

CITY OF WATFORD CITY
CITY COUNCIL MEETING
November 4, 2019

Minutes of the regular City Council meeting held on November 4, 2019 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Kenny Liebel, Steve Sanford, Bethany Devlin, Lindsay Veeder, Heidi Brenna, and Matt Beard. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll.

Council Member Sanford moved to approve the November 4, 2019 agenda as presented. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meetings held October 7 and October 17, 2019. Motion seconded by Council Member Brenna and carried unanimously.

Terry Moe, Rough Rider Center, was present and gave an update on events that were held at the Rough Rider Center during the month of October.

Council Member Devlin moved to approve Invoice #4234 from Herfort Norby Golf Course Architects, LLC in the amount of \$11,391.84. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Beard, Sanford, Liebel, Devlin, Brenna, and Veeder; nays: none.

Council Member Beard moved to approve Invoice #539999 from Strata Corporation in the amount of \$1,625. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Devlin, Sanford, Beard, Veeder, Brenna, and Liebel; nays: none.

Brady Bertram, Brosz Engineering, presented pay a application.

Council Member Beard moved to approve Pay Application #5 from Wagner Construction (2019 Reconstruction & Utility Improvement Project) in the amount of \$264,014.93. Motion seconded by Council Member Brenna and carried by the following roll call vote: Sanford, Veeder, Liebel, Beard, Brenna, and Devlin; nays: none.

Chief Shawn Doble was present and gave an update on the police department.

Council Member Liebel moved to approve the recommendations from the Planning Commission from their October 28, 2019 meeting. Approved the following: Land Use Application for Conditional Use Permit Annual Review – Ace in the Hole Construction; Division of Land Application for Conditional Use Permit Annual Review – Simonson Water Depot. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Devlin, Sanford, Veeder, Brenna, and Liebel; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #539 Annexing Property to the City of Watford City per annexation application submitted by HCJ Investments, LLC - Jones Contractors (2610 Main St. South – 20 acres). Motion seconded by Council Member Devlin

and carried by the following roll call vote: ayes: Liebel, Veeder, Sanford, Beard, Devlin, and Brenna; nays: none.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Chapter XV, Article X, Section 2 - Relating to Permitted Uses. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Chapter XV, Article X, Section 3 -Relating to Conditional Uses. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Chapter XV, Article X, Sections 6 -Relating to Yard Regulations. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Chapter XV, Article XI, Section 2 - Relating to Permitted Uses. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Chapter XV, Article XI, Section 6 - Relating to Yard Regulations. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Chapter XV, Article XII, Section 2 - Relating to Permitted Uses. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Chapter XV, Article XII, Section 6 - Relating to Yard Regulations. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Chapter XV, Article XIII, Section 2 - Relating to Permitted Uses. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Chapter XV, Article XIII, Section 6 - Relating to Yard Regulations. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Chapter XV, Article VII, Section 2 - Relating to Rules and Definitions. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Beard moved to approve the Special Liquor Permits submitted by: Six Shooters, LLC (Outlaws) for November 9, 2019 from 4:00 P.M. – 12:00 A.M. at the Rough Rider Center; D &

M's Office for November 20, 2019 from 5:00 P.M. – 9:00 P.M. at the Rough Rider Center. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Beard moved to repair 6th Ave NE and the road adjacent to the dog park by placing gravel, adding fill dirt where needed, and repair damaged culverts in the amount of \$230,000 using funds from the Capital Improvement Fund. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Sanford, Brenna, Veeder, Liebel, and Beard; nays: none.

Upon the recommendation of the Roughrider Fund Committee, Council Member Beard moved to accept the Roughrider Grant Application submitted by Wolf Pup Daycare and to approve up to \$39,600 per month from December 2019 to December 2020 to supplement Wolf Pup Daycare payroll. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Veeder, Sanford, Brenna, Beard, Devlin, and Liebel; nays: none.

Council Member Liebel moved to approve an additional \$26,000 to the 2019 Utility Project allowing for a new high-pressure zone at the Boulder Ridge water connection. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Liebel, Beard, Sanford, Veeder, Devlin, and Brenna; nays: none.

Council Member Devlin moved to approve the following Annual Step Increases for Larissa Bertram J-2, Timothy Jones J-4, Cody Kummer H-3, David Christensen H-2, Charlee Kidd H-1, and Andrew Swanson F-1. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Brenna, Sanford, Veeder, Liebel, Devlin, and Beard; nays: none.

Upon the recommendation from the Ways, Means, and Finance Committee, Council Member Devlin moved to use a \$50,000 golf course donation to cover temporary help, seasonal help, golf cart lease, grease disposal unit purchase, and new mower blades. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Brenna, Beard, Sanford, Liebel, Devlin, and Veeder; nays: none.

Council Member Liebel moved to approve Invoice #701902101 from TCF Equipment Finance (golf cart lease) in the amount of \$9071.50. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Liebel, Devlin, Veeder, Brenna, and Beard; nays: none.

Council Member Devlin moved to require the Golf Course Board to submit a report to the City, prior to November 15th, outlining what their future operational plan. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Brenna, Beard, Sanford, Liebel, Devlin, and Veeder; nays: none.

Council Member Devlin moved to approve the 2017 Final Audit, prepared by Eide Bailey, as presented. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Beard, Liebel, Devlin, Brenna, Veeder, Sanford; nays: none.

Council Member Liebel moved to approve Resolution 2019-10 - Resolution Providing for Sale of Bonds. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Veeder, Beard, Devlin, Sanford, Liebel, and Brenna; nays: none.

Council Member Sanford moved to begin advertising for bids for aggregate crushing. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Beard moved to approve the Agreement Regarding Special Assessments between Citation Fox Ridge, LLC and City of Watford City. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Beard, Devlin, Liebel, Sanford, Brenna, and Veeder; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Veeder and carried unanimously. AFLAC \$5,044.54; EFTPS \$98,703.53; Nationwide Financial \$1,312.58; Nationwide Retirement Solutions \$5,310.16; NDPERS-Deferred Comp \$5,065.00; NDPERS – Retirement \$50,887.94; TASC \$5,677.53; Payroll \$264,315.02; Wolf Run Village \$3,150.00; 3D Specialties \$136.83; Advanced Engineering \$1,964.00; Anova Family Health Center \$150.00; Aqua-Chem Inc. \$243.00; Armor Interactive \$3,221.91; ASDCO Construction \$466.00; Axon Enterprise \$1,900.00; Badlands Hardware Inc. \$253.71; Badlands Power Fuels \$3,341.25; Bakken Property Management \$357.28; Balco \$415.71; Bartlett & West \$40,718.80; BEK Consulting \$17,219.46; Bismarck Sign Co. \$9,694.70; Blue Cross Blue Shield of ND \$114,766.45; Brady's Roadside Service \$3,050.00; C&D Water Services \$102.00; Calli Thorne -Pioneering Legacy \$3,300.00; Cashwise \$499.99; CIM Sanitary Tech \$5,000.00; City of Watford City \$49.71; CKW Properties \$2,384.00; Code Red Towing \$200.00; Cole Papers \$202.84; Core & Main LP \$8,261.90; Cornerstone Bank \$85,607.62; Creative Product Sourcing \$43.00; CTS Language Link \$13.52; Daktronics \$61,778.00; Dezurik, Inc. \$718.00; Economic Development Assoc. \$150.00; Eide Bailly LLP \$35,000.00; Environmental Consulting \$625.00; Family Crisis Shelter \$1,613.05; Farmer's Union Oil. Co \$5,808.06; Fastenal \$1,571.07; Fedex \$37.94; Flagshooter \$711.78; GFS Enterprise \$23,124.50; Grace Demars \$765.86; Hansen Diesel & Automotive \$1,170.46; Hawkeye Oil Field Supply \$8.89; Heggen Equipment \$514.64; Herfort Norby Golf Course Architects \$11,391.84; Holiday Credit Office \$5,685.48; Hovex \$600.00; ICON Architects \$35,100.00; ITD \$4,478.06; Interstate All Battery Center \$96.68; J&C Construction \$91,391.12; Jack & Jill \$27.37; J.P. Cooke Company \$86.40; Jerry Samuelson \$31.00; JLG Architects \$24,750.00; Johnson Controls \$561.00; JPM \$72.05; Knife River – North Central \$68,975.47; Kohler Communications \$318.00; Kotana Communications \$1,339.00; Law Enforcement Systems \$216.00; Locators & Supplies \$647.08; Long X Arts Foundation \$1,279.90; Lund Oil \$552.59; Macqueen Emergency Group \$18.68; Marco Technologies \$2,025.06; McCody Concrete \$372.67; McKennett Law Firm \$14,651.25; McKenzie County Farmer \$2,352.95; McKenzie County Landfill \$24,990.30; McKenzie County Water Resource \$137,799.25; McKenzie Electric \$3,738.00; Medora Corporation \$3,075.00; Meuchel Enterprises \$2,726.68; MDU \$19,650.12; Mowbray & Son Plumbing & Heating \$411.00; Municipal Government Academy \$45.00; MVTL Laboratories \$2,099.50; National Safety Council \$495.00; ND Dept of Environmental Quality \$503.16; ND Safety Council, Inc. \$20.00; ND State Radio Communications \$360.00; Newfield Exploration \$8.19; Nick Melcher \$125.00; Northern Heavy Duty Truck Parts \$356.60; NSC Minerals \$3,392.18; Office Depot \$52.36; Office of State Tax Commissioner \$15,781.67; OK Implement \$3,690.22; OK Tire Stores \$5,089.18; One Call Concepts \$195.05; Olympic Sales \$115.13; One Way Service \$708.75; Orange Property Management \$17.11; Oscar Knudtson \$771.50; Pipe Detectives \$381.00; Pro Auto Body \$398.00; Quality Flow Systems,

Inc. \$27,543.38; Radisson Hotel Bismarck \$676.80; Ramkota Hotel - Bismarck \$99.00; Ray Anderson \$250.08; RDO Trust \$2,188.10; Record Keepers LLC \$16.00; Reservation Telephone \$2,510.22; RFS, LLC \$687.20; River Aggregates \$5,978.61; Ron & Dorothy Slaubaugh \$33.99; Root Construction \$4,231.32; Rough Rider Center \$32,217.72; Roughrider Industries \$402.00; S.W. Williams & Son \$225.00; Safeguard Business Systems \$241.46; Shawn Doble \$208.80; Stein's Inc. \$68.48; Strata Corporation \$1,525.82; Suds Laundry \$75.75; Swanston Equipment \$6,474.95; Symetra Life Insurance Company \$832.16; Tara Estates LLC \$9,940.59; Tecta America Dakotas \$646.98; Titanium Plumbing \$8,941.50; TMI Systems Corporation \$27,348.00; Traffic Control Corp \$398.00; Triple AAA Safety/Training \$1,395.89; UPS \$86.96; Valli Information Systems \$55.00; Vawnta Best \$294.92; Verizon \$3,258.12; Visa \$5,697.16; Wagner Construction \$264,014.93; Watford City Express Laundry \$632.14; Watford City Park District \$408.96; Watford City Rotary Club \$100.00; Watford City Veterinary Clinic \$233.00; Western Dakota Energy \$190.00; Willistonauto.com \$2,150.38; Wolf Run Village \$16,000.00; Worldwide Industries \$383,292.75.

The next regularly scheduled City Council meeting will be on Monday, December 2, 2019 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:03 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor