

CITY OF WATFORD CITY
CITY COUNCIL MEETING
May 4, 2020

Minutes of the regular City Council meeting held on May 4, 2020 (via Zoom) at 6:00 p.m. Participating were Mayor Phil Riely and Council Members Kenny Liebel, Bethany Devlin, Heidi Brenna, Steve Sanford, Matt Beard, and Lindsay Veeder. Also participating was City Administrator Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll.

Council Member Liebel moved to approve the May 4, 2020 agenda as presented. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meetings held April 6 and April 23, 2020, as presented. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Liebel moved to approve Invoice #6501602 from TCF Equipment (Golf Course Equipment Lease) in the amount of \$21,711.52. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Brenna, Liebel, Sanford, Veeder, Devlin, and Beard; nays: none.

Brian Moser, KLJ Engineering, presented pay applications for the 14th Ave SE Street Extension project.

Council Member Beard moved to approve Pay Application #1 from Northern Improvement Co. (14th Ave SE Street Extension – Asphalt Paving) in the amount of \$192,414.06. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Sanford, Devlin, Beard, Brenna, Veeder, and Liebel; nays: none.

Council Member Devlin moved to approve Pay Application #1 from Denny's Electric, LLC (14th Ave SE Street Extension – Electrical Construction) in the amount of \$25,482.18. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Beard, Veeder, Brenna, Liebel, Sanford, and Devlin; nays: none.

Council Member Devlin moved to approve Change Order #1 from Denny's Electric, LLC (14th Ave SE Street Extension – Electrical Construction) in the amount of \$3,402. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Liebel, Beard, Devlin, Sanford, Brenna, and Veeder; nays: none.

Chief Shawn Doble gave an update on the police department and the EOC.

Council Member Devlin moved to approve the recommendations from the Planning Commission from their April 27, 2020 meeting. Approved the following: Land Use Application – Conditional Use Permit Review – Western Area Water Supply Authority; Land Use Application – Conditional Use Permit Review – Western Area Water Supply Authority; Division of Land Application – Preliminary Plat – Stenehjem Development, LLP; Division of Land Application – Simple Lot Split –

Paul & Nancy Deutsch. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Brenna, Sanford, Beard, Veeder, Liebel, and Devlin; nays: none.

A motion was made by Council Member Devlin for the City of Watford City to affirm to North Dakota Public Employees Retirement System that the City of Watford City is formed pursuant to N.D.C.C. §40-01 and is neither a non-profit corporation nor a for-profit corporation, to join the NDPERS Public Safety Defined Benefit Retirement Plan and offer the plan to all eligible employees of the City of Watford City. The motion was seconded by Council Member Liebel and carried by the following roll call vote: ayes: Beard, Sanford, Devlin, Liebel, Veeder, and Brenna. The Board approved joining the NDPERS Public Safety Defined Benefit Retirement Plan effective July 1, 2020.

Council Member Devlin moved to approve the following annual step increases: Eva Bertagnolli – J-2; Brianna Chaffee -I-2; Angelica Delatorre – H-3; Phyllis Laughlin – K-1; Daniel Berry – H-2. Motion seconded by Council member Veeder and carried by the following roll call vote: ayes: Devlin, Beard, Sanford, Liebel, Veeder, and Brenna; nays: none.

A brief discussion regarding Code Enforcement in the ETA took place.

Council Member Liebel moved to approve the Homestead Development Agreement and Subdivision Improvement, Maintenance and Warranty Agreement. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Brenna, Devlin, Beard, Veeder, Liebel, and Sanford; nays: none.

Discussion was held regarding property the owned by the city (4.35 acres - 10th St SW/3rd Ave SW) as there was a request from the adjoining property owner to purchase the land. Consensus of the Council was to sell the 4.35 acre parcel at \$4.00/sq ft.

City Finance Director Laura Dokken presented financial information and informed the Council that the 2018 audit should be completed by June 1st.

Council Member Leibel moved to allow the Public Works Department to assist with Pick up the Patch. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Sanford, Brenna, Devlin, Veeder, Liebel, and Beard; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Liebel and carried unanimously. AFLAC \$4,572.12; EFTPS \$116,874.14; Nationwide Financial \$1,040.85; Nationwide Retirement Solutions \$8,794.29; ND Fraternal Order of Police \$75.00; NDPERS (AT&BT) \$1,151.13; NDPERS-Deferred Comp \$5,672.58; TASC \$4,551.70; Payroll \$299,753.08; Wolf Run Village \$3,250.00; Accusource \$111.79; Advanced Engineering \$2,343.75; Armor Interactive \$6,620.73; Asdco Construction Supply \$177.00; Badlands Hardware Inc. \$383.91; Badlands Occupational Testing \$136.00; Balco \$1,366.84; Bartlett & West \$2,335.04; BEK Consulting \$4,151.10; Biobot Analytics \$480.00; Blue Butte Aggregates \$2,614.50; Border States Electric Supply \$2,191.63; Brady's Roadside Service \$1,025.00; Brian Deutsch \$198.68; Carquest Auto Parts \$36.16; Cascade Glass & Signs \$7,742.50; CDW Government \$394.05; CIM Sanitary Tech \$7,500.00; City of Watford City \$49.83; Code Red Towing \$500.00; Cody Allard \$226.68; Cole Papers \$738.50; Comfort Inn & Suites \$958.00; Core & Main \$114.65; Craig's Small Engine Repair

\$207.94; Dakota Back & Neck \$120.00; Darrington Snow Removal \$375.00; David Uhlich \$56.00; Denny's Electric & Motor Repair \$25,482.18; E&M Services \$840.00; Environmental Consulting \$325.00; Family Crisis Shelter \$1,447.56; Farmer's Union Oil. Co \$9,035.97; Fastenal \$1,377.80; FedEx \$240.99; First International Insurance \$50.00; Flexible Pipe & Tool \$1,555.45; FS Solutions Group \$73.81; Galls \$301.92; Gem City Motors \$1,352.21; Glen & Annette Beard \$3,479.28; Haldeman-Homme, Inc. \$5,470.00; Hansen Diesel & Automotive \$3,466.87; Hawkeye Oil Field \$500.83; Hawkins \$2,232.17; Heggen Equipment \$2,219.33; Helena Chemical \$340.00; Hill Enterprises \$648.47; Holiday Credit Office \$5,934.00; Industrial Safety LLC \$758.99; ITD \$4,670.67; Interstate All Battery Center \$95.76; J Custom \$2,635.07; Jack & Jill \$24.00; JJ Electric \$508.38; JLG Architects \$17,800.00; Johnson Controls \$28,330.00; Justin Coffman \$73.50; Justin Soleim \$45.50; Kadrmas, Lee, & Jackson \$69,656.63; Kiesler Police Supply \$220.10; Kotana Communications \$20,487.00; L&K Electric \$816.46; L-Tron \$1,464.34; La Qunita by Wyndham \$86.40; Larsen Service Drug \$34.39; Lund Oil \$1,298.26; Lupine Construction \$620.00; Lutheran Social Services \$41,667.00; Marco Technologies \$2,274.22; Marianne Brackett \$31.47; Matthew & Kathleen Beard \$907.72; McCody Concrete Products \$250.95; McKennett Law Firm \$12,481.35; McKenzie County Auditor \$100.00; McKenzie County Farmer \$999.96; McKenzie County Healthcare System \$347,166.92; McKenzie County Landfill \$21,709.65; McKenzie County Water Resource \$92,433.59; McKenzie Electric \$3,889.00; Megan Bradford \$106.49; Meuchel Enterprises \$2,444.60; MDU \$17,162.21; Mowbray & Son Plumbing & Heat \$928.32; MTI Distributing \$7,713.14; MVTL Laboratories \$1,980.00; NCL of Wisconsin \$287.27; ND Dept. of Health – Chemistry Lab \$251.58; ND League of Cities \$100.00; ND State Radio Communications \$540.00; Nelson International \$449.95; Northern Improvement Company \$192,414.06; Northern Truck Equipment \$616.19; Office of State Tax Commissioner \$18,064.74; OK Automotive \$160.60; OK Implement \$1,889.45; OK Tire Stores \$898.22; Olympic Sales \$280.91; One Call Concepts \$231.05; Ovintiv Exploration Inc \$613.11; Pro Auto Body \$456.91; Quality Flow Systems \$11,346.00; Record Keepers \$57.50; Red Rock Auto \$479.31; Reservation Telephone \$2,993.53; Rough Rider Center \$20,657.00; Safeguard Business Systems \$225.70; Sanford Construction \$250.00; Sherwin-Williams \$420.01; Sirchie Finger Paint \$143.76; SRF Consulting \$1,475.10; Swanston Equipment \$2,486.15; Symetra Life Insurance Company \$903.35; TCF Equipment Finance \$21,711.52; TD&H Engineering \$154.00; Tecta America Dakotas \$15,376.00; Thyssenkrupp Elevator \$3,531.00; Titanium Plumbing \$680.18; Traffic Control Corp \$6,412.00; Triple AAA Safety \$44.92; Tyler Uhlich \$56.00; Uline \$276.35; UPS \$1,043.43; Valli Information Systems \$760.46; Verizon \$3,583.13; Vessco \$823.05; Visa \$5,809.70; Wade Robinson \$185.86; Watford City Lumber \$9.18; Watford City Veterinary Clinic \$630.00; Western Area Water Supply \$3,075.44; Westlie Truck Center of Dickinson \$310.66; Wolf Pup Daycare \$39,600.00.

The next regularly scheduled City Council meeting will be on Monday, June 1, 2020 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:18 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor