

CITY OF WATFORD CITY
CITY COUNCIL MEETING
January 7, 2019

Minutes of the regular City Council meeting held on January 7, 2019 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Aaron Gravos, Steve Sanford, Bethany Devlin, Matt Beard, and Kenny Liebel. Absent was Lindsay Veeder. Also present was City Planner Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll.

Council Member Gravos moved to approve the January 7, 2019 agenda as presented. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Liebel moved to approve the minutes of the city council meetings held December 3, 13, 19, and 27, 2018. Motion seconded by Council Member Gravos and carried unanimously.

Rita Olson, City Assessor, presented an Application for Disabled Veterans Property Tax Credit submitted by John & Beverly Parton (parcel 82-21-00200) requesting a taxable value credit of \$4,725.

Council Member Sanford moved to approve the Application for Disabled Veterans Property Tax Credit submitted by John & Beverly Parton. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Beard, Sanford, Liebel, Gravos, and Devlin; nays: none.

Brady Bertram, Brosz Engineering, presented a Task Order for Site Grading, Utilities, & Geotechnical for New Building.

Council Member Beard moved to approve the Task Agreement between City of Watford City and Brosz Engineering for Site Grading, Utilities, & Geotechnical for New Building in the amount of \$23,830 contingent that the Road JPA is approved by McKenzie County. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Leibel, Devlin, Sanford, Gravos, and Beard; nays: none.

Todd Norton, AE2S, presented a 2019 Capital Improvement Plan and a Watford City Legislative Guide.

Council Member Gravos moved to approve the 2019 Capital Improvement Plan as presented. Motion seconded by Council Member Beard and carried unanimously.

Chief Shawn Doble was present and gave an update on the police department.

Council Member Gravos moved to approve the recommendations from the Planning Commission from their January 2, 2019 meeting. Approved the following: Land Use Application – Zone Change – TREI WCMST Holdings, LLC; Division of Land Application – Map of Reversion – TREI WCMST Holdings, LLC; Land Use Application – Conditional Use Annual Review – Knife River; Land Use Application – Conditional Use Annual Review – Knife River; Division of Land Application- Simple

Lot Split – Stenehjem Holdings, LLC; Division of Land Application – Map of Reversion – Arnett & Burgess Pipeliners, LLC; Land Use Application – Zone Change – Arnett & Burgess Pipeliners, LLC; Division of Land – Subdivision Final Plat – Emerald Ridge. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Devlin, Beard, Sanford, Gravos, and Liebel; nays: none.

Council Member Gravos moved to approve the Community Development Director job description as presented. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Devlin, Beard, Gravos, Sanford, and Liebel; nays: none.

Council Member Devlin moved to approve the Offer of Employment to Vawnita Best as Community Development Director with a start date of January 7, 2019. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Beard, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Devlin moved to approve the Floater Administrative Assistant job description as presented. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Sanford, Beard, Liebel, Gravos, and Devlin; nays: none.

Council Member Devlin moved to approve the Offer of Employment to Jayden Uhlich as Floater Administrative Assistant with a start date of January 1, 2019. Motion seconded by Council Member Gravos and carried by the following roll call: ayes: Liebel, Sanford, Gravos, Devlin, and Beard; nays: none.

Council Member Devlin moved to approve the following annual step increases: Ciera Ell - K-1; Bailey Nations - J-1; Matt Walsh - H-2; Brandon Kindred - H-3; Meg Carter - K-2; Ryan Chaffee - G-4; Matt Cude - H-1; Anthony Ell - H-2; Jacob Gadewoltz - H-1; Jeff Jensen - F-1; Cody Kummer - H-3; Andrew Langowski - F-6; Suli Mudi - J-2; Justin Smith – A-4; Jesse Wellen – D-5; Yaw Wiredu - K-5. Motion seconded by Council Member Gravos and carried unanimously.

Council Member Devlin moved to publish the 2018 Annual Salaries for City Employees. Motion seconded by Council Member Sanford and carried unanimously. Anderson, Raymond \$82,654.21; Beard, Glen \$550.00; Beard, Matthew \$12,000; Bertagnolli, Eva \$53,884.42; Bertram, LaRissa \$53,884.42; Bostic, Dylan \$79,239.34; Brooks, Gregory \$59,730.82; Butalon, Mike \$82,988.54; Cantrell, Belynda \$77,180.71; Carter, Margaret \$53,667.40; Chaffee, Brianna \$53,809.98; Chaffee, Ryan \$90,933.61; Christensen, David \$67,105.85; Clemons, Kimberly \$87,130.22; Cude, Matthew \$59,477.85; Danielson, Jordan \$72,731.89; Davis, Jonathan \$76,519.83; Devlin, Bethany \$12,950.00; Doble, Shawn \$116,114.77; Dwyer, Thomas \$350.00; Eisenschenk, Amanda \$54,657.59; Eisenschenk, Andrew \$98,483.95; Ell, Anthony \$80,558.00; Ell, Ciera \$44,985.76; Ellis, Clay \$4,637.28; Faller, Jason \$131,472.72; Faller, Sydney \$4,991.00; Farrell, Ryan \$22,050.46; Forstie, Samuel \$13,068.34; Gadewoltz, Jacob \$57,884.31; Gravos, Aaron \$12,450.00; Gross, Addie \$25,155.14; Grotte, Jayden \$56,773.05; Halverson, Ryan \$16,010.91; Hartel, Caury \$4,112.50; Holm, Rick \$450.00; Homiston, Jaryn \$8,253.13; Hooper, Matthew \$79,337.92; Howes, Kathleen \$91,502.55; Huygens, Karlie \$47,247.03; Jeffries, Terry \$115,217.17; Jensen, Jeffery \$85,907.69; Jones, Timothy \$72,188.01; Jore, Richard \$144,999.92; Kidd, Charlee \$61,403.68; Kindred, Brandon \$81,866.83; Kummer, Cody \$82,109.74; Langowski, Andrew \$102,205.85; Lass, Korey \$73,562.10;

Lawrence, Jesse \$500.00; Leiseth, Kevin \$31,312.01; Liebel, Kenneth \$12,000.00; McGoven, Joshua \$65,611.88; Moen, Curtis \$144,999.92; Mudi, Sulleiman \$75,333.66; Nations, Bailey \$58,215.94; Olson, Rita \$76,440.91; Packer, Stephanie \$71,910.16; Pavek, Mariah \$45,811.15; Pavek, Nicholas \$77,777.34; Pawlak, Chase \$12,356.42; Pelton, Marco \$350.00; Peterson, Logan \$16,081.18; Peterson, Peni \$103,379.63; Pittsley, James \$78,183.26; Prentice, Kenneth \$23,410.64; Richins, Gregory \$21,718.58; Riely, Philip \$15,000.00; Ruggles, Kyle \$36,141.35; Sanford, Steve \$12,000.00; Sanford, Sydney \$2,863.00; Schatz, Andrew \$34,062.08; Schuetze, Gregg \$600.00; Scott, Chad \$5,176.50; Skala, Natasha \$39,632.94; Smith, Asha \$4,360.29; Smith, Becky \$61,469.41; Smith, Justin \$138,646.76; Snook, Michael \$51,483.54; Steidl, Mark \$18,382.66; Suter, Logan \$1,255.12; Swanson, Andrew \$73,779.55; Taylor, Jason \$300.00; Tvester, Jayson \$60,702.32; Uhlich, Jayden \$13,801.48; Veeder, Eugene \$961.54; Vera, Eddy \$42,728.81; Voll, Justin \$15,000.00; Walker, Richard \$19,010.78; Walsh, Matthew \$101,069.87; Walters, Jacob \$300.00; Wellen, Jesse \$99,784.49; Wellen, Shannon \$93,820.88; Williams, Steve \$105,277.38; Wingerter, Lindsay \$6,000.00; Wiredu, Yaw \$67,958.48

Council Member Gravos moved to approve the Second Reading on Ordinance #507 Amending Chapter 15, Article 7 Relating to Rules and Definitions pertaining to Daycare. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Beard, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #508 Amending Chapter 15, Article IX(B) RR1, Section 2 & 3 Relating to Daycare. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Devlin, Beard, Gravos, Sanford, and Liebel; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #509 Amending Chapter 15, Article IX(C) RR2.5, Section 2 & 3 Relating to Daycare. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Sanford, Gravos, Devlin, and Beard; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #510 Amending Chapter 15, Article IX(D) RR5, Section 2 & 3 Relating to Daycare. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #511 Amending Chapter 15, Article X R1, Section 2 & 3 Relating to Daycare. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Beard, Gravos, Sanford, and Liebel; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #512 Amending Chapter 15, Article XI R2, Section 2 & 3 Relating to Daycare. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Liebel, Sanford, Gravos, Devlin, and Beard; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #513 Amending Chapter 15, Article XII R2M, Section 2 & 3 Relating to Daycare. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Beard, Liebel, Gravos, and Devlin; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #514 Amending Chapter 15, Article XIII R3, Section 2 & 3 Relating to Daycare. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Beard, Gravos, Sanford, Liebel; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #515 Amending Chapter 15, Article XIII(A)RT, Section 2 & 3 Relating to Daycare. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #516 Amending Chapter 15, Article XIV R4, Section 2 & 3 Relating to Daycare. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Liebel, Sanford, Gravos, Devlin, and Beard; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #517 Amending Chapter 15, Article XV MH, Section 2 & 3 Relating to Daycare. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Beard, Gravos, Sanford, and Liebel; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #518 Amending Chapter 15, Article XVIII(A) C2, Section 2 & 3 Relating to Daycare. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #519 Amending Chapter 15, Article XVIII CB, Section 2 & 3 Relating to Daycare. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Sanford, Gravos, Devlin, and Beard; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #520 Amending Chapter 15, Article XVIII(C) RC Section 2 & 3 Relating to Daycare. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Devlin, Beard, Gravos, Sanford, and Liebel; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #521 Amending Chapter 15, Article 18, Section 2 & 3 Relating to R-C Condominium Residential District Permitted Uses and Conditional Uses. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #522 Amending Chapter 15, Article XVII C1, Section 2 & 3 Relating to Post Frame Buildings. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Sanford, Beard, Liebel, Gravos, and Devlin; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #523 Amending Chapter 15, Article XVIII(A) C2, Section 2 & 3 Relating to Post Frame Buildings. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Sanford, Gravos, Devlin, and Beard; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #524 Amending Chapter V, Article 1, Section 5-105 Relating to Adoption of Building Code - Exemption. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Devlin, Beard, Gravos, Sanford, and Liebel; nays: none.

Council Member Gravos moved to approve the Special Liquor Permit submitted by D & M's Office – January 27, 2019 from 12:00 p.m. – 8:00 p.m. at the Rough Rider Center. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Gravos moved to hire PFM Financial Advisors to solicit bids to potentially refinance the city's current bonds affiliated with the Rough Rider Center. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Beard, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Gravos moved to terminate Badlands Development's Development Agreement and Subdivision Improvement, Maintenance and Warranty Agreement. Motion Seconded by Council Member Liebel and carried by the following roll call vote: ayes: Devlin, Beard, Gravos, Sanford, and Liebel; nays: none.

Council Member Gravos moved to approve advertising for a Water Tower Coating Project. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Beard, Liebel, Gravos, and Devlin; nays: none.

Council Member Gravos moved to approve advertising for a 2019 Utility Improvement Project. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Beard, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Sanford moved to approve the bid from SW Williams & Son in the amount of \$22,750 to install metal sheeting to the perimeter walls and ceiling in the new city shop. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Devlin, Beard, Gravos, Sanford, and Liebel; nays: none.

Council Member Sanford moved to approve Resolution 2019-02 – 2019 Equipment Rental Rates. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Liebel and carried unanimously. EFTPS \$99,286.40; Nationwide Financial \$1,330.11; Nationwide Retirement Solutions \$4,708.49; NDPERS \$542.29; NDPERS-Deferred Comp \$5,162.50; NDPERS-Retirement \$45,638.45; TASC \$5,033.15; Payroll \$260,097.12; Harold & Sally Fish \$750.00; Wolf Run Village \$4,050.00; 701 Clean \$950.00; A&L Auto Repair LLC \$690.37; A&M Construction LLC \$903.82; Accusource \$1,186.52; Advanced Engineering \$24,584.08; Almquist Welding \$396.00; Anthony Ell \$125.00; Armor Interactive \$3,191.91; Badlands Hardware \$100.59; Badlands Hardware Inc. \$400.15; BALCO \$294.11; BEK Consulting \$922.65; Blue Lube \$72.10; Border States Electric \$1,156.22; Brady's Roadside Service \$1,000.00; Brosz Engineering \$38,396.25; C&D Water Services \$92.00; Cascade Auto Glass \$4,930.00; Chamley Pipe & Salvage \$4,050.00; CIM Sanitary Tech \$5,000.00; City of Watford City \$227.54; Clarion Hotel \$158.00; Code Red Towing \$200.00; Cole Papers \$277.64; Core & Main LP \$7,978.42; Cornerstone Bank \$85,607.62; Craig's Small Engine \$616.38; Dakota Back & Neck \$120.00; Darrington Snow Removal \$500.00; David Uhlich \$88.64; DTE, Inc. \$437.54; Environmental Consulting \$625.00; Family Crisis Shelter \$1,538.12; Farmer's Union Oil. Co \$5,214.22; Fastenal \$1,427.71; First International Bank & Trust \$445,330.57; Flexible Pipe Tool \$256.15; Franz Construction \$3,036.00; Gooseneck Implement \$22.96; Greg's Welding \$3,000.00; Hansen Diesel & Automotive \$2,606.91; Hawkeye Oil Field \$416.59; Heggen Equipment \$1,252.26; Herc-U-Lift \$2,116.70; Holiday Credit Office \$5,770.52; Icon Architectural Group \$32,500.00; ID Card Group \$26.39; Implus LLC \$224.70; ITD \$4,389.15; International Code & Council \$135.00; J Custom \$6,125.00; J&C Construction \$7,631.85; Jack & Jill \$38.60; Jamar Company \$270.00; Jesse Wellen \$45.50; John Hutter Towing \$365.00; Jonathon Aragon \$800.00; Justin Soleim \$162.07; KLE Construction \$1,000.00; Korey Lass \$71.00; Kotana Communications \$468.00; La Quinta Inn & Suites - Bismarck \$253.80; Lund Oil \$1,138.85; Lyle Signs \$1,247.67; Mail Finance \$315.00; Marco Technologies \$1,808.40; Martin's Construction \$1,045.04; McKennett Law Firm \$17,708.05; McKenzie County Ambulance \$20,480.96; McKenzie County Farmer \$1,314.48; McKenzie County GIS \$60,672.00; McKenzie County Healthcare \$355,121.71; McKenzie County Landfill \$42,931.35; McKenzie County Recorder \$205.00; McKenzie County School \$9,207.90; McKenzie County Water Resource \$89,030.69; McKenzie Electric \$3,629.00; Meuchel Enterprises \$5,730.45; MDU \$16,082.56; Municipal Code Corporation \$225.00; Muth Electric \$3,529.38; ND Dept. of Health – Chemistry Lab \$447.26; ND Dept. of Transportation \$71,843.61; ND Rural Water Systems \$490.00; ND Safety Council \$630.00; ND Water Users Association \$300.00; NDUCEFA \$125.00; Nelson Contracting \$660.00; Northern Heavy Duty Truck Parts \$61.00; Northern Pump & Compression \$16.35; Northern Truck Equipment \$2,599.50; Northwest Iron Fireman \$785.16; Office of State Tax Commissioner \$15,590.51; OK Implement \$2,458.93; OK Tire Stores \$117.90; Olympic Sales \$1,294.98; One Call Concepts \$186.20; One Way Service Machine \$311.87; Oscar Knudtson \$204.07; Petty Cash \$199.9; POST Board \$180.00; Power Plan \$1,541.52; Pro Auto Body \$3,652.45; Radisson Hotel \$169.20; Records Keepers \$16.00; Reservation Telephone \$3,603.13; RMB Environmental Labs \$1,396.00; Rough Rider Center \$1,855.33; Safeguard Business Systems \$568.11; Shannon Wellen \$17.50; Shawn Doble \$253.32; Standing Rock Sanitation \$35,850.00; Stein's Inc. \$3,474.22; Suds Laundry \$31.80; Swanston Equipment \$1,166.20; Symetra Life Ins. Co. \$819.91; Tara Block 1 Owner LLC \$2,800.00; The Bismarck Tribune \$219.24; Titanium Plumbing \$209.84; Total Control \$1,200.00; Triple AAA Safety/Training \$154.23; UPS \$556.53; Valli Information Systems \$741.48; Verizon \$4,025.34; Visa

\$2,380.50; Watchguard Video \$714.00; Watford City Community Benefit \$525.00; Watford City Economic Dev. \$200.00; Watford City Express Laundry \$702.89; Watford City Lumber \$96.65; Watford City Rotary Club \$175.66; Watford City Vet Clinic \$ 1,294.79; Wolf Run Village \$18,000.00.

The next regularly scheduled City Council meeting will be on February 4, 2019 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:15 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor