Grant, 2nd Avenue SW Multi-Use Path Project Acceptance

21. CITY PLANNER REPORT

21.1 MDU General Conveyance Bill of Sale and Assignment

22. CITY FINANCE DIRECTOR

22.1 Finance Director Report

22.2 2021 Preliminary Budget Approval

** Set 2021 Final Budget Hearing - Tuesday, September 8, 2020 **

23. SUPERINTENDENT OF PUBLIC WORKS REPORT

23.1 Public Works Report

24. CITY ASSESSOR REPORT

24.1 Assessor Report

25. COMMUNITY DEVELOPMENT DIRECTOR

25.1 Community Development Director

Report

26. ATTORNEY REPORT

27. NEW BUSINESS

28. APPROVAL OF BILLS

28.1 Bill Lists

29. INFORMATION

29.1 ****Reminder - September City Council Meeting will be held on Tuesday, September 8th

30. ADJOURNMENT