

CITY OF WATFORD CITY  
CITY COUNCIL MEETING  
July 2, 2018

Minutes of the regular City Council meeting held on July 2, 2018 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Aaron Gravos, Steve Sanford, Bethany Devlin, Kenny Liebel, Lindsay Wingerter, and Matt Beard. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll.

Council Member Sanford moved to approve the July 2, 2018 agenda as presented. Motion seconded by Council Member Gravos and carried unanimously.

Council Member Beard moved to approve the minutes of the city council meetings held on June 4, 19, 26, and 29, 2018. Motion seconded by Council Member Gravos and carried unanimously.

Kylee Roff, Rough Rider Center, gave an update on events that were held at the Rough Rider Center during the previous month.

Josh Norby, Fox Hills Golf Course, provided golf course financials.

Council Member Beard moved to approve Change Order #26 from Landscapes Unlimited (Golf Course Renovation) in the amount of \$21,400. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Liebel, Gravos, Wingerter, Devlin, and Beard; nays: none.

Council Member Gravos moved to approve Pay Application #12 (\$131,806.50) and Pay Application #13 (\$227,189.24) from Landscapes Unlimited (Golf Course Renovation) contingent on the punchlist items being completed. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Wingerter, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Gravos moved to approve the Certificate of Substantial Completion from Landscapes Unlimited, contingent on the Architect approving the document. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Liebel, Wingerter, Beard, Sanford, Devlin, and Gravos; nays: none.

Council Member Gravos moved to approve Invoice #2018-090 from JJ Electric in the amount of \$21,624.49. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Gravos, Beard, Liebel, Wingerter, and Sanford; nays: none.

Brady Bertram, Brosz Construction, gave an update on the 6<sup>th</sup> Ave SE/12<sup>th</sup> St SE DOT Project.

Chief Shawn Doble was present and gave an update on the police department.

Council Member Gravos moved to approve the recommendations from the Planning Commission from their June 25, 2015 meeting. Approved the following: Land Use Application – Variance

submitted by Curtis Anderson allowing for a variance of 12.5 feet into the 25 foot back yard setback requirement; Land Use Application – Conditional Use Permit Annual Review for the U.S. Forest Service to continue to allow for Temporary Employee Housing; Land Use Application – Conditional Use Permit Annual Review for Hegggen Equipment to continue to allow for Temporary Employee Housing; Land Use Application – Boundary Line Adjustment submitted by Joshua & Julie Knowles. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Liebel, Gravos, Wingerter, Devlin, and Beard; nays: none.

Council Member Liebel moved to approve annual step increases for Mike Snook - Category H, Step 3 and Mariah Pavek - Category K, Step 4. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Beard, Wingerter, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Gravos moved to approve the First Reading on an Ordinance Amending Section 2 of Article XXIX of Chapter XV Relating to Building Permits Required. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Gravos moved to approve the First Reading on an Ordinance Amending Section 1 of Article VII(A) of Chapter XV Relating to Minimum Requirements for Single-Family Dwellings in Zones R1, R2, R3, and R4. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Gravos moved to approve the First Reading on an Ordinance Amending Section 1 of Article XVIII - C-B Central Business District. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Gravos moved to approve the First Reading on an Ordinance Amending Chapter XV Article XIX- IP Industrial Park. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Gravos moved to approve the First Reading on an Ordinance Amending Chapter XV Article XIX(A) - HI Heavy Industrial. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Gravos moved to approve the First Reading on an Ordinance Adding Chapter XV Article XXXIII- Relating to Compassionate Care Medical Marijuana. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Gravos moved to approve the First Reading on an Ordinance Amending Section 6-535(2)(a-e) of Article 5 of Chapter VI Relating to Penalty Against Licensee for Ordinance Violations. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Gravos moved to approve the First Reading on an Ordinance Amending Section 6-521 of Article 5 of Chapter VI Relating to Age Identification. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Sanford moved to approve the Special Liquor License Permits for D & M's Office on July 10, 2018 from 5:00 p.m. – 10:00 p.m. at the Rough Rider Center; D & M's Office on July 14, 2018 from 7:00 p.m. – 9:00 p.m. at the Rough Rider Center; Six Shooters, LLC on July 16 & 17, 2018 from 4:30 p.m. – 7:00 p.m. at the Rough Rider Center; Six Shooters, LLC on July 19, 2018 from 6:00 p.m. – 11:00 p.m. at the Rough Rider Center. Motion seconded by Council Member Gravos and carried unanimously.

Council Member Sanford moved to approve Mayor Riely's reappointment of Celeste Berg to McKenzie County Library Board until June 30, 2021. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Beard moved to approve the Hunters Run Phase 1 (a) Release of Bond Pay Application #3 in the amount of \$50,476.29 payable to TBX LLC. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Wingerter, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Liebel moved to approve the North Dakota Forest Serve 2018 Community Family Forest Grant in the amount of \$1,660. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Liebel moved to approve the bills as listed. Motion seconded by Council Member Sanford and carried unanimously. AFLAC \$5,163.84; EFTPS \$96,811.24; Nationwide Financial \$1,319.40; Nationwide Retirement Solutions \$4,380.65; NDPERS \$5,175.00; NDPERS-Retirement \$45,261.23; TASC \$4,166.72; Payroll \$253,541.03; Hunters Run Rental Revenue \$2,500.00; Wolf Run Village \$3,350.00; A&L Auto Repair \$150.00; Advanced Engineering \$2,792.50; Agri Industries \$811.18; Alva Toles \$170.00; American Legion Post \$31.00; Andrew Langowski \$66.50; Armor Interactive \$4,278.38; Badlands Hardware Inc. \$320.73; Badlands Occupational Testing \$258.00; Balco \$593.38; Barrett Pharmacy \$14.56; Billings Police Department \$50.00; Bismarck Tire Center \$539.80; Blue Cross Blue Shield of ND \$97,794.30; Border States Electric \$168.51; Brady's Roadside Service \$1,775.00; Brosz Engineering \$650.00; C&D Water Services \$67.50; Cascade Auto Glass \$990.00; Chamley Pipe & Salvage \$2,250.00; Choice Property Management \$3,010.07; CIM Sanitary Tech \$3,750.00; City of Watford City \$1,119.07; Clarke Mosquito Control \$111.53; Code Red Towing \$525.00; Cole Papers \$845.25; Core & Main LP \$3,163.77; Cornerstone Bank \$85,607.62; Dakota Supply Group \$1,828.76; Dean Anderson, Inc. \$1,174.25; Dylan Bostic \$35.00; Edling Electric Inc. \$96,073.61; Electric & Magneto \$16.02; Environmental Consulting \$625.00; Farmer's Union Oil. Co \$6,185.34; Fastenal \$2,901.40; First International Bank & Trust \$15.00; First International Insurance \$330.00; Forterra Pipe & Precast \$4,057.60; Garmans Flooring \$2,113.88; GFS Enterprise – James Collins \$1,638.00; Grainger \$323.87; Graybar \$398.62; Hansen Diesel & Automotive \$170.80; Hawkeye Oil Field Supply \$84.43; Hawkins \$377.50; Heggen Equipment \$433.62; Helena Chemical Co. \$2,744.00; Holiday Credit Office \$4,901.47; Holiday Inn-Bismarck \$83.70; IACP \$370.00; ICON Architectural \$435.00; ID Card Group \$93.24; ITD \$4,038.25; Indigo Signworks \$1,520.00; Jack & Jill \$62.70; Jacob Gadewoltz \$35.00; Jamar Company \$687.00; Jesse Wellen \$35.00; JJ Electric \$21,624.49; JN Tire & Auto Repair \$910.00; John Hutter Towing \$422.50; Jordan Danielson \$76.50; Kupper Chevrolet \$508.97; La Quinta Inn & Suites Bismarck \$744.00; Landscapes Unlimited \$617,405.70; Locators & Supplies \$902.02; Lund Oil \$3,163.45; Lupine Construction

\$2,400.00; Lyle Signs Inc. \$88.03; Mail Finance \$315.00; Marco Technologies \$1,808.40; Matthew Cude \$234.47; McKennett Law Firm \$23,037.95; McKenzie County Ambulance \$18,098.86; McKenzie County Farmer \$3,215.60; McKenzie County GIS \$450.00; McKenzie County Healthcare \$312,026.56; McKenzie County Tourism \$48,118.51; McKenzie County Water Resource \$137,703.05; McKenzie Electric \$3,181.00; Meuchel Computer Services \$20,168.00; Meuchel Enterprises \$2,756.20; Nardini Fire Equipment \$845.25; MDU \$18,740.45; Natasha Skala \$45.50; ND Dept. of Health \$25.00; ND Dept. of Health – Wastewater \$55.00; ND State Radio Communications \$180.00; Normont Equipment \$5,697.00; Office Depot \$191.28; Office of State Tax Commissioner \$14,814.20; OK Implement \$1,997.99; OK Tire Stores \$1,560.57; One Call Concepts \$269.85; OTIS Elevator Company \$1,567.20; Petty Cash \$268.17; Pioneer Museum \$500.00; Power Plan \$1,535.26; Pro Auto Body \$248.58; RTC \$2,491.13; RMB Environmental Labs \$1,724.00; Rough Rider Center \$11,779.62; Share Corporation \$387.88; Sherwin-Williams Co. \$2,569.65; Suds Laundry \$45.00; Swanston Equipment \$190.80; Symetra Life Ins. Co. \$806.99; Titanium Plumbing \$3,920.18; Tooz Construction Inc. \$10,000.00; Total Funds by Hasler \$500.00; Tractor Supply \$42.98; Triple AAA Safety/Training \$548.76; Uline \$996.62; UPS \$477.34; Valli Information Systems \$718.39; Verizon \$3,823.10; Visa \$3,582.48; WallWork Truck Center \$526.99; Warne Chemical & Equipment \$260.35; Water Environment Federation \$155.00; Watford City Express Laundry \$596.89; Watford City Fire Dept. \$75,000.00; Watford City Lumber \$402.18; Watford City Vet Clinic \$693.87; Winn Construction \$482.50; Wolf Run Village \$15,000.00.

The next regularly scheduled City Council meeting will be on Monday, August 6, 2018 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 6:52 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

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Peni Peterson, Auditor

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Philip K. Riely, Mayor