

CITY OF WATFORD CITY
CITY COUNCIL MEETING
October 1, 2018

Minutes of the regular City Council meeting held on October 1, 2018 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Aaron Gravos, Steve Sanford, Bethany Devlin, Kenny Liebel, and Lindsay Wingerter. Absent was Council Member Matt Beard. Also present was City Planner Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll.

Council Member Liebel moved to approve the October 1, 2018 agenda as presented. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meeting held on September 11, 2018. Motion seconded by Council Member Gravos and carried unanimously.

Building Inspector Steve Williams informed the Council that the Dangerous Building located at 117 6th St NE has not been sold nor tore down. Mr. Williams has been in contact with the owner Bonnie Fredericks and she would like the city to tear down the building as she is having a difficult time finding someone to tear the building down. Mr. Williams recommends that the city complete the asbestos abatement, tear the building down, and assess the property for any expenses that occur.

Council Member Liebel moved to have the dangerous building located at 117 6th St NE removed by the city and that all expenses will be assed to the property owner. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Devlin, Sanford, Gravos, Wingerter, and Liebel; nays: none.

Josh Norby and David Johnson, Fox Hills Golf Course, and Dustin Newman with Landscapes Unlimited, gave an update on the golf course expansion and provided financial statements. A request of \$150,000 was made to assist with operational shortfall.

Council Member Gravos moved to pay \$100,000 in October using funds that were committed for the multi-use path and the remaining \$50,000 to be paid in November with project funds the golf course is receiving from McKenzie County JDA. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Sanford, Wingerter, Devlin, and Gravos; nays: none.

Chief Shawn Doble was present and gave an update on the police department and informed the council that Lieutenant Shannon Wellen was awarded the McKenzie County Outstanding Law Enforcement Officer of the Year.

Curt Wilson, Western Area Water Supply Authority, introduced himself to the council as he is new to WAWSA and will be servicing our area.

Council Member Liebel moved to approve the street closures and fireworks request from the Watford City Chamber of Commerce. Approved the following: closing main street from Park Ave to 4th Ave NE from 2:00 p.m. – 6:00 p.m. on October 31, 2018 for Trail of Treats; closing 4th Ave NE from the Fair Grounds to main street and main street to Park Ave on November 23, 2018 at 6:30 p.m. for the Parade of Lights parade route; and approved fireworks at the corner of main street and Park Ave after the Parade of Lights on November 23rd. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Gravos moved to approve the recommendations from the Planning Commission from their September 24, 2018 meeting. Approved the following: Land Use Application – Zone Change submitted by McKenzie County Public School District #1 rezoning 908 4th Ave NE from C1-Commercial to CF- Community Facility; Land Use Application – Conditional Use Permit Annual Review for Ace in the Hole Construction to continue allowing Employee Housing; Division of Land Application – Preliminary Plat for Stepping Stone, Inc replating Blocks 2R & 9 of the Stepping Stone Subdivision now known as Lots A-C & Lots 1 -51 of Blocks 2R-1 & 9R of the Stepping Stone Subdivision; Land Use Application – Variance submitted by Matthew Fogle allowing for a 15’ front yard variance to accommodate a new covered deck. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Devlin, Sanford, Liebel, Wingerter, and Gravos; nays: none.

Council Member Devlin moved to approve the following Employee Annual Step Increases: David Christensen – H-1, Korey Lass – G-3, Josh McGoven H-1, Rita Olson F-2, and Peni Peterson C-6. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Devlin, Gravos, Liebel, and Wingerter; nays: none.

Council Member Devlin moved to approve the following Lodging Tax Funding Requests submitted by: McKenzie County Cowboy Association - \$8000 for radio and print advertising for the 2018 NDRA; Watford City Firefighter Association - \$3000 for mailings relating to the North Dakota Fire Fighter Convention being held in Watford City on May 30 and June 1, 2019; and Badlands Gymnastics Club - \$14,000 for media production, marketing, and attracting athletes to the 1st Annual USA Gymnastics Competition to be held March 1 – 3, 2019 in Watford City. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Liebel, Devlin, Wingerter, and Gravos; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #497 Annexing Property to the City of Watford City per Annexation Application submitted by Aaron Evers (1601 E Pheasant Ridge St) and Annette Olson (1501 E Pheasant Ridge St). Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Devlin, Sanford, Wingerter, Gravos, and Liebel; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #498 Amending Chapter XV, Article VII, Section 2 Relating to Bulk Freshwater Storage. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Liebel, Devlin, Wingerter, and Gravos; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #499 Amending Chapter XV, Article XI-A-1, Section 3 Relating to Bulk Freshwater Storage. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Liebel, Gravos, Devlin, Sanford, and Wingerter; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #500 Amending Chapter XV, Article XI-A-2, Section 3 Relating to Bulk Freshwater Storage. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes; Sanford, Liebel, Devlin, Wingerter, and Gravos; nays: none.

Council Member Gravos moved to approve the Second Reading Ordinance #501 Amending Chapter XV, Article VII, Section 2 Relating to Dwelling, Townhome. Motion seconded by Council Member

Sanford and carried by the following roll call vote: ayes: Devlin, Sanford, Wingerter, Gravos, and Liebel; nays: none.

Council Member Gravos moved to approve the Special Liquor Permits for: D & M's Office on October 6th from 5:00 p.m. – 11:00 p.m. at the Rough Rider Center, Six Shooters, LLC (Outlaws) on October 13th from 5:00 p.m. – 12:00 a.m. at the Rough Rider Center, D & M's Office on October 20th from 5:30 p.m. – 10:00 p.m. at the Rough Rider Center. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Gravos moved to contribute \$60,672.15 to the parking lot expansion project at the LEC. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Wingerter, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Gravos moved to adopt the 2019 Final Budget levying the following amounts: General Fund \$1,134,400; Emergency \$29,715; Cemetery \$0; Lease of Law Enforcement Facilities \$39,285 totaling \$1,203,400. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Liebel, Devlin, Wingerter, and Gravos; nays: none.

Council Member Liebel moved to approve Mayor Riley's reappointment of Matt Beard and Allie Weisbeck to the Rough Rider Committee for a 3-year term to expire September 30, 2021, the reappointment of Neal Shipman to the Housing Authority for a 5-year term to expire September 1, 2023, the reappointment of Doug Bolken to the Special Assessment Committee for a 4-year term to expire May 1, 2021, and the appointment of Joel Brown to the Rough Rider Committee for a 3-year term to expire September 30, 2021. Motion seconded by Council Member Gravos and carried unanimously.

Council Member Sanford moved to approve Pay Application #16 submitted by Wagner Construction (Watford City High School/Events Center Off-site) in the amount of \$42,400.11. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Sanford, Wingerter, and Gravos; nays: none.

Council Member Gravos moved to approve retrofitting a cooler to a freezer located in the Rough Rider Center in the amount of \$16,000. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Devlin, Wingerter, Liebel, and Gravos; nays: none.

Council Member Liebel moved to approve an offer of employment to Gregory Richins as City Project Coordinator, Category E – Step 0. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Devlin, Liebel, Sanford, Gravos, and Wingerter; nays: none.

Council Member Liebel moved to approve an offer of employment to Terry Moe as Rough Rider Center Director with a 2019 start date. Motion seconded by Council member Sanford and carried by the following roll call vote: ayes: Gravos, Liebel, Devlin, Wingerter, and Sanford; nays: none.

Council Member Gravos moved to approve the Infrastructure Repair and Replacement Agreement between Corner Post Land, LLC and the City of Watford City. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Liebel, Gravos, Wingerter, and Devlin; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Gravos and carried unanimously. AFLAC \$4,893.02; EFTPS \$94,571.67; Nationwide Financial \$1,342.09; Nationwide Retirement Solutions \$4,458.33; NDPERS \$441.89; NDPERS-Deferred

Comp 5,125.00\$; TASC \$5,146.70; Payroll \$240,562.27; A & L Auto Repair \$67.92; Advanced Engineering \$2,393.75; Agri Industries & Sax Electric \$518.15; Alert-All \$3,245.00; Amanda Eisenschenk \$55.00; Andrew Schatz \$60.00; Armor Interactive \$4,324.85; B Crack Sealing \$18,230.00; Badlands Gymnastics \$14,000.00; Badlands Hardware Inc. \$558.75; Becky Smith \$395.79; Blue Cross Blue Shield ND \$45,651.40; Border States Electric \$645.96; Brady's Roadside Service \$375.00; Butler Ag Equipment \$2,717.32; C&D Water Services \$52.50; Canad Inns Grand Forks \$83.70; Cascade Auto Glass \$1,298.00; Chamley Pipe & Salvage \$1,800.00; Charlee Kidd \$125.00; Choice Property Management \$266.76; CIM Sanitary Tech \$5,000.00; City of Watford City \$1,125.21; Coborn's Inc. \$458.16; Code Red Towing \$437.50; Cole Papers \$1,597.20; Comfort Suites – Bismarck \$167.40; Core & Main LP \$1,191.17; Cornerstone Bank \$85,607.62; Craig's Small Engine Repair \$53.95; Dakota Supply Group \$301.18; Dealers Electrical Supply \$287.49; Doorman Overhead LLC \$954.40; Farmer's Union Oil. Co \$13,932.85; Fastenal \$1,345.25; First International Insurance \$2,553.00; Flexible Pipe Tool \$924.45; Gooseneck Implement \$28.69; Gregory Brooks \$197.00; Hansen Diesel \$1,746.20; Hawkins Inc. \$2,135.60; Heggen Equipment \$86.97; Helena Chemical \$1,560.00; Holiday Credit Office \$6,848.38; Intoximeters \$180.00; ITD \$4,199.00; J Custom \$7,790.74; Jack & Jill \$98.49; Jamar Company \$295.90; JJ Electric \$4,102.64; John Hutter Towing \$750.00; Jordan Danielson \$197.00; Knife River \$62,869.91; Kotana Communications \$47,310.28; Landscapes Unlimited \$227,189.24; LaRissa Bertram \$35.00; Liquid Gold Trucking \$4,400.00; Lund Oil \$2,377.52; Lupine Construction \$11,795.00; Lyle Signs \$157.80; Mail Finance \$315.00; Malissa Schroeder \$225.00; Marco Technologies \$1,808.40; McKennett Law Firm \$23,020.10; McKenzie County Ambulance \$22,609.94; McKenzie County Clerk of Court \$14,200.00; McKenzie County Cowboys Assoc. \$8,000.00; McKenzie County Farmer \$566.20; McKenzie County Healthcare Systems \$330,113.73; McKenzie County School \$684.50; McKenzie County Water Resource \$186,264.92; McKenzie Electric \$4,044.46; Meuchel Enterprises \$2,996.45; MDU \$16,806.61; Municipal Code Corporation \$550.00; ND Dept. of Health – Lab Service \$564.96; ND Workforce Safety \$138.57; NDSU Extension Pesticide Program \$200.00; Nelson International \$86.80; Northern Heavy Duty Truck Parts \$145.85; NSC Minerals \$2,961.52; Office Depot \$153.29; OK Implement \$791.95; OK Tire Stores \$2,991.23; Olympic Sales \$684.51; One Call Concepts \$183.80; One Way Service \$157.50; Petty Cash \$227.96; POST Board \$225.00; Pro Auto Body \$930.48; R&C Tree Service \$1,200.00; Ramada Hotel \$291.00; Record Keepers \$16.00; RTC \$2,540.39; RMB Environmental Labs \$356.00; Shannon Wellen \$101.34; Sherwin-Williams \$1,715.76; Sleep Inn Minot \$184.98; Starion Bond Service \$19,601.25; Steven Williams \$176.70; Suds Laundry \$34.50; Swanston Equipment \$2,274.54; Symetra Life Ins \$764.17; The Radar Shop \$215.00; The Riversage Billings Inn \$507.55; Thyssenkrupp Elevator \$5,577.12; Titanium Plumbing \$320.00; Triple AAA Safety/Training \$1,007.99; UPS \$29.13; Valli Information Systems \$820.34; Vanguard Appraisals \$11,720.00; Verizon \$3,734.43; Visa \$10,359.52; Wagner Construction \$42,400.11; WallWork Truck Center \$503.17; Watford City Express Laundry \$886.72; Watford City Fire Dept \$3,000.00; Watford City Golf Club \$100,000.00; Watford City Lumber \$93.85; Watford City Park District \$684.50; Watford City Vet Clinic \$296.63; Wolf Run Village \$22,000.00; Yellowstone County \$250.00

The next regularly scheduled City Council meeting will be on November 5, 2018 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:36 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor