

CITY OF WATFORD CITY  
CITY COUNCIL MEETING  
March 5, 2018

Minutes of the regular City Council meeting held on March 5, 2018 at 6:00 p.m. at City Hall. Present were Mayor Justin Voll and Council Members Phil Riely, Steve Sanford, Bethany Devlin, Kenny Liebel, Matt Beard, and Aaron Gravos. Also present was City Planner Curt Moen, City Auditor Peni Peterson and Attorney Wyatt Voll.

Council Member Sanford moved to approve the March 5, 2018 agenda as presented. Motion seconded by Council Member Gravos and carried unanimously.

Council Member Riely moved to approve the minutes of the city council meeting held on February 5, 2018. Motion seconded by Council Member Sanford and carried unanimously.

Josh Norby, Fox Hills Golf Course, provided golf course financials.

Rita Olson, City Assessor, presented Abatement or Refund of Taxes Applications and Property Tax Exemption Applications.

Council Member Riely moved to approve the Application for Abatement or Refund of Taxes submitted by Sean Janecek abating \$49,455 for a mobile home that was moved out of the city but was still being taxed. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Beard, Riely, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Riely moved to approve the Application for Abatement or Refund of Taxes submitted by Harley Wayne & Rita Olson abating \$15,965 for a mobile home that was listed on two parcels. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Gravos, Sanford, Riely, Beard, Devlin, and Liebel; nays: none.

Council Member Beard moved to approve the Application for Abatement or Refund of Taxes submitted by City of Watford City abating \$50,176 for a mobile home that was sold in 2017 but was still being taxed. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Riely, Beard, Liebel, Sanford, Devlin, and Gravos; nays: none.

Council Member Riely moved to approve the Application for Abatement or Refund of Taxes submitted by Morton Buildings, Inc. abating \$37,005 for a mobile home that was sold but was still taxed. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Sanford, Beard, Devlin, Gravos, Liebel, and Riely; nays: none.

Council Member Riely moved to approve the Application for Abatement or Refund of Taxes submitted by Corey & Jami Kelly abating \$60,800 for a mobile home that was sold but was still taxed in 2016. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Riely, Gravos, Liebel, Beard, and Sanford; nays: none.

Council Member Beard moved to approve the Application for Abatement or Refund of Taxes

submitted by Corey & Jami Kelly abating \$37,720 for a mobile home that was sold but still taxed in 2017. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Liebel, Sanford, Devlin, Gravos, Riely, and Beard; nays: none.

Council Member Riely moved to approve the Application for Abatement or Refund of Taxes submitted by Cy Thompson abating \$32,504 for a mobile home that was sold but still being taxed. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Riely, Beard, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Riely moved to approve the Application for Abatement or Refund of Taxes submitted by Deer Valley Trucking, Inc. abating \$117,286 for a mobile home that was assessed to the real estate. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Riely, Devlin, Gravos, Sanford, and Liebel; nays: none.

Council Member Riely moved to approve the Application for Abatement or Refund of Taxes submitted by Todd, Scott, & Douglas Bolken abating \$190,000 for a parcel that was deeded for ROW and should have been deleted. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Gravos, Sanford, Liebel, Devlin, Riely, and Beard; nays: none.

Council Member Riely moved to approve the Application for Abatement or Refund of Taxes submitted by Todd, Scott, & Douglas Bolken abating \$17,250 for a parcel that was deeded for ROW and should have been deleted. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Devlin, Sanford, Beard, Gravos, Liebel, and Riely; nays: none.

Council Member Beard moved to recommend approval of the Application for Property Tax Exemption submitted by McKenzie County (Senior Apartments) parcel #82-06-01500 and parcel #82-06-01400. Market value of property claimed exempt is \$849,490 for 2017. Motion seconded by Council Member Gravos and carried unanimously.

Council Member Riely moved to recommend approval of the Application for Property Tax Exemption submitted by Wolf Run Village parcel #82-86-00100. Market value of the property claimed exempt will be 5% net rent for the 10 restricted units for 2017 & 2018. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Riely moved to recommend approval of the Application for Property Tax Exemption submitted by Wolf Run Village II parcel #82-86-00200. Market value of the property claimed exempt will be 5% net rent for the 10 restricted units for 2017 & 2018. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Gravos moved to recommend delaying action on the Application for Property Tax Exemption submitted by Bakken Oil Rush Ministry to verify that they qualify as an exempt property as outlined in the North Dakota Century Code. Motion seconded by Council Member Liebel and carried unanimously.

Chief Shawn Doble was present and gave an update on the police department.

Council Member Riely moved to approve an Amended Land Use Application – Conditional Use Permit submitted by LCC Telecom Services and Sprint Network. Allowing for Sprint’s proposed collocation of cellular equipment. Motion seconded by Council Member Gravos and carried unanimously.

Council Member Riely moved to approve the 2018 Category and Step Summary and the 2018 Annual Category and Step Schedule. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Devlin, Liebel, Sanford, Gravos, Riely, and Beard; nays: none.

Council Member Riely moved to approve the annual step increase for Dylan Bostic - Category 13, Step 4; Amanda Eisenschank - Category 4, Step 1; Andrew Eisenschank - Category 14, Step 2; effective April 1, 2018. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Beard, Gravos, Devlin, Liebel, and Riely; nays: none.

Council Member Beard moved to approve the Rough Rider Enhancement Grant funding request from L.A.N.D in the amount of \$3000 and to table the funding request from Wolverine until more information can be obtained. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Devlin, Sanford, Riely, Beard, Liebel, and Gravos; nays: none.

Council Member Devlin moved to approve the Lodging Tax funding request from McKenzie County Hockey Club in the amount of \$15,000 and approved an additional \$10,000 should the Hockey Club hold the World Cup Hockey Camp. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Riely, Sanford, Gravos, Beard, Devlin, and Liebel; nays: none.

Council Member Riely moved to approve \$88,000 for additional items that are needed at the new city shop. Other requests that totaled \$107,000 will be reviewed at the next Finance meeting. Motion seconded by Council Member Sanford and carried by the following vote: ayes: Devlin, Liebel, Sanford, Gravos, Riely, and Beard; nays: none.

Council Member Gravos moved to approve Resolution 2018-03 City Government Week. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Gravos moved to approve Raffle Permit #778 – Badlands Toms NWTF Chapter. Motion seconded by Council Member Beard and carried unanimously.

Council Member Gravos moved to approve the Special Alcohol Permit submitted by D & M’s Office for March 24<sup>th</sup> from 5:00 p.m. – 11:00 p.m. located in the Rough Rider Center. Motion seconded by Council Member Riely and carried unanimously.

Council Member Liebel moved to approve the Memorandum of Understanding between McKenzie County and the City of Watford City in regards to a Driving Under the Influence (DUI) Task Force. Motion seconded by Council Member Riely and carried unanimously.

Council Member Gravos moved to approve the Flex PACE Affordable Housing Program for Watford McKenzie Village Apartments, LLC with a change from City of Watford City Roughrider

Fund to just City of Watford City on the Bank of North Dakota documents. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Liebel, Sanford, Gravos, Riely, Beard, and Devlin; nays: none.

City Council reviewed an accounts receivable past due list.

Council Member Liebel moved to send the accounts receivable past due list to the City Attorney for collection services. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Beard, Gravos, Riely, Sanford, Devlin, and Liebel; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Liebel and carried unanimously. EFTPS \$101,571.01; TASC \$4,183.28; NDPERS \$5,150.00; BCBS \$49,727.20; Payroll \$261,310.50; NDPERS-Retirement \$43,567.50; Symetra \$777.90; Wolf Run Village \$2,950.00; Hunters Run Rental Revenue \$1,875.00; 3-D Specialties \$1,408.00; A&L Auto Repair LLC \$1,091.93; Advanced Engineering \$27,016.99; Anova Family Health Center \$150.00; Armor Interactive \$3,134.27; Badlands Hardware Inc. \$1,338.39; Badlands Occupational Testing \$76.00; Badlands Power Fuels \$570.00; Balco \$4,071.97; BEK Consulting \$18,179.40; Blue Lube \$123.60; Border States Electric \$5,972.87; Brady's Roadside Service \$2,562.50; Brosz Engineering \$700.00; C Emery Nelson, Inc. \$814.36; C&D Water Services \$76.00; CDW Government \$189.38; Chamley Pipe & Salvage \$1,800.00; Chief Supply Corporation \$795.21; Choice Property Management \$1,824.90; CIM Sanitary Tech \$5,000.00; City of Watford City \$405.15; Coborn's Inc. \$65.03; Code Red Towing \$100.00; Cornerstone Bank \$85,607.62; Craig's Small Engine Repair \$456.86; Dacotah Paper Co. \$2,354.74; Dakota Fence \$2,920.00; Dakota Fire Extinguishers, Inc. \$1,330.78; Dakota Supply Group \$11,460.64; DAWA Solutions Group \$100.00; Dealers Electric \$80.34; Dean Anderson \$4,200.00; Direct Electric \$2,373.01; Environmental Consulting \$1,825.00; Family Crisis Shelter \$1,367.33; Farmer's Union Oil. Co \$11,227.76; Fastenal \$850.56; First International Bank & Trust \$424,124.36; Flexible Pipe Tool \$454.80; FS Solutions Group \$150.00; Galls \$863.08; Gibbs Towing \$540.00; Greg's Welding \$5,784.57; Gregory Brooks \$70.00; Hansen Diesel & Automotive \$1,795.03; Hawkins \$585.00; Heggen Equipment \$488.85; Holiday Credit Office \$5,549.75; Indigo Signworks \$925.00; ITD \$3,797.00; Jack & Jill \$43.74; John W. Hock Company \$272.19; Jonathan Davis \$125.00; Kaminsky, Sullenberger \$10,600.00; Kotana Communications \$608.95; Kupper Chevrolet \$34,443.22; Larsen Service Drug \$62.62; Law Enforcement Systems \$308.00; Legendary Adventures New Discoveries \$3,000.00; Lund Oil \$2,267.28; Lupine Construction \$4,350.00; Marco Technologies \$1,620.00; Mayer Electric \$20,725.77; McCody Concrete Products \$942.34; McKennett Law Firm \$18,366.25; McKenzie County Ambulance \$19,696.86; McKenzie County Farmer \$1,046.54; McKenzie County Hockey Club \$15,000.00; McKenzie County Landfill \$11,809.85; McKenzie County Recorder \$32.00; McKenzie County Water Resource \$89,446.31; McKenzie Electric \$3,566.00; Meuchel Enterprises \$2,135.80; Michael Todd & Company \$3,217.29; Mildred Williams \$190.00; MDU \$22,902.62; Motorola \$1,116.80; MVTL \$1,273.50; NAVSURFWARCENDIV Crane \$900.00; NCL of Wisconsin \$258.44; ND Dept. of Health \$30.00; ND Secretary of State \$144.00; ND Workforce Safety & Insurance \$35,554.50; NDACO \$1,408.12; Nelson Contracting \$480.00; Nelson International \$197.54; North Dakota Insurance Dept. \$180.00; North Dakota Public Health \$30.00; Northern Pump & Compression \$29.00; Office Depot \$414.11; OK Implement \$4,954.87; OK Tire Store \$153.50; Olympic Sales \$2,308.63; One Beat CPR & AED \$159.00; OTIS Elevator Company \$450.00; POST Board \$250.00; Power Plan OIB \$874.94; Pro Auto Body \$182.19;

Ramkota Hotel - Bismarck \$167.40; Red Rock Ford - Dickinson \$933.25; RTC \$2,675.50; Rough Rider Center \$419.00; Safe Kids Worldwide \$170.00; Schock's Safe & Lock Service \$16.75; Sirchie Finger Print \$1,801.87; Stein's, Inc. \$1,923.64; Suds Laundry \$117.95; Swanston Equipment \$148.81; The Village Family Service \$617.50; Titanium Plumbing \$1,378.40; Triple AAA Safety/Training \$243.60; Uline \$515.34; Ultramax \$638.00; UPS \$922.91; Valli Information Systems \$709.26; Verizon \$3,374.52; Visa \$3,260.41; Watchguard Video \$11,600.00; Watford City Express Laundry \$846.49; Watford City Fire Dept. \$609.70; Watford City Legacy, LLC \$120,607.00; Watford City Lumber \$26.87; Watford City Vet Clinic \$335.08; Western Area Water Supply \$14,641.71; Westlie Truck Center \$380.61; Wolf Run Village Apartments \$3,000.00; Wolf Run Village Inc. \$27,000.00; Zuercher Technologies \$22,447.32.

The next regularly scheduled City Council meeting will be on Monday, April 2, 2018 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:44 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

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Peni Peterson, Auditor

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Justin Voll, Mayor