

**CITY COUNCIL
REORGANIZATION MEETING
JUNE 23, 2020**

Minutes of a special reorganization meeting held June 23, 2020 at 5:30 p.m. at City Hall. The purpose of the meeting was to hold the reorganization meeting. Present was Mayor Phil Riely and Council Members Kenny Liebel, Bethany Devlin, Heidi Brenna, Steve Sanford and Matt Beard (via phone). Absent was Lindsay Veeder. Also present were City Planner Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll. The special meeting was called to order by Mayor Riely at 5:30 p.m.

City Auditor Peterson administered the Oath of Office to newly elected Council Members Bethany Devlin, Heidi Brenna, Kenny Liebel, and Matt Beard.

Council Member Sanford moved to accept and approve the election votes as they were canvassed and certified by the McKenzie County Canvassing Board on June 15, 2020. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Sanford, Beard, Devlin, Brenna, and Liebel; nays: none.

The floor was opened for nominations for President of the City Council. Council Member Devlin nominated Kenny Liebel. Motion carried unanimously.

The floor was opened for nominations for Vice President of the City Council. Council Member Devlin nominated Steve Sanford. Motion carried unanimously.

Council Member Liebel moved to approve the following appointments as presented by Mayor Riely. Motion seconded by Council Member Devlin and carried unanimously.

Appointments: 2-Year Terms (July 1, 2020 – June 30, 2022)

Building Inspector	Steve Williams
City Attorney	McKennett Forsberg & Voll, P.C.
City Auditor	Peni Peterson
City Engineer	Grace Demars
City Planner	Curt Moen
Health Officer	Dr. Gary Ramage
Police Chief	Shawn Doble
Risk Management Officer	Justin Smith
Superintendent of Public Works	Justin Smith

Council Member Sanford moved to approve the following committee assignments as presented by Mayor Riely. Motion seconded by Council Member Liebel and carried unanimously.

Committee Assignments: 2-Year Terms (July 1, 2020 – June 30, 2022)

Board of Health (3)	Lindsay Veeder	Kenny Liebel	Matt Beard
Building (3)	Steve Sanford	Matt Beard	Heidi Brenna
Cemetery (3)	Steve Sanford	Lindsay Veeder	Kenny Liebel
Franchise (3)	Lindsay Veeder	Steve Sanford	Kenny Liebel

Machinery & Equipment (3)	Lindsay Veeder	Heidi Brenna	Steve Sanford
Ordinance (3)	Matt Beard	Bethany Devlin	Heidi Brenna
Personnel (3)	Bethany Devlin	Kenny Liebel	Steve Sanford
Streets, Walks, Lights (3)	Matt Beard	Lindsay Veeder	Steve Sanford
Water, Sewer, Garbage (3)	Heidi Brenna	Matt Beard	Lindsay Veeder
Ways, Means, Finance (3)	Bethany Devlin	Kenny Liebel	Heidi Brenna

Airport liaison (1)	Kenny Liebel
Ambulance liaison (1)	Steve Sanford
McKenzie County Health Care Systems (1 delegate from Council or city)	Phil Riely, Mayor
Golf Course liaison (1)	Heidi Brenna
McKenzie County Planning & Zoning (2)	Matt Beard & Heidi Brenna
Pest/Forestry/Vector (1)	Lindsay Wingerter
Police Department (1)	Phil Riely, Mayor
Public Technology (1)	Kenny Liebel
LEC Joint Powers Board (2)	Bethany Devlin & Heidi Brenna

Council Member Sanford moved to approve the following board appointments as presented by Mayor Riely: Curt Moen - Governing Board - Rough Rider Center (3-year term to expire 6/30/2023); Kody Devlin - Airport Authority (5-year term to expire 6/30/2025); Lindsay Veeder - Pest Control District (2-year term to expire 6/30/2022); Bethany Devlin - Lodging Tax Committee (4-year term to expire 6/30/2024); Roger Maki - Lodging Tax Committee (4-year term to expire 6/30/2024); Marco Pelton - Planning & Zoning Commission (5-year term to expire 6/30/2025); Jake Walters - Planning & Zoning Commission (5-year term to expire 6/30/2025); Vicki Bauer - McKenzie County Library Board (3-year term to expire 6/30/2023). Motion seconded by Council Member Liebel and carried unanimously.

Mayor Riely informed the Council that since it is fireworks season, he would be monitoring the state and county fire index and any restrictions due to dry conditions.

Council Member Beard moved to approve the Special Liquor Permit submitted by Six Shooter's LLC (Stonehome) for July 1 from 6:00 p.m. – 10:00 p.m., Stonehome parking lot. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Beard moved to approve the Second Reading on Ordinance #558 Amending Section 6-506 (I) of Article 5 of Chapter VI - Relating to Qualifications for Retail Licenses to Sell Alcoholic Beverages. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Beard, Sanford, Devlin, Liebel, and Brenna; nays: none.

Mayor Riely called the Public Hearing, as advertised, to order at 5:45 p.m. to consider a Retail Alcoholic Beverage License Application (Class B and Sunday Opening) submitted by Los Saguaros Mexican Restaurant. There were no comments or written comments received from the public. The Public Hearing was closed at 6:46 p.m.

Council Member Devlin moved to approve the Retail Alcoholic Beverage License Application submitted by Los Saguaros Mexican Restaurant. Motion seconded by Council Member Brenna

and carried by the following roll call vote: ayes: Liebel, Sanford, Beard, Brenna, and Devlin; nays: none

Council Member Devlin moved to approve the Occupancy Tax Funding Request Applications from Six Shooter, LLC (\$3,125 for Summerfest) and McKenzie County Healthcare Systems (\$1,000 for Vision West event). Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Brenna, Devlin, Liebel, Sanford, and Beard; nays: none.

The meeting was adjourned at 5:45 p.m. Pursuant to NDCC 40-01-09.1, these minutes are published subject to the City Council's Review and Revision.

Peni Peterson, City Auditor

Philip K. Riely, Mayor