



**WATFORD CITY  
CITY COUNCIL MEETING  
JUNE 1, 2020  
CITY HALL - HERITAGE ROOM  
213 2ND ST NE  
6:00 PM**

---

**AGENDA**

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Approve Minutes**
  - 4.1 Meeting Minutes - May 4 and May 19, 2020
- 5. 6:05 P.M. - City Assessor - Rita Olson**
  - 5.1 Application for Abatement or Refund of Taxes (4237-4239) - LSS Housing Watford City, LLC - Lot 1, Blocks 3, 4, & 5 - Creekside Addition
- 6. 6:10 P.M. - Annual Liquor License Renewal - 6/30/2020 - 7/01/2021**
  - 6.1 2020-2021 - Liquor License Holders
- 7. 6:15 P.M. - Rough Rider Center Update**
- 8. 6:25 P.M. - Fox Hills Golf Course - Lance Madsen**
  - 8.1 Golf Course Information and Minutes 2020-5-12
- 9. 6:35 P.M. - Airport - Luke Taylor**
- 10. 6: 45 P.M. - Brian Moser - KLJ Engineering**
  - 10.1 Change Order #1 - Northern Improvement Co. - 14th Ave SE Street Extension - Asphalt Paving

10.2 Pay Application #2 - Northern Improvement Co. - 14th Ave SE Street Extension -  
Asphalt Paving

**11. 6:55 P.M. - Gayle Cox - Brosz Engineering**

11.1 Pay Application #7 - 2019 Watford City Reconstruction & Utility Improvement Project

**12. Police Department Report - Chief Shawn Doble**

12.1 Chief Report

**13. Planning Commission**

13.1 Agenda - 2020-05-26

13.2 Minutes - 2020-05-26

13.3

Land Use Application - Zone Change - Homestead Phase 1 Subdivision

Division of Land Application - Amended Plat - Stenehjem Development,  
LLP/Rolling Hills Estate Subdivision (Block 5, Lots 5 &6)

Division of Land Application - Final Subdivision Plat - Stenehjem Development,  
LLP/Fox Hills Village (Block 3, Lots 50 - 113)

13.4 Building Permit Review

**COMMITTEE REPORTS/MINUTES**

**14. Chairman Sanford Committee Reports**

**Cemetery**

**Ambulance/Fire Dept**

**Machinery and Equipment**

**Building Committee**

**Additions to Agenda**

**15. Chairman Veeder Committee**

**Reports Board of Health**

**Franchise**

**Committee**

## **Pest/Forestry/Vector**

### **Additions to Agenda**

#### **16. Chairman Beard Committee Reports**

##### **Ordinance**

Resolution 2020-07 - Resolution Setting Bond for City Auditor

First Reading on an Ordinance Amending Section 6-506 (I) of Article 5 of Chapter VI -  
Relating to Qualifications for Retail Licenses to Sell Alcoholic Beverages

Special Liquor Permit - Outlaws Bar & Grill, June 20th 5:00 p.m. - 12:00 a.m.,  
Rough Rider Center.

##### **Street, Walks, Lights**

##### **JDA Report**

2020-05-19 JDA Minutes & 2020-05-19 JDA Housing Minutes

##### **Roughrider Fund**

Roughrider Fund Minutes - 2020-05-26

### **Additions to Agenda**

#### **17. Chairman Liebel Committee Reports**

##### **Airport**

##### **Water, Sewer, Garbage**

Water, Sewer, Garbage - 05/12/2020 Minutes

#### **County Planning and Zoning Board**

### **Additions to Agenda**

#### **18. Chairman Devlin Committee Reports**

##### **Personnel**

PTO Leave Donation Policy - from 4/22/2020 Personnel Meeting

Annual Step Increases:

Mike Butalon F-5

Brandy Davis H-2

Andrew Schatz G-4

**Lodging Tax Committee**

**Ways, Means, Finance**

Ways, Means, Finance Meeting - 2020-05-26

**LEC Joint Powers Board**

**Home Rule Charter**

**Wolf Pup Board**

**Additions to Agenda**

**19. Chairman Brenna Committee Reports**

**Public Technology**

**Golf Course**

**Additions to Agenda**

**20. MAYOR**

**21. CITY ENGINEER REPORT**

21.1 City Engineer Report

21.2 Transfer Agreement # 1 Addendum # 3

21.3 McKenzie County - Transfer Agreement #2

21.4 Subdivision Improvement, Maintenance and Warranty Agreement - Stenehjem Development, LLP

**22. CITY PLANNER REPORT**

**23. CITY FINANCE DIRECTOR**

23.1 Finance Director Report

23.2 2018 Audit

23.3 2020 Partners in Planning Grant - \$30,000

**24. SUPERINTENDENT OF PUBLIC WORKS REPORT**

24.1 Public Works Superintendent Report

**25. CITY ASSESSOR REPORT**

25.1 Assessor Report

**26. COMMUNITY DEVELOPMENT DIRECTOR**

26.1 Community Development Report

**27. ATTORNEY REPORT**

**28. NEW BUSINESS**

**29. APPROVAL OF BILLS**

29.1 Bill List

**30. INFORMATION**

30.1 City Council Meeting - Organization Meeting - June 23rd at 5:30 p.m.

**31. ADJOURNMENT**