

CITY OF WATFORD CITY
CITY COUNCIL MEETING
June 4, 2019

Minutes of the regular City Council meeting held on June 4, 2019 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Steve Sanford, Bethany Devlin, Matt Beard, Lindsay Veeder, Heidi Brenna and Kenny Liebel. Also present was City Planner Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll.

Council Member Liebel moved to approve the June 4, 2019 agenda as presented. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to approve the minutes of the city council meeting held May 6, 2019. Motion seconded by Council Member Liebel and carried unanimously.

Mary Gumke, Watford City Chamber, was present and requested to have a firework display during Homefest on the evening of July 13th. The firework display will be held at the corner of Park Ave NE and Main Street.

Council Member Liebel moved to approve the fireworks display contingent on approval from the fire chief and that there is not a burn ban in place.

City Council reviewed a request from Mr. & Mrs. David Alvey to allow 3 additional pets at their residence totaling 3 cats and 3 dogs. Per Chapter VII, Article 2, Section 7-211 – No person shall harbor or keep more than three dogs or cats or a combination of dogs or cats per residence.

Council Member Devlin moved to approve the request for 3 additional animals contingent on staff review and approval and that if there is a violation of Article 2, the permit will be revoked. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Brenna, Veeder, Devlin, Beard, and Liebel; nays: none.

Council Member Beard moved to renew the Liquor and Beer Licenses, Adjacent Room Licenses, Growler Licenses, and Sunday Alcoholic Beverage Permits as submitted for July 1, 2019 thru June 30, 2020 for the following applicants: Long X Bottle Shop; Coborn's, Inc.; Watford City Hospitality Group, LLC (The Watford Hotel); South Park Extended Stay; Six Shooters, LLC (Outlaws' Bar & Grill); Six Shooters, LLC (Stonehome Brewery); Six Shooters, LLC (JL Beers); Tokyo Steak Seafood Sushi House; D & M's Office; Watford City Bar, Inc.; American Legion Club; Fox Hills Golf & Country Club; Watford City Hotel Partners, LLC (Main Stay Hotel); and Burrito Bros, LLC. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Veeder, Liebel, Sanford, Devlin, Brenna, and Beard; nays: none.

Terry Moe, Rough Rider Center, was present and gave an update on the events that were held at the Rough Rider Center during the month of May.

Luke Taylor, Watford City Airport, was present and gave an update on the airport runway expansion project.

Josh Norby and Kris Katarzy, Fox Hills Golf Course, were present and gave an update on the golf course expansion project and provided financial statements.

Council Member Beard moved to approve Invoice #1041 from Northern Metal in the amount of \$4,641.00. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Beard moved to approve Invoice #5999924 from TCF Equipment Finance in the amount of \$21,711.52 with the funds to be paid out of the golf course expansion construction budget. Motion seconded by Brenna and carried unanimously.

Council Member Beard moved to approve Pay Application #2 from Landscapes Unlimited, LLC in the amount of \$139,715.04. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Veeder, Devlin, Liebel, Sanford, and Brenna; nays: none.

Council Member Sanford moved to approve Change Order #28 from Landscapes Unlimited, LLC in the amount of \$433,533. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Veeder, Devlin, Liebel, Sanford, Beard, and Brenna; nays: none.

Council Member Beard moved to approve Change Order #29 from Landscapes Unlimited, LLC in the amount of \$443,896. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Veeder, Devlin, Liebel, Sanford, Brenna, and Beard; nays: none.

Chief Shawn Doble was present and gave an update on the police department.

Council Member Liebel moved to approve the recommendations from the Planning Commission from their May 28, 2019 meeting. Approved the following: Land Use Application - Conditional Use Permit for DMJ LLC/Brent Russum; Division of Land Application – Reversionary Map for Lutheran Social Services; Division of Land Application – Subdivision Amended Final Plat for Ray and Billie Jo Morken; Division of Land Application – Subdivision Amended Final Plat for Ray & Billie Jo Morken; Land Use Application – Zone Change for Karo Housing, LLC; Land Use Application - Zone Change for Heritage Park Association; Land Use Application – Zone Change for new Elementary Site; Division of Land Application – Subdivision Final Plat – Homestead Subdivision. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Brenna, Beard, Devlin, Veeder, Liebel, and Sanford; nays: none.

Council Member Beard moved to approve the Lease Agreement between the City of Watford City and Wolf Run Village, Inc. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Sanford, Beard, Liebel, Devlin, Veeder, and Brenna; nays: none.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 4-316 of Article 3, Chapter IV – Relating to Violation. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to approve the Special Liquor Permit for Six Shooters, LLC for August 9th from 4:00 P.M. – 12:00 A.M. in the Ribfest VIP Tent and outside of Outlaws'. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Devlin moved to approve the following Annual Step Increases: Ray Anderson F-4, Mike Butalon F-4, Andrew Schatz H-1, Matthew Walsh H-2. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Devlin moved to approve the Lodging Tax Application submitted by Watford City Baseball Booster Club in the amount of \$5000. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Beard, Devlin, Liebel, Brenna, and Veeder; nays: none.

Council Member Liebel moved to approve Mayor Riely's following committee appointments: Ari Johnson to the Airport Authority until June 30, 2024; Jan Riely to the Pest Control District until June 30, 2021; Neal Shipman to the Lodging Tax Committee until June 30, 2023; Glenn Beard to the Planning and Zoning Commission until June 30, 2024. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to approve the Partial Release of Development Agreement for GTI Industrial Park – Lot 14 & Lot 15. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Brenna, Liebel, Sanford, Beard, Veeder, and Devlin; nays: none.

Council Member Beard moved to approve a proposal for Civil Engineering Services from Mountain Plains, LLC for Parking Lot Conceptual Evaluation at the Long X Visitors Center in the amount of \$3500. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Veeder, Brenna, Sanford, Liebel, Devlin, and Beard; nays: none.

Council Member Beard moved to approve the Standard Form of Agreement Between City of Watford City and ICON Architectural Group, LLC for Public Works Shop Building 2 with the recommended amendments from City Attorney Voll. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Sanford, Beard, Devlin, Brenna, Veeder, and Liebel; nays: none.

Council Member Sanford moved to approve Resolution 2019-07 Resolution Setting Bond for City Auditor. Motion seconded by Council Member Veeder and carried by the following roll call vote: Beard, Devlin, Sanford, Veeder, Brenna, and Liebel; nays: none.

Council Member Devlin moved to approve Shawn Doble, Jesse Wellen, Peni Peterson, and Brianna Chaffee as signers for the WCPD Currency Checking Account held at First International Bank & Trust. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Veeder, Brenna, Liebel, Beard, Devlin, and Sanford; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Beard and carried unanimously. EFTPS \$102,672.99; Nationwide Financial \$991.32; Nationwide Retirement Solutions \$4,977.94; NDPERS (AT&BT) \$729.90; NDPERS-Deferred Comp \$5,090.00; NDPERS – Retirement \$47,147.77; TASC \$5,181.16; Payroll \$274,334.41; Harold & Sally Fish

\$750.00; Wolf Run Village \$2,850.00; 3-D Specialties \$471.45; Accusource \$311.02; Advanced Engineering \$25,442.50; Agency MABU \$7,427.51; Airgas On-Site Safety Services \$87.00; Andrew Eisenschenk \$28.00; Andrew Langowski \$101.50; Armor Interactive \$4,354.85; ASDCO Construction \$84.00; B&H Photo-Video \$291.96; Badlands Hardware \$31.28; Badlands Hardware Inc. \$272.38; Badlands Occupational Services \$598.00; Balco \$2,606.10; BEK Consulting \$1,265.00; Blue Cross Blue Shield \$55,780.80; Blue Lube \$117.71; Border States Electric \$334.55; Brady's Roadside Service \$1,100.00; Brew Construction \$91.45; Bridget Alex \$117.67; Brosz \$31,967.00; C&D Water Services \$82.50; Cascade Auto Glass \$880.00; CDW Government \$4,678.77; Chamley Pipe & Salvage \$1,800.00; CIM Sanitary Tech \$5,000.00; City of Watford City \$51.03; Code Red Towing \$200.00; Cole Papers \$496.37; Controlworx \$4,822.39; Core & Main LP \$7,846.68; Cornerstone Bank \$85,607.62; Craig's Small Engine Repair \$410.39; Dakota Back & Neck \$240.00; Dakota Fluid Power \$2,132.70; Dealers Electrical Supply \$124.57; Dean Anderson, Inc. \$2,625.00; Dylan Bostic \$125.00; Dynamic Sawing & Coring \$3,960.00; Economic Development Assoc. \$150.00; Ellingson Drainage \$1,337.94; Encana Oil & Gas \$47.39; Environmental Consulting \$2,075.00; ERES \$60.84; Family Crisis Shelter \$1,728.54; Farmer's Union Oil. Co \$5,875.34; Fastenal \$1,049.84; Federal Signal Corporation \$7,295.00; Feininger Electric Works \$2,550.00; First International Insurance \$53.00; Flexible Pipe Tool Company \$3,932.60; Gooseneck Implement \$381.91; Grainger \$265.54; Graybar \$89.28; Greg's Welding \$252.50; Hansen Diesel & Automotive \$447.09; Hawkeye Oil Field Supply \$15.96; Hawkins \$2,221.26; Heggen Equipment \$2,514.09; Helena Chemical \$1,195.50; Holiday Credit Office \$5,991.70; Holiday Inn Express – Minot \$582.80; Hovex \$7,650.00; Hyalite Engineers \$4,382.00; ID Card Group \$201.37; ITD \$4,383.97; J Custom Electric \$104,127.82; J&C Construction \$31,063.22; Jack & Jill \$47.87; Jeffrey Jensen \$45.50; Jesse Wellen \$170.50; JJ Electric \$4,452.05; JLG Architects \$16,213.80; Keene Fire Dept. \$30.00; Kiesler Police Supply \$1,828.21; Korey Lass \$115.50; Kotana Communications \$12,194.45; Landscapes Unlimited \$385,170.12; La Quinta Inn & Suites – Bismarck \$82.88; Lund Oil \$929.53; Lupine Construction \$4,040.00; Marco Technologies \$2,025.06; Matthew Hooper \$125.00; McKennett Law Firm \$19,136.10; McKenzie County Ambulance \$21,784.79; McKenzie County Farmer \$1,550.68; McKenzie County Landfill \$26,464.45; McKenzie County Water Resource \$100,704.63; McKenzie Electric \$3,103.00; Meuchel Enterprises \$3,174.00; Midwest Hose & Specialty \$284.65; MDU \$19,213.25; Mowbray & Son Plumbing & Heating \$805.53; NASRO \$495.00; NCRAAO \$260.00; ND Workforce Safety & Insurance \$92.67; Nelson Contracting \$337.50; Newman Traffic Signs \$600.00; Northern Heavy Duty Truck Parts \$577.60; Northern Metal \$4,641.00; Northern Pump & Compression \$128.00; Office Depot \$17.44; OK Implement \$3,691.94; OK Tire Stores \$336.90; Olympic Sales \$8,805.58; One Call Concepts \$222.95; One Way Service \$24.75; Petty Cash \$371.30; Pioneer Museum \$400.00; POST Board \$475.00; Power Plan \$13,771.24; Quality Flow Systems \$3,438.71; Record Keepers \$24.50; Reservation Telephone \$2,586.82; RMB Environmental Labs \$1,237.00; Rough Rider Center \$8,088.41; Roughrider Industries \$8,774.50; Sirchie Finger Print \$230.63; SWANA \$223.00; Swanston Equipment \$27,445.47; Symetra Life Ins. Co. \$745.44; TCF Equipment Finance \$21,711.52; Tim Jones \$205.01; Tire-Rama Glendive \$4,688.99; Titanium Plumbing \$9,197.32; Total Funds by Hasler \$500.00; Triple AAA Safety/Training \$220.56; Uline \$199.19; UPS \$1,030.37; US Department of Treasury \$273.82; Valli Information Systems \$748.16; Van Diest Supply \$25,003.25; Vanguard Appraisals \$6,950.00; Vawnita Best \$1,513.83; Verizon \$3,112.40; Vessco \$18,159.97; Visa \$9,247.60; Watford City Express Laundry \$579.17; Watford City Lumber \$120.13; Watford City Vet Clinic \$278.82; WC 16 LLC \$3,528.00; Westlie Truck Center of

Dickinson \$182.07; Williston Regional Drinking \$390.00; Wingate by Wyndham Bismarck \$592.20; Wolf Run Village \$20,000.00.

The next regularly scheduled City Council meeting will be on Monday, July 1, 2019 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:42 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor