

CITY OF WATFORD CITY  
CITY COUNCIL MEETING  
June 1, 2020

Minutes of the regular City Council meeting held on June 1, 2020 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Kenny Liebel, Bethany Devlin, Heidi Brenna, Steve Sanford, Matt Beard, and Lindsay Veeder. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll.

Council Member Devlin moved to approve the June 1, 2020 agenda as presented. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meetings held May 4 and May 19, 2020, as presented. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Devlin moved to approve the Applications for Abatement or Refund of Taxes #4237-4239 submitted by LSS Housing Watford City, LLC. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes; Beard, Sanford, Devlin, Veeder, Liebel, and Brenna; nays: none.

Council Member Sanford moved to renew the annual Liquor and Beer Licenses, Adjacent Room Licenses, Growler Licenses, and Sunday Alcoholic Beverage Permits as submitted for July 1, 2020 thru June 30, 2021 for the following applicants: Long X Bottle Shop; Coborn's, Inc.; Watford City Hospitality Group, LLC (The Watford Hotel); South Park Extended Stay; Six Shooters, LLC (Outlaws' Bar & Grill); Six Shooters, LLC (Stonehome Brewery); Six Shooters, LLC (JL Beers); Tokyo Steak Seafood Sushi House; D & M's Office; Watford City Bar, Inc.; American Legion Club; Fox Hills Golf & Country Club; Red Barn Liquors, LLC; and Burrito Bros, LLC. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Veeder, Liebel, Devlin, Brenna, Beard, and Sanford; nays: none.

Terry Moe and Pat Bertagnolli gave an update on the Rough Rider Center.

Lance Madsen, Golf Course Manager, gave an update on the golf course.

Brian Moser, KLJ Engineering, presented pay applications for the 14<sup>th</sup> Ave SE Street Extension project.

Council Member Beard moved to approve Change Order #1 from Northern Improvement Co. (14<sup>th</sup> Ave SE Street Extension – Asphalt Paving) in the amount of \$9,724.50. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Brenna, Veeder, Devlin, and Liebel; nays: Sanford.

Council Member Beard moved to approve Pay Application #2 from Northern Improvement Co. (14<sup>th</sup> Ave SE Street Extension – Asphalt Paving) in the amount of \$652,685.40. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Brenna, Sanford, Beard, Veeder, Liebel, and Devlin; nays: none.

Grace Demars presented a pay application on behalf of Brosz Engineering.

Council Member Beard moved to approve Pay Application #7 from Wagner Construction, Inc (2019 Watford City Reconstruction & Utility Improvement Project) in the amount of \$549,479.66. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Veeder, Devlin, Liebel, Brenna, Beard, and Sanford; nays: none.

Chief Shawn Doble gave an update on the police department.

Council Member Liebel moved to approve the recommendations from the Planning Commission from their May 26, 2020 meeting. Approved the following: Land Use Application – Zone Change – Homestead Phase 1 Subdivision; Division of Land Application – Amended Plat – Stenehjem Development, LLP (Rolling Hills Estate Subdivision Block 5, Lots 5 & 6); Division of Land Application – Final Subdivision Plat – Stenehjem Development, LLP (Fox Hills Village Block 3, Lots 50 -113). Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Brenna, Devlin, Sanford, Liebel, and Veeder; nays: none.

Council Member Beard moved to approve Resolution 2020-07 – Resolution Setting Bond for City Auditor. Motion seconded by Council Member Veeder and carried by the following roll call vote: Brenna, Beard, Sanford, Devlin, Veeder, and Liebel; nays: none.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 6-506(I) of Article 5 of Chapter VI – Relating to Qualifications for Retail Licenses to Sell Alcoholic Beverages. Motions Seconded by Council Member Brenna and carried unanimously.

Council Member Beard moved to approve the Special Liquor Permit submitted by Outsiders Bar & Grill, June 20, 2020 from 5:00 p.m. – 12:00 a.m. at the Rough Rider Center. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Devlin moved to approve Section 606 - Leave Donation Policy of the Employee Policy Handbook. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Devlin moved to approve the following annual step increases: Mike Butalon – F-5; Brandy Davis – H-2; and Andrew Schatz – G-4. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Devlin moved to approve Transfer Agreement #1, Addendum #3 between the City of Watford City and McKenzie County. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Beard, Sanford, Devlin, Liebel, Brenna, and Veeder; nays: none.

Council Member Beard moved to approve Transfer Agreement #2 between the City of Watford City and McKenzie County. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Veeder, Beard, Liebel, Brenna, Devlin, and Sanford; nays: none.

Council Member Beard moved to approve the Subdivision Improvement, Maintenance and Warranty Agreement for Stenehjem Development, LLP, contingent on bonding is secured. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Liebel, Devlin, Beard, Veeder, and Brenna; nays: none.

Council Member Brenna moved to approve the 2018 Audit as finalized by Schmitz-Holmstrom, LLP. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Brenna, Beard, Devlin, Liebel, Sanford, and Veeder; nays: none.

Council Member Liebel moved to approve the 2019 - 2021 Partners in Planning Grant Application for the Watford City 2040 Comprehensive Plan with a requested amount of \$30,000. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to approve the Main Street Initiative Community Action Plan application. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Veeder and carried unanimously. AFLAC \$4,432.73; Blue Cross Blue Shield \$143,365.76; EFTPS \$111,066.98; Nationwide Financial \$859.04; Nationwide Retirement Solutions \$5,662.98; ND Fraternal Order of Police \$900.00; NDPERS (AT&BT) \$1,130.57; NDPERS-Deferred Comp \$5,672.58; NDPERS-Retirement \$58,642.80; TASC \$4,619.87; Payroll \$292,821.55; Wolf Run Village \$3,250.00; 3-D Specialties \$1,727.20; Adapco, Inc. \$10,150.23; Advanced Engineering \$20,085.80; Agency Mabu \$4,483.75; Agri Industries \$2,229.02; Armor Interactive \$17,575.64; Asdco Construction Supply \$349.00; Badlands Electric \$14,432.29; Badlands Hardware Inc. \$283.93; Badlands Occupational Testing \$530.00; Badlands Truck & Trailer \$2,621.34; Balco \$1,057.80; Bank of North Dakota \$522,664.59; BEK Consulting \$18,405.19; Border States Electric Supply \$204.94; Brady's Roadside Service \$750.00; Brosz Engineering \$32,612.50; C&D Water Services \$102.00; CIM Sanitary Tech \$5,000.00; Cimco Refrigeration Inc \$8,220.00; City of Watford City \$50.88; Code Red Towing \$625.00; Cole Papers \$59.12; Controlworx LLC \$4,144.65; Core & Main \$411.28; Dakota Pump & Control Inc \$1,309.55; Daniel H Oster \$789.47; Dawa Solutions Group \$3,097.50; Dunn County \$1,000.00; Environmental Consulting \$1,475.00; Farmer's Union Oil. Co \$4,749.78; Fastenal \$1,245.26; FedEx \$39.37; Flexible Pipe & Tool \$961.40; GrayBar \$31,027.05; Hach Company \$145.31; Hansen Diesel & Automotive \$3,504.35; Hawkeye Oil Field \$76.44; Hawkins \$675.07; Heartsmart.com \$2,306.00; Heggen Equipment \$1,508.13; Helena Chemical \$326.95; Holiday Credit Office \$4,986.52; ITD \$4,619.76; Jack & Jill \$100.36; Loffler Companies \$425.00; Lori Solem \$500.00; Lund Oil \$587.91; Marco Technologies \$2,274.22; Margaret Carter \$83.00; McCody Concrete Products \$21,497.26; McKennett Law Firm \$14,331.95; McKenzie County Farmer \$675.50; McKenzie County Landfill \$21,314.10; McKenzie County Recorder \$40.00; McKenzie County Water Resource \$80,068.87; McKenzie Electric \$3,610.00; Meuchel Enterprises \$2,557.81; Michael Todd & Company \$1,267.79; Midwest Hose & Specialty \$115.60; MDU \$15,786.18; MVTL Laboratories \$1,792.50; ND Dept. of Health – Chemistry Lab \$789.17; ND League of Cities \$60.00; ND Workforce Safety & Insurance \$159.47; Nelson Contracting \$548.00; Northern Improvement Co. Inc. \$570.00; Northern Improvement Company \$652,685.40; Office Depot \$56.24; OK Implement \$1,371.59; OK Tire Stores \$119.95; Olympic

Sales \$11,882.64; One Call Concepts \$359.45; One Way Service Machine Shop \$25.00; Quadiant Finance USA \$500.00; RDO Trust \$1,331.27; Record Keepers \$16.00; Reservation Telephone \$3,542.48; Rick Holm \$5,937.75; Rita Olson \$5,000.00; Rough Rider Center \$10,641.17; Roughrider Industries \$102.60; Schmitz-Holmstrom \$3,000.00; Stein's Inc. \$240.61; Street Cop Training \$350.00; Symetra Life Insurance Company \$1,852.88; The Tessman Company \$1,148.70; Tire-Rama Glendive \$986.60; Triple AAA Safety \$190.12; UPS \$1,342.40; UPS Freight \$296.68; Valli Information Systems \$1,505.40; VanGuard Appraisals \$6,950.00; Verizon \$3,302.81; Vessco \$532.04; Visa \$4,202.88; Wagner Construction Inc. \$549,479.66; Watchguard Video \$10,590.00; Watford City Lumber \$166.47; Wingate By Wyndham Bismarck \$1,030.40; Wolf Pup Daycare \$39,600.00.

The next regularly scheduled City Council meeting will be on Monday, July 6, 2020 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:07 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

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Peni Peterson, Auditor

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Philip K. Riely, Mayor