

CITY OF WATFORD CITY
CITY COUNCIL MEETING
July 6, 2020

Minutes of the regular City Council meeting held on July 6, 2020 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Kenny Liebel, Bethany Devlin, Heidi Brenna, Steve Sanford, Matt Beard, and Lindsay Veeder. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll (via phone).

Council Member Devlin moved to approve the July 6, 2020 agenda as presented. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Liebel moved to approve the minutes of the city council meetings held June 1 and June 23, 2020, as presented. Motion seconded by Council Member Sanford and carried unanimously.

Pat Bertagnolli gave an update on the Rough Rider Center.

Nate Berrons, Brosz Engineering, presented a pay application and change order for the 2019 Watford City Reconstruction & Utility Improvement Project.

Council Member Beard moved to approve Change Order #4 from Wagner Construction, Inc (2019 Watford City Reconstruction & Utility Improvement Project) in the amount of \$7,868.40. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Liebel, Sanford, Brenna, Beard, and Veeder; nays: none.

Council Member Liebel moved to approve Pay Application #8 from Wagner Construction, Inc (2019 Watford City Reconstruction & Utility Improvement Project) in the amount of \$178,430.18. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Beard, Veeder, Devlin, Sanford, Brenna, and Liebel; nays: none.

Grace Demars presented pay applications on behalf of KLJ Engineering.

Council Member Sanford moved to approve Change Order #2 from Northern Improvement Co. (14th Ave SE Street Extension – Asphalt Paving) in the amount of \$7,991.50. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Sanford, Liebel, Beard, Brenna, Devlin, and Veeder; nays: none.

Council Member Devlin moved to approve Pay Application #3 from Northern Improvement Co. (14th Ave SE Street Extension – Asphalt Paving) in the amount of \$988,549.11. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Brenna, Veeder, Devlin, Sanford, Beard, and Liebel; nays: none.

Council Member Beard moved to approve Pay Application #2 from Denny's Electric, LLC (14th Ave South East Street Extension – Electrical Construction) in the amount of \$47,116.8. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Veeder, Brenna, Sanford, Beard, Liebel, and Devlin; nays: none.

Chief Shawn Doble gave an update on the police department.

Council Member Brenna moved to approve the recommendations from the Planning Commission from their June 29, 2020 meeting. Approved the following: Division of Land Application – Simple Lot Split submitted by Victor & Nicole Sjakovs; Land Use Application – Zone Change submitted by Victor & Nicole Sjakovs; Division of Land Application – Simple Lot Split submitted by Jose Adame and Fidelmar Arrbola Gamino; Division of Land Application – Amended Final Plat submitted by Fox Hills Golf Estates; Land Use Application – Conditional Use Permit Termination for Heggen Equipment; Division of Land Application – Final Subdivision Plat submitted by Stepping Stone Phase 6. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Sanford, Brenna, Devlin, Liebel, and Veeder; nays: none.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 3-210 of Article 2, Chapter III – Relating to Repair of Water Service. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Beard moved to approve Resolution 2020-09 – Amending Application Fees. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Brenna, Sanford, Beard, Devlin, Liebel, and Veeder; nays: none.

Council Member Beard moved to approve the Special Liquor Permits submitted by D & M's Office, July 11, 2020 from 6:00 p.m. – 10:00 p.m. at the Rough Rider Center; Six Shooter's, LLC (Stonehome), July 14, 2020 from 7:00 p.m. – 9:00 p.m. at the Rough Rider Center. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Beard moved to approve the Electrical Wiring Proposal from Edling Electric, Inc (Traffic Signal Repair Project - Hwy 85 & Hwy 85B Eastbound Signal Pole) in the amount of \$131,670. The city will need to pay the invoice upon receipt and then will be reimbursed by Great West Casualty Company. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Beard, Devlin, Liebel, Veeder, and Brenna; nays: none.

Council Member Beard moved to approve the Property Damage Release from Moberg Energy, LLC, Great West Casualty Company, and Damage Claim Services, Inc for damages to a traffic signal located on Hwy 85 & Hwy 85B Eastbound in the amount of \$131,585. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Devlin, Beard, Liebel, Brenna, Veeder, and Sanford; nays: none.

Council Member Beard moved to approve the Release and Settlement Agreement from Jackson Utilities, LLC and National American Insurance Company for damages to pavement and subsequent layers on 4th Ave NW in the amount of \$324,411. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Brenna, Sanford, Beard, Devlin, Liebel, and Veeder; nays: none.

Council Member Beard moved to approve an Event Request submitted by Angie Pelton and Main Street Businesses for August 14th. Approval is contingent on the event committee meeting with Chief Doble and Public Works to review the final plan. Once that is completed, the Council would like to

review the final plan at the August council meeting. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Devlin moved to approve the following annual step increases: Coleman Claiborn – K-2; Ryan Farrell – J-2; Samuel Forstie – H-4; Mariah Pavek – K-6; and Kyle Ruggles – H-3. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Brenna moved to approve the deobligation of the 12th Street NE Watermain Expansion project, the 14th Street NW Watermain Expansion project, and the 17th Ave NE Watermain Expansion project for the North Dakota State Water Commission cost-share program for a total deobligation amount of \$1,038,600. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Sanford, Veeder, Beard, Brenna, Liebel, and Devlin; nays: none.

Council Member Brenna moved to approve the Resolution 2020-08 – Resolution Approving Request to WAWSA to Pump Irrigation Water. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Devlin, Brenna, Beard, Sanford, Veeder, and Liebel; nays: none.

Council Member Liebel moved to approve Mayor Riely’s appointment of Holly Riggins to the Planning and Zoning Commission to fulfill an unexpired term until June 30, 2024. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to call for a Public Hearing on August 3, 2020 to hear comment on a Petition to Vacate Easement Application submitted by Dry Creek Business Community. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Brenna and carried unanimously. Blue Cross Blue Shield \$71,285.90; EFTPS \$99,196.98; James/Valley Regional Lodge #4 \$46.00; Nationwide Financial \$863.51; Nationwide Retirement Solutions \$5,479.46; NDPERS (AT&BT) \$1,126.11; NDPERS-Deferred Comp \$2,836.29; NDPERS-Retirement \$59,114.36; TASC \$4,551.70; Payroll \$268,360.33; Wolf Run Village \$3,250.00; Accusource \$245.63; Advanced Engineering \$5,540.75; Advanced Pump & Equipment \$480.00; Agency Mabu \$3,973.75; Andrew Eisenschenk \$13.83; Applied Concepts \$6,338.00; Armor Interactive \$30,490.55; Asdco Construction Supply \$338.00; Badlands Hardware Inc. \$73.16; Badlands Occupational Testing \$90.00; Balco \$387.66; BEK Consulting \$3,652.25; Border States Electric Supply \$3,437.26; Brady’s Roadside Service \$500.00; Brosz Engineering \$11,522.50; Burian & Associates \$7,383.33; C&D Water Services \$51.00; Cellebrite \$3,700.00; CIM Sanitary Tech \$5,000.00; City of Watford City \$48.96; Code Red Towing \$700.00; Cole Papers \$180.28; Core & Main \$7,649.48; Craig’s Small Engine Repair \$640.42; Dakota Fence \$525.00; Dakota Williams \$125.00; David Knudtson \$5,040.00; Dean Anderson, Inc. \$2,175.00; Denny’s Electric \$47,116.81; Family Crisis Shelter \$1,694.46; Farmer’s Union Oil. Co \$4,151.53; Fastenal \$1,306.42; FedEx \$5.52; First International Bank \$15.00; Hansen Diesel & Automotive \$6,665.97; Hawkins \$1,318.63; Heggen Equipment \$59.40; Helena Chemical \$706.00; Holiday Credit Office \$5,622.39; Impact Fireworks \$25.00; Indigo Signworks \$2,697.07; ITD \$4,593.76; Jack & Jill \$50.58; Jerry Samuelson \$31.00; Joanne Garmann \$250.00; Kadrmas, Lee & Jackson, Inc \$128,585.74; Kevin Langerud \$1,000.00; Knife River – North Central \$63,412.76; Kotana Communications \$12,321.80; Loffler

Companies \$376.00; Lund Oil \$693.35; Marco Technologies \$2,274.22; Matt Hooper \$125.00; McKennett Law Firm \$13,325.10; McKenzie County Ambulance \$5,387.80; McKenzie County Farmer \$1,390.75; McKenzie County Healthcare \$308,592.55; McKenzie County Landfill \$21,230.85; McKenzie County School \$14,821.79; McKenzie County Water Resource \$113,965.45; McKenzie Electric \$3,570.00; Meuchel Enterprises \$2,506.90; Miles Partnership \$200.00; Mowbray & Son Plumbing \$2,527.00; MDU \$14,722.98; MVTL Laboratories \$1,204.50; ND Dept. of Environmental Quality \$30.00; ND Dept. of Transportation \$2,997.17; ND League of Cities \$1,539.00; ND Safety Council, Inc. \$1,614.56; ND Workforce Safety & Insurance \$90.53; Nelson International \$984.63; Northern Heavy Duty Truck Parts \$67.95; Northern Improvement Company \$988,549.11; OK Implement \$970.99; Olympic Sales \$102.05; One Call Concepts \$415.30; Otis Elevator Company \$1,671.84; Peni Peterson \$205.30; Petty Cash \$146.38; Pioneer Museum \$300.00; Pro Auto Body \$82.19; Quadient Leasing USA \$315.00; Reservation Telephone \$2,898.22; RHI Supply Fargo \$1,290.05; Rough Rider Center \$7,585.42; Safeguard Business Systems \$476.89; Schmitz-Holmstrom \$3,014.25; Shayna Rognlien \$50.00; SRF Consulting Group \$7,586.02; Stepping Stone Development \$630.00; SWANA \$223.00; Swanston Equipment \$1,901.43; Symetra Life Insurance Company \$1,104.38; T&E Power Systems \$931.50; TCF Equipment Finance \$41,193.56; Terry Nate Jeffries \$125.00; The Printers, Inc. \$850.00; Tim Jones \$90.51; Tim's Fireworks \$25.00; Traffic Control Corp \$520.00; Triple AAA Safety \$3,165.92; Valli Information Systems \$55.00; Van Diest Supply Company \$13,350.00; Vazquez Contracting \$650.00; Verizon \$3,354.84; Vessco \$822.54; Visa \$3,544.17; Wagner Construction Inc. \$178,430.18; Watford City Lumber \$51.89; Watford City Park District \$5,285.63; Wolf Pup Daycare \$39,600.00.

The next regularly scheduled City Council meeting will be on Monday, August 3, 2020 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:06 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor