

CITY OF WATFORD CITY
CITY COUNCIL MEETING
April 2, 2018

Minutes of the regular City Council meeting held on April 3, 2018 at 6:00 p.m. at City Hall. Present were Mayor Justin Voll and Council Members Phil Riely, Steve Sanford, Bethany Devlin, Kenny Liebel, Matt Beard, and Aaron Gravos. Also present was City Planner Curt Moen, City Auditor Peni Peterson and Attorney Wyatt Voll.

Our special guest for tonight's council meeting was Brylee Jenks who was chosen the "Mayor for the Day" from Ms. Luther's 3rd grade class. Mayor Jenks shared with the city council members her essay which earned her the title as "Mayor for the Day". Mayor Jenks called the meeting to order with the Pledge of Allegiance.

Council Member Riely moved to approve the April 2, 2018 agenda as presented. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Riely moved to approve the minutes of the city council meetings held on March 5 and March 22, 2018. Motion seconded by Council Member Gravos and carried unanimously.

Mayor Voll called the Public Hearing, as advertised, to order for the Annexation Application submitted by Watford City Assembly of God for property located in SE ½ S 25, T150N, R99W, IT #1186, IT #900 –(2017 & 2117 Main St S). There were no written comments or comments from the public. The Public Hearing was closed.

Council Member Gravos moved to approve the Annexation Application submitted by Watford City Assembly of God for property located in SE ½ S 25, T150N, R99W, IT #1186, IT #900 –(2017 & 2117 Main St S). Motion seconded by Council Member Devlin and carried unanimously.

Council Member Riely moved to deny the Application for Property Tax Exemption as the parcel does not qualify for an exemption per North Dakota Century Code. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Riely moved to approve the Application for Abatement or Refund of Taxes submitted by LSS Housing Watford City, LLC for parcel #82-22-00300 (Lot 1, Blk 1 Creekside Addition). Market Value of the property claimed exempted will be 5% net rent for the 3 restricted units for 2017. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Riely moved to approve the Application for Abatement or Refund of Taxes submitted by LSS Housing Watford City, LLC for parcels # 82-22-00400 (Lot 1, Blk 4 Creekside Addition) and #82-22-00500 (Lot 1, Blk 5 Creekside Addition). Market Value of the property claimed exempt will be 5% net rent for the 2 restricted units located on each parcel for 2017.

Kylee Roff, Rough Rider Center, gave an update on events at the Rough Rider Center.

Josh Norby, Fox Hills Golf Course, provided golf course financials.

Jaret Wirtz, WAWSA, provided information regarding industrial sales and presented a Baseline Sales Amendment to Submember Agreement for council to consider.

Council Member Riley moved to approve a Baseline Sales Amendment to Submember Agreement between WAWSA and the City of Watford City. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Liebel, Devlin, Riely, Gravos, Beard, and Sanford; nays: none.

Sergeant Eisenschenk was present and gave an update on the police department.

Council Member Riely moved to deny an Amended Land Use Application – Conditional Use Permit submitted by Knife River-North Central/Warren Hovland. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Gravos, Devlin, Sanford, Liebel, Beard, and Riely; nays: none.

Council Member Gravos moved to terminate the Land Use Application – Conditional Use Permit issued to Robert McCree and Alyssa Christenson as the permit is no longer needed. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Sanford moved to approve the Division of Land Application – Map of Revision submitted by Robert D. Nelson Living Trust. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Devlin, Sanford, Gravos, Liebel, Devlin, and Beard; nays: none.

Council Member Riely moved to approve the purchase request from the Fire Department for new air packs in the amount of \$60,000 with the funds to be paid out of the fire department unit fee fund. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Gravos, Riely, Devlin, Liebel, and Beard; nays: none.

Council Member Riely moved to approve the annual step increase for Jonathan Davis - Category H, Step 1, effective May 1st; Matt Hooper - Category H, Step 4, effective May 16th; and Steve Williams – Category H, Step 7, effective April 16th. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Devlin, Gravos, Riely, Beard, and Liebel; nays: none.

Council Member Riely moved to approve the recommendation from the Home Rule Charter Commission to amend Chapter X, Article III, Section 3, Subsection A-3 and to approve the ballot language, as presented, regarding Removal of \$25.00 Maximum on City Sales and Use Tax. This measure will be placed on the June 12, 2018 election ballot. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Devlin, Sanford, Gravos, Beard, Riely, and Liebel; nays: none.

Council Member Gravos moved to approve the First Reading of an Ordinance amending Section 1-712(2) Article 7, Chapter 1 regarding False Alarms. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Gravos moved to approve the Special Liquor License Permit for Six Shooters, LLC for April 13, 2018 from 5:00 p.m. – 11:00 p.m. at 360 Main Street. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Gravos moved to approve Raffle Permits #779 – Relay for Life, #780 MCH Auxiliary, and #781 Watford City Park District. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Riely moved to approve Resolution 2018-05 - Resolution Granting Authority to City Auditor to Issue Charitable Gaming Permits. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Riely, Sanford, Gravos, Beard, Liebel, and Devlin; nays: none.

Council Member Gravos moved to approve the 2016 Audit completed by Eide Bailly. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Riely, Beard, Liebel, Devlin, and Gravos; nays: none.

Mayor Voll declared May 7, 2018 as Arbor Day.

City Administrator Curt Moen gave an update on the retention pond south of Schafer Cemetery that was designed and built by NDDOT. Water spilled over the pond and entered the cemetery and city staff worked with a contractor to pump the water out of the pond. Mr. Moen will work with NDDOT for reimbursement of the bill that was received from the contractor and to find a solution so there are no future issues.

Council Member Liebel moved to approve Pay Application #6 – Mayer Electric (Public Works Shop) in the amount of \$6,819. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Riely, Beard, Devlin, Sanford, Gravos, and Liebel; nays: none.

Council Member Riely moved to approve Pay Application #8 – C & C Plumbing & Heating (Public Works Shop) in the amount of \$17,587.34. Approval is contingent on the Architect approving and certifying the payment due amount. If there are errors, the pay application will need to be placed on the next council agenda for review and approval. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Beard, Gravos, Liebel, Riely, Devlin, and Sanford; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Beard and carried unanimously. EFTPS \$96,087.76; TASC \$4,183.30; NDPERS \$5,150.00; BCBS \$50,029.30; Payroll \$243,859.75; NDPERS-Retirement \$44,611.57; Symetra \$798.73; NDPERS AT&BT \$442.32; Nationwide Financial \$1,065.67; Nationwide Retirement Solutions \$4,827.26; Wolf Run Village \$2,650.00; Hunters Run Rental Revenue \$2,500.00; Advanced Engineering \$2,308.50; Armor Interactive \$6,328.98; Axon Enterprises \$2,172.00; Badger Oilfield Construction \$1,750.00; Badlands Hardware Inc. \$135.47; Balco \$677.12; BEK Consulting \$14,824.49; Belynda Cantrell \$135.00; Border States Electric \$863.26; Brady's Roadside Service \$1,975.00; Brosz Engineering \$2,190.00; Butler Ag Equipment \$94.96; C&D Water Services \$30.00; Carquest Auto Parts \$25.99; Cascade Auto Glass \$153.60; CDW

Government \$13,471.68; Cellebrite, Inc. \$3,700.00; Chamley Pipe & Salvage \$1,350.00; Chief Supply Corporation \$1,667.53; Choice Property Management \$800.00; CIM Sanitary Tech \$5,000.00; City of Watford City \$366.06; Cole Papers \$720.68; Cornerstone Bank \$85,607.62; Dacotah Paper Co. \$4,302.87; Dakota Back & Neck \$120.00; Dakota Supply Group \$3,137.77; Daniel H. Oster \$737.04; Darrington Snow Removal \$250.00; David Uhlich \$151.57; Eide Bailly LLP \$2,790.00; EMS Education ND \$480.00; Family Crisis Shelter \$1,438.53; Farmer's Union Oil. Co \$4,910.12; Fastenal \$856.01; Galls \$119.02; Gene's Tree Service \$4,000.00; Gregory Brooks \$45.50; Hansen Diesel & Automotive \$69.83; Hawkeye Oil Field Supply \$30.24; Hawkins \$193.25; Holiday Credit Office \$5,008.28; Holiday Inn-Bismarck \$669.60; ICON Architectural \$1,755.00; ITD \$3,750.30; Insperity Business Services \$886.62; Intergraph Corporation \$4,796.06; Intoximeters \$305.00; Jack & Jill \$33.42; Jamar Company \$97.91; JJ Electric, LLC \$1,564.04; Kathie Howes \$42.00; Kimberly Clemons \$293.64; Korey Lass \$212.50; La Quinta Inn & Suites Bismarck \$93.00; Lund Oil \$1,987.25; Lupine Construction \$13,685.00; Marco Technologies \$1,620.00; Mail Finance \$315.00; Mayer Electric \$6,819.00; McKennett Law Firm \$16,360.00; McKenzie County Ambulance \$20,558.45; McKenzie County Farmer \$481.98; McKenzie County GIS \$20,125.00; McKenzie County Healthcare \$300,848.83; McKenzie County Recorder \$9.00; McKenzie County School \$1,502.91; McKenzie County Water Resource \$76,484.46; McKenzie Electric \$3,640.00; Meuchel Enterprises \$2,208.02; MidWest Doors of Dickinson \$152.00; Mohave Engineering Associates \$3,631.04; MDU \$25,342.30; MVTL \$2,058.50; ND Dept. of Health \$10.00; ND Planning Association \$100.00; ND Workforce Safety & Insurance \$250.00; NDACO \$1,408.12; Nelson Contracting \$2,295.00; North Dakota Chemistry Lab \$447.26; Northwest Pipe Fittings, Inc. \$835.53; Office Depot \$146.06; OK Implement \$2,171.09; One Call Concepts \$20.10; One Way Service Machine Shop \$760.00; Point Lighting \$229.25; Power Plan OIB \$1,607.62; Praetorian Digital \$2,576.00; Pro Auto Body \$82.19; Quality Inn – Bismarck \$167.40; Ramkota Hotel - Bismarck \$251.10; RMB Environmental Labs \$1,150.00; RTC \$2,490.47; Rough Rider Center \$8,810.62; Roughrider Industries \$5,583.56; Sanford Construction \$175.00; Sensus \$250.00; Starion Bond Service \$165,607.75; Steven Williams \$114.39; Suds Laundry \$137.30; Swanston Equipment \$1,605.60; Titanium Plumbing \$7,642.74; Total Funds by Hasler \$500.00; Triple AAA Safety/Training \$46.67; Uline \$1,674.58; UPS \$112.18; Valli Information Systems \$708.87; Verizon \$3,566.15; Visa \$4,215.49; Watford City Express Laundry \$559.50; Watford City Park District \$1,502.91; Watford City Vet Clinic \$692.35; Wolf Run Village Apartments \$9,000.00; Wolf Run Village Inc. \$30,000.00; Yaw Wiredu \$125.00.

The next regularly scheduled City Council meeting will be on Monday, May 7, 2018 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:55 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Justin Voll, Mayor