

CITY OF WATFORD CITY  
CITY COUNCIL MEETING  
July 1, 2019

Minutes of the regular City Council meeting held on July 1, 2019 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Steve Sanford, Bethany Devlin, Lindsay Veeder, Heidi Brenna and Kenny Liebel. Absent was Matt Beard. Also present was City Planner Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll.

Council Member Liebel moved to approve the July 1, 2019 agenda as presented. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meetings held June 3 and June 18, 2019. Motion seconded by Council Member Brenna and carried unanimously.

Mayor Riely called the Public Hearing, as advertised, to order for the Petition to Vacate Easement submitted by Ray Morken. There were no written comments or comments received from the public. The Public Hearing was closed.

Council Member Sanford moved to approve the Petition to Vacate Easement submitted by Ray Morken vacating the existing utility easement across Lots 18 – 20, Block 2, Cherry Creek Second Addition. Motion seconded by Council Member Liebel and carried by the following roll call vote: Devlin, Sanford, Veeder, Brenna, and Liebel; nays: none.

Kylee Roff, Rough Rider Center, was present and gave an update on the events that were held at the Rough Rider Center during the month of June.

Kris Katarzy, Fox Hills Golf Course, were present and gave an update on the golf course expansion project and provided financial statements.

Council Member Liebel moved to approve Pay Application #3 from Landscapes Unlimited, LLC in the amount of \$581,727.83. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Veeder, Brenna, Sanford, Liebel, and Devlin; nays: none.

Council Member Sanford moved to approve Pay Application #1 from Wagner Construction, Inc (2019 Reconstruction & Utility Improvement Project) in the amount of \$476,058.06. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Sanford, Liebel, Brenna, Devlin, and Veeder; nays: none.

Chief Shawn Doble was present and gave an update on the police department.

Council Member Sanford moved to approve the recommendations from the Planning Commission from their June 24, 2019 meeting. Approved the following: Land Use Application for Conditional Use Permit – Watford HD Property, LLC; Division of Land Application for Subdivision Preliminary Plat – Dakota Gold Properties; Land Use Application for Conditional Use Permit – White Owl Energy Services; Land Use Application for Conditional Use Permit Annual Review – Heggen Equipment,

Inc.; Land Use Application for Conditional Use Permit Annual Review – U.S. Forest Service. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Brenna, Liebel, Sanford, Devlin, and Veeder; nays: none.

Council Member Sanford moved to approve the following Public Works Department requests: \$6000 for additional garbage RFID equipment (garbage fund), up to \$50,000 for a special garbage pick up vehicle (garbage fund), up to \$5000 for paint sprayer parts (road fund), and \$8400 for cameras at the compost dump site and additional cameras in the impound lot (split between garbage fund and police department fund). Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Veeder, Sanford, Liebel, Brenna, and Devlin; nays: none.

Council Member Liebel moved to approve the First Reading on an Ordinance Amending Section 1 of Article 3 of Chapter 4 - Relating to Garbage, Refuse, Rubbish. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Liebel moved to approve the First Reading on an Ordinance Amending Section 3 of Article 3 of Chapter 4 - Relating to Garbage, Refuse, Rubbish. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Liebel moved to approve the First Reading on an Ordinance Amending Section 6 of Article 3 of Chapter 4 - Relating to Garbage, Refuse, Rubbish. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Liebel moved to approve the Second Reading on Ordinance #531 Amending Section 4-316 of Article 3, Chapter IV – Relating to Violation. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Veeder, Sanford, Liebel, Devlin, and Brenna; nays: none.

Council Member Liebel moved to approve the Special Liquor Permits for Six Shooters, LLC (Outlaws) for July 12 & 13 from 4:00 P.M. – 12:00 A.M. outside of Outlaws on Main Street; D & M's Office for July 16<sup>th</sup> from 5:00 P.M. -9:00 P.M. at the Rough Rider Center; D & M's Office for August 3<sup>rd</sup> from 5:00 P.M. – 12:00 A.M. at the Rough Rider Center; D & M's Office for August 3<sup>rd</sup> from 5:00 P.M. – 11:00 P.M. at the Fairgrounds. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Liebel moved to approve the Roughrider Grant Application submitted by Tessa Moberg of Wolf Pup Daycare in the amount of \$50,000 for supplies for the new Wolf Pup Preschool. Motion seconded by Council Member Devlin and carried by the following roll call vote: Brenna, Liebel, Sanford, Veeder, and Devlin; nays: none.

Council Member Liebel moved to approve the Roughrider Application submitted by the Williston Council of the Aging in the amount of \$11,592 (20% local share of NDDOT grant) for a rear lift ADA transit vehicle. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Veeder, Devlin, Brenna, and Liebel; nays: none.

Council Member Devlin moved to approve the following Annual Step Increases: Ryan Farrell J-1, Mariah Pavak K-5, Kyle Ruggles H-1. Motion seconded by Council Member Sanford and carried unanimously.

Council discussed a funding request from the Fox Hills Golf Course Board in the amount of \$1,213,654.56 to finish the golf course expansion project in 2019. Currently, the city does not have unallocated GPT or general fund money to support this request. A possibility to fund this request would be for the city to request a \$1,000,000 loan from the County (the golf course board agreed to fund the final \$300,000) to help finish the final expansion phase. Council Member Devlin moved to start a discussion with the County and present a funding plan to the commissioners at their next meeting. Motion seconded by Council member Liebel and carried by the following roll call vote: ayes: Brenna, Liebel, Veeder, and Devlin; nays: Sanford.

Council Member Devlin moved to approve up to \$150,000, using funds from the townhome sales, to Wolf Run for the new preschool. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Brenna, Liebel, Devlin, Sanford, and Veeder; nays: none.

Council Member Liebel moved to approve July 5<sup>th</sup> as a paid holiday for city employees. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Devlin moved to approve Phil Riely, Kenny Liebel, and Peni Peterson as signers on the City of Watford City General Fund checking account held at First International Bank & Trust. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Brenna, Veeder, Liebel, Devlin, and Sanford; nays: none.

Council Member Devlin moved to approve Resolution P 2019-01P Paving & Lighting District – Creating District. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Liebel, Sanford, Brenna, Veeder, and Devlin; nays: none.

Council Member Devlin moved to approve Resolution P 2019-02P Paving & Lighting District – Directing Preparation of Engineers Report and Cost. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Sanford, Brenna, Veeder, Devlin, and Liebel; nays: none.

Council Member Sanford moved to approve Resolution SS 2019-01SS Storm Sewer District – Creating District. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Sanford, Brenna, Veeder, Devlin, and Liebel; nays: none.

Council Member Sanford moved to approve Resolution SS 2019-02SS Storm Sewer District – Directing Preparation of Engineers Report and Cost Estimate. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Devlin, Liebel, Brenna, Sanford, and Veeder; nays: none.

Council Member Devlin moved to approve the Shengcheng Development Infrastructure Improvement, Maintenance and Warranty Agreement. Motion seconded by Council Member Veeder

and carried by the following roll call vote: ayes: Sanford, Brenna, Veeder, Devlin, and Liebel; nays: none.

No action was taken on a Dehumidification Agreement for the Rough Rider Center.

Council Member Liebel moved to approve a Watford City Community Planning Proposal from Strengthen ND in the amount of \$7,966.44. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Veeder, Sanford, Devlin, Liebel, and Brenna; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Brenna and carried unanimously. AFLAC \$5,274.50; EFTPS \$102,280.62; Nationwide Financial \$937.85; Nationwide Retirement Solutions \$4,779.47; NDPERS (AT&BT) \$688.76; NDPERS-Deferred Comp \$5,065.00; NDPERS – Retirement \$46,897.73; TASC \$5,953.66; Payroll \$274,752.02; Wolf Run Village \$2,850.00; A&M Construction LLC \$1,038.96; Advanced Engineering \$4,591.25; Agency MABU \$8,504.83; Andrew Schatz \$66.50; Armor Interactive \$4,354.85; Badlands Hardware \$15.98; Badlands Hardware Inc. \$261.93; Badlands Occupational Services \$152.00; Balco \$678.73; BEK Consulting \$15,480.59; Blue Cross Blue Shield \$53,417.74; Border States Electric \$1,250.75; Brady’s Roadside Service \$500.00; Brosz \$65,467.50; Butler Machinery \$1,541.90; Buttons by Fish \$1,290.00; C&D Water Services \$67.50; Capitol City Research \$53.75; CDW Government \$13,876.68; Chamley Pipe & Salvage \$920.07; CIM Sanitary Tech \$5,000.00; City of Dickinson \$17,500.00; City of Watford City \$49.55; Coborn’s Inc \$126.47; Code Red Towing \$250.00; Cole Papers \$350.51; Controlworx \$2,282.00; Core & Main LP \$1,344.90; Cornerstone Bank \$85,607.62; Dakota Supply Group \$1,000.64; Expressway Suites - Bismarck \$253.80; Family Crisis Shelter \$1,512.65; Farmer’s Union Oil. Co \$8,200.60; Fastenal \$2,044.28; FedEx \$5.47; Fire & Ice Refrigeration \$203.99; First International Bank \$15.00; First International Insurance \$400.00; Franz Construction \$15,450.00; Greg Richins \$318.44; Handy Andy’s Nursery \$725.05; Hanson’s Concrete, Masonry \$3,700.00; Hawkeye Oil Field Supply \$230.90; Hawkins \$2,187.26; Heggen Equipment \$409.80; Helena Chemical \$630.00; Herc-U-Lift \$2,683.33; Holiday Credit Office \$6,648.85; Holiday Inn Express – Bismarck \$413.60; Holiday Inn Express – Minot \$169.20; ITD \$4,416.57; Jack & Jill \$80.54; Jeffrey Jensen \$140.00; JLG Architects \$28,548.00; John M. Olson \$2.00; Johnson Controls \$4,601.04; Juan Duran \$1,680.00; Kimberly Clemons \$365.43; Landscapes Unlimited \$581,727.83; Life Light \$5,000.00; Locators & Supplies \$846.74; Long X Arts Foundation \$7,016.02; Lund Oil \$925.84; Lyle Signs Inc. \$279.03; Mail Finance \$315.00; Mainsaver \$4,364.46; MainStay Suites \$188.00; Marco Technologies \$2,025.06; McKennett Law Firm \$17,687.50; McKenzie County Ambulance \$39,441.67; McKenzie County Clerk of Court \$21,200.00; McKenzie County Farmer \$5,097.88; McKenzie County GIS \$200.00; McKenzie County School \$14,377.50; McKenzie County Water Resource \$123,834.95; McKenzie Electric \$1,022.00; Meuchel Enterprises \$2,563.90; Michael Todd & Company \$1,026.00; MDU \$24,314.05; Mowbray & Son Plumbing & Heating \$3,542.00; ND Dept. of Health-Chemistry Lab \$447.26; ND Workforce Safety & Insurance \$350.56; Newfield Production Co. \$38.42; Newman Traffic Signs \$600.00; Northern Heavy Duty Truck Parts \$1,038.65; Northern Hotel \$41.32; Northern Truck Equipment \$2,380.00; Office of State Tax Commissioner \$15,843.07; OK Implement \$3,169.89; OK Tire Stores \$1,026.99; One Call Concepts \$300.85; Otis Elevator Company \$1,618.68; Patricia Aipperspach \$800.00; Peni Peterson \$203.86; Petty Cash \$289.58; Praxair

Distribution \$113.82; Quality Quick Print \$568.00; Rachel Lawrence \$150.00; Record Keepers \$24.50; Reservation Telephone \$2,536.77; RMB Environmental Labs \$2,472.00; Roosevelt Inn & Suites \$643.61; Rough Rider Center \$16,757.41; Roughrider Industries \$44.43; Roxwerks \$3,400.00; Safeguard Business \$423.04; Sands Drywall \$4,542.00; Six Shooters \$250.00; Sleep Inn & Suites \$591.80; Streicher's \$2,810.73; Suds Laundry \$90.00; Swanston Equipment \$506.07; Symetra Life Ins. Co. \$744.22; TCF Equipment Finance \$43,423.04; Tecta America Dakotas \$1,726.32; Tire-Rama Glendive \$4,040.10; Tractor Supply \$485.43; Triple AAA Safety/Training \$661.05; TyDak Motorsports \$23,454.93; University of North Dakota \$540.00; UPS \$60.57; UPS Freight \$90.38; US Department of Treasury \$273.82; Valli Information Systems \$757.45; Vawnta Best \$132.40; Verizon \$3,014.45; Visa \$3,887.04; Wagner Construction \$476,058.06; Wallwork Truck Center \$194.29; Ward County Sheriff's Dept \$450.00; Watchguard Video \$2,500.00; Watford City Enterprises \$14,823.29; Watford City Express Laundry \$575.47; Watford City Golf Course \$12,442.46; Watford City Lumber \$51.19; Watford City Park District \$4,869.12; Watford City Rotary Club \$90.00; Watford City Vet Clinic \$474.99; Westlie Truck Center \$1,911.75; Westlie Truck Center of Dickinson \$308.57; Wolf Run Village \$15,000.00.

The next regularly scheduled City Council meeting will be on Monday, August 5, 2019 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:18 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

---

Peni Peterson, Auditor

---

Philip K. Riely, Mayor