

CITY OF WATFORD CITY
CITY COUNCIL MEETING
October 7, 2019

Minutes of the regular City Council meeting held on October 7, 2019 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Steve Sanford, Bethany Devlin, Lindsay Veeder, Heidi Brenna, and Matt Beard. Absent was Kenny Liebel. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll.

Council Member Sanford moved to approve the October 7, 2019 agenda as presented. Motion seconded by Council Member Beard and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meetings held September 3 and September 9, 2019. Motion seconded by Council Member Beard and carried unanimously.

Mayor Riely called the Public Hearing, as advertised, to order to consider a Retail Alcoholic Beverage License Application (Class B and Sunday Opening) submitted by Island Kitchens, LLC. There was no public comment or written comment received from the public. The Public Hearing was closed.

Council Member Sanford moved to approve the Retail Alcoholic Beverage License Application (Class B and Sunday Opening) submitted by Island Kitchens, LLC. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Sanford, Brenna, Devlin, Veeder, and Beard; nays: none.

Mayor Riely called the Public Hearing, as advertised, to order to consider an Application for Annexation submitted by Jones Contractors (2610 Main St S.). There was no public comment or written comment received from the public. The Public Hearing was closed.

Council Member Devlin moved to approve the First Reading on an Ordinance Annexing Property to the City of Watford City per Annexation Application submitted by Jones Contractors. Motion seconded by Council Member Veeder and carried unanimously

Terry Moe, Rough Rider Center, was present and gave an update on events that were held at the Rough Rider Center during the month of September.

Kris Katarzy, Fox Hills Golf Course, was present and gave an update on the golf course expansion project and provided financial statements.

No action required on Change Order #32 as it was already approved at a previous meeting.

Council Member Brenna moved to approve Change Order # 33 from Landscapes Unlimited (Fox Hills Golf Course Phase II) in the amount of \$8,107.45. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Veeder, Sanford, Devlin, Beard, and Brenna; nays: none.

Council Member Devlin moved to approve Pay Application #5 from Landscapes Unlimited (Fox Hills Golf Course Phase II) in the amount of \$1,113,100.50. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Devlin, Sanford, Beard, Brenna, and Veeder; nays: none.

Council Member Devlin moved to approve Pay Application #6 from Landscapes Unlimited (Fox Hills Golf Course Phase II) in the amount of \$127,422.04. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Beard, Veeder, Sanford, Brenna, and Devlin; nays: none.

Council Member Beard moved to approve a golf course reimbursement request for construction items paid directly by the Golf Course from their operation budget in the amount of \$63,170.95 and \$4,798 to be reimbursed by the city for building maintenance items. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Brenna, Sanford, Veeder, Beard, and Devlin; nays: none.

Brady Bertram, Brosz Engineering, presented pay applications.

Council Member Devlin moved to approve Pay Application #1 from Astech Corporation (2019 Watford City Chip Seal) in the amount of \$389,971.22. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Sanford, Beard, Devlin, Brenna, and Veeder; nays: none.

Council Member Sanford moved to approve Pay Application #4 from Wagner Construction (2019 Reconstruction & Utility Improvement Project) in the amount of \$107,766.10. Motion seconded by Council Member Veeder and carried by the following roll call vote: Brenna, Veeder, Sanford, Beard, and Devlin; nays: none.

Chief Shawn Doble was present and gave an update on the police department.

Council Member Sanford moved to approve the recommendations from the Planning Commission from their September 30, 2019 meeting. Approved the following: Land Use Application for Variance – Kirk Wold; Division of Land Application for Subdivision Amendment to Final Plat – Thane Lewis; Land Use Application for Conditional Use Permit Annual Review – QEP. Denied a Land Use Application for Conditional Use Permit Annual Review – Verizon Wireless. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Veeder, Devlin, Sanford, Beard, and Brenna; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #537 Amending Section 2 and Section 3 of Chapter XV, Article XVIII(B) - Relating to Permitted Uses and Conditional Uses. Motion seconded by Council Member Devlin and carried by the following roll call vote: Sanford, Veeder, Beard, Brenna, and Devlin; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #538 Adding Section 6-517 to Article 5 of Chapter VI -Relating to Off Sale for Microbrew Pubs. Motion seconded by

Council Member Veeder and carried by the following roll call vote: ayes: Beard, Brenna, Veeder, Sanford, and Devlin; nays: none.

Council Member Beard moved to approve the Special Liquor Permits submitted by: D & M's Office for October 12, 2019 from 5:00 P.M. – 12:00 A.M. at the Rough Rider Center; D & M's Office for October 17, 2019 from 6:00 P.M. – 8:00 P.M. at the Rough Rider Center; D & M's Office for October 26, 2019 from 6:00 P.M. – 10:00 P.M. at the Rough Rider Center. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Devlin moved to approve the following Annual Step Increases for Matt Hooper E-5, Josh McGoven H-2, Rita Olson F-2, and Peni Peterson C-7. Motion seconded by Council Member Sanford and carried unanimously.

Council reviewed a 2020 Street Project Summary that was compiled by City Engineer Demars totaling \$17,311,625.81. There is currently \$6.7 million already budgeted for the projects. Council Member Devlin moved to approve the recommendation from the Ways, Means, Finance Committee meeting held 9/30/2019 and allocate an additional \$6 million towards these projects. Other funding will come from grants, possible county participation, and additional GPT income. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Brenna, Devlin, Sanford, Veeder, and Beard; nays: none.

Council Member Devlin moved to approve Mayor Riely's appointment of Vawnta Best to the Tri-County Regional Development Board. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Sanford moved to approve Mayor Riely's appointment of Chelsea Bulzomi to the Roughrider Committee for a 3-year term to expire 9/30/2022. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Devlin moved to approve a Task Agreement from Brosz Engineering for 2019 ETA Projects – 14th Street NW Watermain Design in the amount not to exceed \$10,240. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Veeder, Beard, Devlin, Sanford, and Brenna; nays: none.

Council Member Brenna moved to approve a Task Agreement from Brosz Engineering for ROW Negotiations for McKenzie County 2020 ETA Roads in the amount of \$53,940. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Beard, Sanford, Brenna, and Veeder; nays: none.

Council Member Beard moved to adopt the September 2017 Watford City Area Long Range Transportation Plan. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Sanford moved to approve the request to advertise for bids – 11th Ave South Street Extension (14th Ave SE). Motion seconded by Council Member Beard and carried unanimously.

Council Member Devlin moved to approve Pay Application #1 from Barlett & West (Tank Recoats) in the amount of \$383,292.75. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Brenna, Veeder, Sanford, Beard, and Devlin; nays: none.

City Attorney Voll updated the council on a pending claim against the city and a claim against the Rough Rider Center that was dismissed.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Brenna and carried unanimously. AFLAC \$4,990.10; EFTPS \$151,721.20; Nationwide Financial \$1,427.75; Nationwide Retirement Solutions \$5,594.77; NDPERS (AT&BT) \$829.26; NDPERS-Deferred Comp \$5,065.00; NDPERS – Retirement \$74,056.75; TASC \$8,373.53; Payroll \$403,863.76; Wolf Run Village \$2,950.00; A’s #1 Hood Cleaning \$60.00; Accusource \$195.00; Addie Gross \$125.00; Advanced Engineering \$1,738.75; Agency MABU \$14,134.02; Agri Industries \$7,847.24; Alert-All Corporation \$3,240.00; Alfred & Joanne Brown \$2,163.47; Amanda Eisenschenk \$38.50; Armor Interactive \$4,417.35; ASDCO Construction \$130.93; Astech \$389,971.22; AVI Systems \$1,218.75; Badger Oilfield Construction \$15,753.00; Badlands Hardware \$35.82; Badlands Hardware Inc. \$1,394.68; Badlands Occupational Services \$264.00; Bailey Nations \$38.50; Balco \$2,219.00; Bartlett & West \$414,330.93; BEK Consulting \$69,429.70; Bismarck Sign Co. \$13,017.55; Blue Cross Blue Shield of ND \$58,271.36 Border States Electric \$11,757.64; Brady’s Roadside Service \$1,550.00; Brosz Engineering \$103,370.00; Buttons by Fish \$1,412.50; C&D Water Services \$68.00; Carquest \$2.60; Cascade Auto Glass \$25.00; Chad Moberg \$3,900.00; CIM Sanitary Tech \$7,500.00; City of Watford City \$50.18; Coborn’s Inc. \$926.28; Code Red Towing \$125.00; Cole Papers \$830.37; Comfort Inn – Dickinson \$250.00; Core & Main LP \$34,248.04; Cornerstone Bank \$85,607.62; Country Inn & Suites \$1,917.67; Dakota Fence \$1,965.00; DAWA Solutions Group \$2,551.50; Dean Anderson \$640.00; Dezurik, Inc. \$636.00; Diligent Corporation \$1,510.01; Eden K9 Consulting & Training \$174.00; Electro Watchman Inc. \$648.00; Element Fargo \$252.00; Environmental Consulting \$1,250.00; Expressway Suites – Bismarck \$84.60; Extreme Heating & Air Inc. \$8,925.00; Family Crisis Shelter \$1,573.10; Farmer’s Union Oil. Co \$12,750.50; Fast Initial Response Systems \$238.00; Fastenal \$1,881.37; First International Insurance \$1,446.00; Garmans Flooring LLC \$13,612.39; Grainger \$303.71; GrayBar \$247.79; Great Plains Directory Service \$55.00; Haldeman-Homme, Inc \$11,830.00; Hansen Diesel & Automotive \$22,478.71; Hawkins \$4,586.02; Heggen Equipment \$1,282.24; Helena Chemical Co \$345.00; Herfort Norby Golf Course Architects \$39,742.32; Holiday Credit Office \$6,141.54; ICON Architects \$9,750.00; ID Card Group \$1,325.00; ITD \$4,468.06; Jack & Jill \$92.40; Jeffrey Jensen \$56.00; Jonathan Davis \$922.00; JP Nixon Consulting \$1,735.00; KDIX Radio \$400.00; Knife River – North Central \$70,164.01; Korey Lass \$38.50; Kotana Communications \$31,369.57; Kully Supply \$1,102.82; La Quinta by Wyndham Bismarck \$338.40; Landscapes Unlimited \$1,244,878.54; LaRissa Bertram \$106.72; Lexipol \$4,434.00; Loffler Companies \$2,421.36; Lund Oil \$894.75; Lutheran Social Services Housing \$41,667.00; Mabe’s Flower Market \$48.00; Magnum Electric \$81.60; Magpul \$416.60; Mail Finance \$315.00; Marco Technologies \$2,025.06; McKennett Law Firm \$14,708.50; McKenzie County Ambulance \$4,650.00; McKenzie County Farmer \$5,363.34; McKenzie County Healthcare Systems \$383,904.37; McKenzie County Landfill \$26,883.90; McKenzie County Recorder \$20.00; McKenzie County School \$4,650.00; McKenzie County Water Resource \$180,506.37; McKenzie Electric \$3,508.00; Meuchel Enterprises \$2,610.20; MDU

\$15,873.15; Motorola \$16,578.45; Mountain Plains LLC \$937.50; Mowbray & Son Plumbing & Heating \$225.00; MTI Distributing Company \$9,765.72; Municipal Code Corporation \$550.00; MVTL Laboratories \$2,334.00; Nardini Fire Equipment \$381.20; ND Association of Rural Electric \$25.00; ND Water & Pollution Control \$400.00; Newfield Production Co. \$103.52; Newman Traffic Signs \$4,895.93; Northern Heavy Duty Truck Parts \$1,035.95; Northern Metal \$336.00; Northern Pump & Compression \$861.00; Northwest Pipe Fittings \$1,025.76; Nova Fire Protection \$650.00; NSC Minerals \$6,817.15; Office Depot \$129.76; OK Implement \$1,082.77; OK Tire Stores \$1,918.80; One Call Concepts \$285.15; Olympic Sales \$908.60; Performance Kennels Inc. \$2,000.00; Petty Cash \$337.74; Phyllis Laughlin \$125.00; POST Board \$315.00; Power Plan \$2,214.33; Pro Auto Body \$370.92; Public Agency Training \$975.00; Quality Flow Systems, Inc. \$14,080.90; Quality Quick Print \$857.96; Radisson Hotel Bismarck \$592.20; Ray Allen Manufacturing \$102.94; RDO Trust \$184.43; Record Keepers LLC \$33.00; Reservation Telephone \$2,494.24; RHI Supply Fargo \$632.34; Roosevelt Inn & Suites \$674.52; Root Construction \$4,224.11; Rough Rider Center \$29,248.22; Roughrider Industries \$11,829.00; Rundle Suites \$507.90; S.W. Williams & Son \$325.00; Samantha Rosenau \$369.00; Schock's Safe & Lock Service \$598.45; Sheepdog Guardian Consulting \$50.00; Starion Bond Service \$18,605.00; Steidl Electric \$3,500.00; Stein's Inc. \$127.94; Stephanie Packer \$88.00; Stepping Stone \$1,798.55; Streicher's Inc. \$1,706.78; TCF Equipment Finance \$21,711.52; The Round-Up \$2,024.16; The Shopper Inc \$408.00; The Tessman Company \$14,691.89; Thyssenkrupp Elevator \$5,760.06; Timeclock Plus \$3,960.00; Tire-Rama Glendive \$3,722.11; Titanium Plumbing \$1,929.96; Total Safety \$56.00; Tractor Supply \$50.52; Triple AAA Safety/Training \$755.00; Ty Trotter \$125.00; University of North Dakota \$100.00; UPS \$2,515.44; Valli Information Systems \$773.60; Vawnitia Best \$221.90; Vessco \$386.20; Verizon \$3,179.68; Visa \$3,256.85; Wagner Construction \$107,766.10; Watford City Express Laundry \$522.76; Watford City Golf Club \$28,870.96; Watford City Lumber \$579.11; Watford City Park District \$4,150.00; Western Area Water Supply \$1,200.00; Winn Construction \$18,545.00; Wolf Run Village \$22,000.00.

The next regularly scheduled City Council meeting will be on Monday, November 4, 2019 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:03 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor