

CITY OF WATFORD CITY
CITY COUNCIL MEETING
May 6, 2019

Minutes of the regular City Council meeting held on May 6, 2019 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Steve Sanford, Bethany Devlin, Matt Beard, Lindsay Veeder, Heidi Brenna and Kenny Liebel. Also present was City Auditor Peni Peterson and Attorney Wyatt Voll.

Council Member Beard moved to approve the May 6, 2019 agenda as presented. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meeting held April 1, April 9, and May 3, 2019. Motion seconded by Council Member Veeder and carried unanimously.

Terry Moe, Rough Rider Center, was present and gave an update on the events that were held at the Rough Rider Center during the month of April.

Josh Norby, Fox Hills Golf Course, was present and gave an update on the golf course expansion and provided financial statements.

Council Member Liebel moved to approve Pay Application #1 (Fox Hills Golf Course Phase II) from Landscapes Unlimited, LLC in the amount of \$245,455.08. Motion is contingent on the pay application being certified by the architect before payment is made. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Sanford, Brenna, Liebel, Devlin, and Veeder; nays: none.

Council Member Beard moved to approve Invoice #4161 (Golf Course Expansion) from Herfort Norby Golf Course Architects, LLC in the amount of \$12,933.43. Motion seconded by Council Member Sanford and carried by the following roll call vote: Veeder, Beard, Brenna, Sanford, Liebel, and Devlin; nays: none.

Brady Bertram, Brosz Engineering presented Task Agreements.

Council Member Liebel moved to approve Task Agreement (2019 ETA Projects – 11th Ave SW Sanitary Sewer Design) from Brosz Engineering, Inc in the amount of \$8,500. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Beard, Brenna, Devlin, Veeder, and Liebel; nays: none.

Council Member Beard moved to approve Task Agreement (2019 Reconstruction & Utility Projects Construction Management) from Brosz Engineering, Inc in the amount of \$175,840. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Brenna, Devlin, Sanford, Liebel, Veeder, and Beard; nays: none.

Todd Norton, AE2S, presented Task Agreements #51 & #52.

Council Member Sanford moved to approve Task Agreement #51 (Pond Level Monitoring – Instrumentation and Control (I&C) Services) from AE2S in the amount of \$4000. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes; Sanford, Devlin, Veeder, Beard, Brenna, and Liebel; nays: none.

Council Member Beard moved to approve Task Agreement #52 (Ground Storage Reservoir (GSR) Tank Mixer and Generator Additions I & C Services) from AE2S in the amount of \$10,000. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Devlin, Beard, Liebel, Veeder, Sanford, and Brenna; nays: none.

Chief Shawn Doble was present and gave an update on the police department.

Council Member Liebel moved to approve the recommendations from the Planning Commission from their April 29, 2019 meeting. Approved the following: Division of Land Application for Subdivision Preliminary Plat – Coulee Mann, LLC & Roseholm, LLC; Land Use Application for Zone Change – Cody & Tonya Barent; Division of Land Use Application for Preliminary Plat – UOI Aspen Heights 2, LLC. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Veeder, Sanford, Liebel, Beard, Devlin, and Brenna; nays: none.

Council Member Beard moved to approve the Roughrider Fund Application submitted by Watford City Swim Team, Inc in the amount of \$46,500 for timing equipment and display board for the pool at the Rough Rider Center. Approval is contingent on verifying that the pool is of regulation size and that the rest of the funds for the project are raised. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Liebel, Sanford, Devlin, Brenna, Beard, and Veeder; nays: none.

Council Member Devlin moved to approve the following Annual Step Increases: Jonathan Davis – H-2; Matt Hooper – H-6; Kathie Howes – C-3; Eva Bertagnolli – J-1; Brianna Chaffee – I-1. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Veeder, Devlin, Liebel, Sanford, Beard, and Brenna; nays: none.

Council Member Devlin moved to approve the Lodging Tax Application submitted by LifeLight in the amount of \$5000. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Brenna, Sanford, Beard, Devlin, Veeder, and Liebel; nays: none.

Council Member Liebel moved to approve the Second Reading on Ordinance #530 Amending Chapter XV, Article XVIII(B) – CF Community Facility. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Beard, Devlin, Brenna, Veeder, and Liebel; nays: none.

Council Member Liebel moved to approve the Special Liquor Permits submitted by: D & M's Office for May 11th from 3:00 p.m. – 7:00 p.m. at the Rough Rider Center; D & M's Office for May 30 & 31st from 5:30 p.m. – 10:00 p.m. at the Rough Rider Center; Watford City Eagles Club #3543 for June 20, 21, 22, 23 at the McKenzie County Fairgrounds from 12:00 p.m. – 1:00 a.m. Motion seconded by Council Member Sanford and carried unanimously.

Mayor Riely appointed the following committee assignments:

Board of Health	Veeder	Sanford	Brenna
Building	Sanford	Beard	Brenna
Cemetery	Sanford	Devlin	Veeder
Franchise	Veeder	Devlin	Sanford
Machinery & Equipment	Sanford	Liebel	Beard
Ordinance	Beard	Devlin	Brenna
Personnel	Devlin	Veeder	Liebel
Streets, Walks, Lights	Beard	Liebel	Sanford
Water, Sewer, Garbage	Liebel	Veeder	Beard
Ways, Means, Finance	Devlin	Liebel	Brenna
Airport liaison		Liebel	
Ambulance liaison		Sanford	
McKenzie County Health Care Systems		Mayor	
Golf Course liaison		Beard	
McKenzie County Planning & Zoning		Liebel & Devlin	
Pest/Forestry/Vector		Veeder	
Police Department		Mayor	
Public Technology		Brenna	
LEC Joint Powers Board		Devlin & Brenna	

The floor was opened for nominations for President of the City Council. Council Member Devlin nominated Kenny Liebel. Motion carried unanimously.

Mayor Riely proclaimed May 23, 2019 as Governor Doug Bergum Day.

Council Member Beard moved to approve the Line Removal Form from McKenzie Electric Cooperative. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Liebel moved to approve the MDU Pipeline Easements located in the Stepping Stone Subdivision and the Rolling Hills Estates. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to approve Task Order 2 (Tank Recoat Construction Phase Services) from Bartlett & West, Inc. in the amount of \$181,000. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Sanford, Beard, Brenna, Veeder, Liebel, and Devlin; nays: none.

Council Member Sanford moved to approve Task Order 3 (Tank Recoat Construction Phase Services) from Bartlett & West, Inc. in the amount of \$20,000. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Devlin, Beard, Brenna, Sanford, and Veeder; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Veeder and carried unanimously. AFLAC \$5,265.72; EFTPS \$157,979.79; Nationwide Financial \$1,117.18; Nationwide Retirement Solutions \$5,489.43; NDPERS-Deferred Comp \$6,070.00; NDPERS – Retirement \$50,082.24; TASC \$6,842.50; Payroll \$419,475.14; Harold & Sally Fish \$750.00; Wolf Run Village \$3,624.62; 3-D Specialties \$4,600.50; 4IMPRINT \$557.27; A&L Auto Repair \$880.25; Accusource \$355.55; ADAPCO, Inc \$6,045.60; Advanced Engineering \$16,541.41; Agency MABU \$18,684.67; Airgas On-Site Safety Services \$78.00; American Legion Post #29 \$31.00; Andrew Eisenschenk \$21.00; Andrew Langowski \$247.50; Andrew Swanson \$66.50; Anthony Ell \$56.00; Armor Interactive \$4,354.85; ASDCO Construction \$84.00; Badlands Hardware Inc. \$518.29; Badlands Occupational Services \$212.00; Bailey Nations \$77.00; Balco \$2,600.88; BEK Consulting \$19,598.16; Blue Cross Blue Shield \$60,369.37; Border States Electric \$2,051.64; Brady’s Roadside Service \$1,575.00; C&D Water Services \$60.00; Chamley Pipe & Salvage \$2,250.00; CDW Government \$293.83; Ciera Ell \$77.00; CIM Sanitary Tech \$7,500.00; City of Watford City \$49.87; Clarion Hotel \$158.00; Code Red Towing \$575.00; Cody Kummer \$49.50; Cole Papers \$1,844.62; Comfort Inn – Minot \$252.00; Controlworx \$491.30; Core & Main LP \$3,759.17; Cornerstone Bank \$85,607.62; Dakota Supply Group \$146.00; David Christensen \$125.00; Dean Anderson, Inc. \$150.00; Diligent Corporation \$5,151.00; Emblem Enterprises \$495.76; Environmental Consulting \$625.00; Expressway Suites – Fargo \$420.35; Family Crisis Shelter \$1,537.50; Farmer’s Union Oil. Co \$10,615.76; Fastenal \$2,482.06; Federal Signal Corporation \$16,518.00; First International Insurance \$100.00; Flexible Pipe Tool Company \$630.45; Grainger \$83.08; Hampton Inn & Suites – Jamestown \$452.35; Hansen Diesel & Automotive \$3,617.42; Hawkeye Oil Field Supply \$167.52; Hawkins \$2,283.60; Heggen Equipment \$1,075.05; Herc-U-Lift \$999.60; Herfort Norby Golf Course \$12,933.43; Holiday Credit Office \$5,445.42; Holiday Inn – Fargo \$253.80; HR Collaborative \$50.00; Icon Architectural Group \$108.20; ITD \$4,378.67; Intoximeters \$180.00; J.J. Keller & Associates \$291.34; Jack & Jill \$74.33; James Pittsley \$125.00; Jeffrey Jensen \$17.50; Jesse Quist \$125.00; Jesse Wellen \$17.50; John M. Olson, P.C. \$31.00; Johnson Controls \$29,597.28; Jonathan Davis \$247.50; Kimberly Clemons \$296.16; Korey Lass \$87.50; Kotana Communications \$165.00; La Quinta Inn & Suites – Bismarck \$84.60; Law Enforcement Systems \$189.00; Locators & Supplies \$461.96; Lund Oil \$831.86; Lupine Construction \$4,150.00; Lutheran Social Services Housing \$41,667.00; Lyle Signs Inc. \$418.90; Magnum Electric \$675.00; Marco Technologies \$2,025.06; McKennett Law Firm \$20,330.90; McKenzie County Ambulance \$19,474.33; McKenzie County Fair Board \$250.00; McKenzie County Farmer \$852.72; McKenzie County Healthcare \$327,013.78; McKenzie County Landfill \$24,759.15; McKenzie County Recorder \$87.00; McKenzie County School \$2,117.06; McKenzie County Tourism \$182.35; McKenzie County Water Resource \$103,263.50; McKenzie Electric \$3,594.00; Meuchel Enterprises \$2,556.00; Mid America Golf & Landscape \$13,449.00; Midwest Hose & Specialty \$172.54; Midwest Travel Network \$750.00; Miles Partnership \$4,650.00; Minot Daily News \$729.64; MDU \$13,798.99; Mowbray & Son Plumbing & Heating \$1,017.45; ND Dept. of Health-Chemistry Lab \$447.26; ND Fraternal Order of Police \$1,125.00; ND Safety Council \$80.00; ND Secretary of State \$36.00; ND State Radio Communications \$540.00; Nelson Contracting \$1,104.50; Newfield Production \$3,702.36; Newman Traffic Signs \$2,200.00; Northern Heavy Duty Truck Parts \$795.30; Northern Hotel \$476.00; Office Depot \$1,376.42; OK Implement \$2,919.34; OK Tire Stores \$1,551.84; Olympic Sales \$111.91; One Beat CPR & AED \$240.00; One Call Concepts \$82.90; One Way Service \$308.39; Peni Peterson \$451.22; POST Board \$140.00; Power Plan \$176.75; Praxair Distribution Inc \$34.29; Quality Quick Print \$15,836.80; Radisson Hotel

Bismarck \$169.20; Ramada – Grand Forks \$267.00; Ray Allen Manufacturing \$1,203.90; Ray Anderson \$125.00; Reservation Telephone \$2,507.72; RMB Environmental Labs \$1,410.00; Root Construction \$3,081.55; Rough Rider Center \$18,194.85; Schock’s Safe & Lock Service \$49.00; Share Corporation \$775.32; Sirchie Finger Print \$1,217.19; Special Systems Inc. \$360.00; Stein’s Inc. \$45.32; Steven Williams \$126.67; Suds Laundry \$115.20; Swanston Equipment \$3,239.73; Symetra Life Ins. Co. \$782.43; The Bismarck Tribune \$939.70; The Village Family Service \$1,890.00; Thyssenkrupp Elevator Corp \$5,355.00; Titanium Plumbing \$12,074.58; Total Funds by Hasler \$500.00; Total Control \$2,043.35; Triple AAA Safety/Training \$591.17; UPS \$970.31; Valli Information Systems \$742.16; Verizon \$3,056.78; Visa \$4,632.41; Wallwork Truck Center \$32.80; Watford City Express Laundry \$745.06; Watford City Lumber \$22.58; Watford City Vet Clinic \$1,028.31; West Shore Services \$1,200.00; Willistonauto.com \$131.76; Winn Construction \$7,257.00; Wolf Run Village \$20,000.00.

The next regularly scheduled City Council meeting will be on Tuesday, June 4, 2019 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:16 p.m. These minutes are published subject to the City Council’s Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor