

CITY OF WATFORD CITY  
CITY COUNCIL MEETING  
February 6, 2018

Minutes of the regular City Council meeting held on February 5, 2018 at 6:00 p.m. at City Hall. Present were Mayor Justin Voll and Council Members Phil Riely, Steve Sanford, Bethany Devlin, Kenny Liebel, Matt Beard, and Aaron Gravos. Also present was City Planner Curt Moen, City Auditor Peni Peterson and Attorney Wyatt Voll.

Council Member Riely moved to approve the February 5, 2018 agenda as presented. Motion seconded by Council Member Gravos and carried unanimously.

Council Member Gravos moved to approve the minutes of the city council meeting held on January 2, 2018. Motion seconded by Council Member Sanford and carried unanimously.

A Public Forum, as advertised, was held to discuss a Wildlife Management Program allowing bow hunting within the city limits to address the increasing deer problems associated with the deer population within Watford City. Citizens expressed that they too felt there was an overpopulation of deer in the city but having bow hunting within the city limits was not something they favored. More favorable would be to tranquilize the deer and move them out of the city. A representative from ND Fish and Game explained how that is not feasible either as a misguided tranquilizer dart and if not recovered, could cause harm to humans. The Mayor thanked the citizens for attending and for their input. At this time, this discussion will be sent to the Pest/Forestry and Ordinance committees for them to review and consider options.

Mayor Voll called the Public Hearing, as advertised, to order for the Annexation Application submitted by Watford City Assembly of God Church and Gerald & Marlene Johnson (IT 1293, 1186, and 900 – 5.72 acres total). There was no public comment or written comment received from the public. The Public Hearing was closed.

Council Member Liebel moved to approve the Annexation Application submitted by Watford City Assembly of God Church and Gerald & Marlene Johnson. Motion seconded by Council Member Gravos and carried unanimously.

Mary Gumke, Watford City Chamber, requested the following Homefest and Ribfest street closure and alcohol sales: Homefest June 22 – 24, 2018- close Main Street from Park Ave to 3<sup>rd</sup> Ave at 2:00 p.m. Friday until Sunday 2:00 a.m., allow alcohol in a designated area and use Homefest cups, bars will provide wristbands for 21 and up. Ribfest August 10, 2018 – close Main Street from Park Ave to 4<sup>th</sup> Ave, 1<sup>st</sup> Block of 2<sup>nd</sup> Ave NE, and 1<sup>st</sup> Block of 2<sup>nd</sup> Ave NW at 7:00 a.m. – 2:00 a.m. Saturday, allow alcohol on the street from 5:00 p.m. – 1:00 a.m. and in a VIP tent starting at 4:00 p.m. Also, allow for a concert stage at the intersection of Park Ave and Main Street.

Motion by Riley to approve the Chamber requests for the two events. Chamber is to coordinate with the Chief of Police and Fire Department prior to the event for final event details. Bar owners serving on Main Street will still need to obtain a Special Liquor Permit. Motion seconded by Council Member Devlin and carried unanimously.

Kylee Roff, Rough Rider Center, gave an update on events being held at the Rough Rider Center.

Josh Norby, Fox Hills Golf Course, provided golf course financials.

City Assessor Rita Olson, presented an Application for Abatement or Refund of Taxes submitted by Harold & Sally Fish requesting abatement of a mobile home on parcel 82-19-05800 as it is already included on parcel 82-19-13400. True and full value will be decreased by \$35,800 on parcel 82-19-05800.

Council Member Beard moved to approve the Application for Abatement or Refund of Taxes submitted by Harold & Sally Fish. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Riely, Sanford, Gravos, Beard, Devlin, and Liebel; nays: none.

Brady Bertram, Brosz Engineering, presented a change order and pay application for the Public Works Shop project.

Council Member Riely moved to approve Change Order No. 2 from Lupine Construction (City Shop Site Demolition) in the amount of -\$1500. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Liebel, Devlin, Sanford, Riely, Gravos, and Beard; nays: none.

Council Member Riely moved to approve Pay Application from Brosz Engineering (City Shop Site Demolition) in the amount of \$2000. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Gravos, Beard, Liebel, Riely, Devlin, and Sanford; nays: none.

Chief Shawn Doble was present and gave an update on the police department and provided 2017 statistics.

Council Member Gravos moved to approve the recommendations from the Planning Commission from their January 29, 2018 meeting. Approved the following: Division of Land Application – Boundary Line Adjustment submitted by Christopher & Jennifer Brody and Dave & Lynette Hansen and the Division of Land Application – Simple Lot Split submitted by LT Development Group, LLC. Motion seconded by Council Member Riely and carried by the following roll call vote: Devlin, Sanford, Riely, Gravos, Beard, and Liebel; nays: none.

Council Member Beard moved to approve the following Police Department equipment requests: 3-year Watchguard extend warranty for 20 units (\$5,600) and annual software license and maintenance plan from Watchguard (\$6,000) totaling \$11,600 to be paid out of the door fund; 3 new tough books (\$15,000) and 3 new AED's (\$4,000) to be paid out of the Police Department equipment budget. It was requested for the Chief to check and see if there are any grants available for the AED's. Motion seconded by Council Member Sanford and carried by the following roll call vote: Beard, Sanford, Riely, and Mayor Voll; nays: Gravos, Liebel, and Devlin.

Council Member Riely moved to approve publishing the 2017 annual salaries for city employees.

Motion seconded by Council Member Gravos and carried unanimously. Anderson, Raymond \$74,287.68; Beard, Glen A \$ 400.00; Beard, Matthew \$12,000.00; Bertagnolli, Eva \$47,974.68; Bertram, LaRissa \$488.40; Bostic, Dylan \$81,031.12; Butalon, Mike \$74,277.95; Cantrell, Belynda \$65,491.89; Carlson, William \$350.00; Carter, Margaret \$22,286.50; Chaffee, Ryan \$81,921.68; Christensen, David \$10,761.41; Clemons, Kimberly \$77,702.37; Danielson, Jordan \$31,392.01; Davis, Jonathon \$63,058.37; Devlin, Bethany \$12,500.00; Doble, Shawn \$133,504.50; Dwyer, Thomas \$300.00; Eisenschenk, Amanda S \$45,960.62; Eisenschenk, Andrew P. \$97,294.99; Ell, Anthony \$66,636.42; Ellis, Clay \$35,713.24; Faller, Jason \$124,804.76; Forstie, Samuel \$57,625.02; Gravos, Aaron \$12,550.00; Gross, Addie \$70,321.01; Grotte, Jayden \$49,215.95; Holm, Rick \$300.00; Hooper, Matthew J. \$69,376.09; Howes, Kathleen \$52,053.69; Huygens, Karlie \$18,152.72; Jeffries, Terry \$116,429.02; Jensen, Jeffrey \$86,338.90; Jones, Timothy \$66,737.76; Jore, Richard M \$142,676.14; Kidd, Charlce \$35,172.32; Kindred, Brandon \$74,487.96; Kummer, Cody \$68,476.03; Langowski, Andrew \$98,281.32; Lass, Korey \$13,052.53; Lawrence, Jesse \$400.00; Leiseth, Kevin \$62,771.93; Liebel, Kenneth \$12,000.00; McGoven, Joshua \$7,417.75; Moen, Curtis \$142,676.14; Mudi, Sulleiman \$63,465.97; Nations, Bailey \$42,715.27; Olson, Rita \$69,821.32; Packer, Stephanie \$61,947.52; Pavek, Mariah \$48,873.40; Pavek, Nicholas \$90,279.65; Peterson, Lindsay \$465.75; Peterson, Peni S. \$95,978.93; Pittsley, James D \$76,943.68; Prentice, Kenneth \$75,380.64; Riely, Philip K \$12,000.00; Sanford, Steve \$12,000.00; Schuetze, Gregg \$350.00; Skala, Natasha \$34,392.91; Smith, Becky \$52,250.34; Smith, Justin \$127,803.17; Snook, Michael \$76,812.39; Steidl, Mark \$22,179.59; Swanson, Andrew \$73,499.81; Taylor, Jason \$250.00; Tveter, Jayson \$56,512.87; Uhlich, Jayden \$3,990.00; Vera, Eddy \$64,930.10; Voll, Justin D. \$25,000.00; Walsh, Matthew \$43,177.85; Wellen, Jesse \$102,944.99; Wellen, Shannon \$84,844.16; Williams, Mildred \$73,415.55; Williams, Steven \$95,873.14; Wiredu, Yaw \$60,756.52.

Council Member Riely moved to approve the annual step increase for Shawn Doble, Category 17, Step 5 and the annual step increase for Terry Jeffries, Category 9, Step 3, both effective March 1, 2018. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Beard, Liebel, Sanford, Gravos, Riely, and Devlin; nays: none.

Council Member Devlin moved to approve the Lodging Tax funding requests for McKenzie County Tourism in the amount of \$4,705 and for Watford City Fest in the amount of \$5000. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Riely, Beard, Liebel, Gravos, Sanford, and Devlin; nays: none.

Council Member Gravos moved to approve the following Special Alcohol Permits: Six Shooters, LLC (Stonehome) on February 10, 2018 from 6:00 p.m. – 11:00 p.m. located in the Rough Rider Center; Six Shooters, LLC (Outlaws' Bar & Grill) on February 10, 2018 from 4:00 p.m. – 12:00 a.m. located in the Rough Rider Center; Watford City Aerie Eagles Club on March 3, 2018 from 6:00 p.m. – 1:00 a.m. located in the McKenzie County Multi-Purpose Building; D & M's Office on April 20, 2018 from 6:00 p.m. – 1:00 a.m. located in the Rough Rider Center. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Gravos moved to approve the 2017 Statement of Accounts as presented. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Riely, Sanford, Gravos, Liebel, and Devlin; nays: none.

Council Member Gravos moved to approve the following 2017 Budget Amendments totaling \$15,405,748.11. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Gravos, Beard, Devlin, Sanford, and Riely; nays: none.

**General Fund 1000**

Additional expenditures

Amend budget from           \$14,947,927.00           to           \$18,766,515.51

**Police Unit Fees 1010**

Additional Expenditures

Amend budget from           \$80,000.00           to           \$496,995.37

**Fire Unit Fees 1020**

Additional Expenditures

Amend budget from           \$ -           to           \$75,000.00

**Building 2240**

Additional Expenditures

Amend budget from           \$ -           to           \$23,385.32

**Occupancy Tax 2280**

Additional Expenditures

Amend budget from           \$200,000.00           to           \$202,126.65

**PD Car Replacement Fund 2290**

Additional Expenditures

Amend budget from           \$ -           to           \$312,141.62

**Roughrider Fund Sales Tax 2399**

Additional Expenditures

Amend budget from           \$3,000,000.00           to           \$4,056,365.27

**East Water Tower CIP 4006**

Additional Expenditures

Amend budget from           \$ -           to           \$1,173.00

**Northwest Water Tower CIP 4007**

Additional Expenditures

Amend budget from           \$ -           to           \$1,838.00

**Wastewater Reclamation Facility 4008**

Additional Expenditures

Amend budget from           \$ -           to           \$123,294.01

**City Events Center CIP 4009**

Additional Expenditures  
Amend budget from \$ - to \$1,916,381.71

**Linear Park SID 4016**

Additional Expenditures  
Amend budget from \$234,650.00 to \$245,814.41

**Onsite Paving SID 4017**

Additional Expenditures  
Amend budget from \$252,700.00 to \$626,531.47

**Offsite Paving SID 4018**

Additional Expenditures  
Amend budget from \$703,950.00 to \$725,954.93

**Street Lighting SID 4019**

Additional Expenditures  
Amend budget from \$54,150.00 to \$63,710.00

**Water Improvement SID 4020**

Additional Expenditures  
Amend budget from \$108,300.00 to \$235,287.76

**Storm Sewer SID 4021**

Additional Expenditures  
Amend budget from \$342,950.00 to \$348,536.69

**Hwy 23 Water Main 4022**

Additional Expenditures  
Amend budget from \$ - to \$406.21

**HS Offsite Infrastructure 4023**

Additional Expenditures  
Amend budget from \$ - to \$52,167.85

**11th Ave S Improvement 4024**

Additional Expenditures  
Amend budget from \$605,000.00 to \$1,268,598.34

**17th Ave NE Improvement 4026**

Additional Expenditures  
Amend budget from \$ - to \$8,129.50

**WRRF Phase 2 4029**

Additional Expenditures  
Amend budget from \$ - to \$554,399.49

**South WRRF 4036**

Additional Expenditures

Amend budget from           \$ -                           to           \$17,400.00

**Fish Pond Multi-use Trail 4038**

Additional Expenditures

Amend budget from           \$ -                           to           \$6,737.10

**Golf Course Expansion 4039**

Additional Expenditures

Amend budget from           \$ -                           to           \$2,624,177.45

**Public Works Shop Construction 4040**

Additional Expenditures

Amend budget from           \$ -                           to           \$2,358,228.66

**23A & 12th St Roundabout 4041**

Additional Expenditures

Amend budget from           \$ -                           to           \$30,733.04

**2017-01 Utilities Improvement 4042**

Additional Expenditures

Amend budget from           \$ -                           to           \$756,147.15

**7th Ave & Main Street 4043**

Additional Expenditures

Amend budget from           \$ -                           to           \$29,443.60

**Hwy 23 Bypass Loop Watermain 4044**

Additional Expenditures

Amend budget from           \$ -                           to           \$7,275.00

**3rd Ave SW 4045**

Additional Expenditures

Amend budget from           \$ -                           to           \$480.00

Council Member Riely moved to approve the Mayor's appointment of Marco Pelton to the Planning and Zoning Commission to fulfill an unexpired term until June 30, 2020. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Riely moved to approve the Bond Release Application #1 for Hunters Run Phase 1 in the amount of \$199,933.82. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Devlin, Riely, Sanford, Gravos, Beard, and Liebel; nays: none.

Council Member Riely moved to approve the Bond Release Application #2 for Hunters Run Phase

1 in the amount of \$40,495 payable to MAA Construction. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Beard, Devlin, Sanford, Liebel, Gravos, and Riely; nays: none.

Council Member Riely moved to approve Invoice #4820 from Wagner Construction in the amount of \$18,640. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Liebel, Riely, Sanford, Devlin, Beard, and Gravos; nays: none.

Council Member Gravos moved to approve the Release of Cash-in-Lieu of Bond Deposit for Watford City Legacy, LLC in the amount of \$120,607, withholding \$8,000 for punch list items. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Riely, Devlin, Liebel, Gravos, and Beard; nays: none.

Council Member Gravos moved to approve a 5-year assessing software contract with Vanguard. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Gravos, Riely, Sanford, Liebel, and Devlin; nays: none.

Council Member Riely moved to list the 8 town homes located in the Hunters Run Subdivision with Basin Brokers with a listing price of \$194,000 per unit. Potential buyer and current renters will be excluded in the listing agreement. Motion seconded by Council Member Gravos and carried unanimously.

Council Member Liebel moved to approve Pay Application #7 from C & C Plumbing & Heating (Watford City Public Works Shop) in the amount of \$16,598.82. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Beard, Riely, Gravos, Devlin, and Liebel; nays: none.

Council Member Riely moved to approve the NDIRF Sworn Statement in Proof of Loss for the automobile collision that occurred on April 3, 2015 with a McKenzie County Ambulance. Motion seconded by Council Member Gravos and carried unanimously.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Gravos and carried unanimously. EFTPS \$100,742.25; TASC \$4,111.28; NDPERS \$5,100.00; Nationwide Financial \$1,102.36; Nationwide Retirement Solutions \$4,718.62; Payroll \$253,235.53; NDPERS-Retirement \$42,746.04; Symetra \$765.09; AFLAC \$4,854.39; Wolf Run Village \$1,300.00; NDPERS (AT&BT) \$939.77; Hunters Run Rental Revenue \$1,250.00; 701 Clean, LLC \$1,091.93; Accusource \$175.25; Advanced Engineering \$5,334.80; American Water Works Association \$300.00; Armor Interactive \$5,845.00; Axon Enterprise Inc \$1,533.00; B&H Photo-Video-Pro Audio \$860.91; Badlands Hardware Inc. \$431.03; Badlands Occupational Testing \$348.00; Badlands Power Fuels \$3,090.00; Bailey Nations \$153.00; Balco \$8,494.66; BEK Consulting \$6,230.00; Black Mountain Software \$17,640.00; Blue Prairie Labs \$1,200.00; Border States Electric \$1,600.63; Brady's Roadside Service \$1,250.00; Brosz Engineering \$2,470.00; Butler Ag Equipment \$56.48; C&C Plumbing & Heating \$64,092.02; C&D Water Services \$82.50; Chamley Pipe & Salvage \$2,250.00; Charlee Kidd \$28.00; Choice Property Management \$2,212.50; CIM Sanitary Tech \$5,000.00; City of Watford City \$475.11; CKW Properties \$1,125.00; Code Red Towing \$1,170.00; Cole Papers \$143.68; Cornerstone Bank \$167.40; Computer OR, LLC \$1,879.85; Consolidated Construction Co. \$1,799.47; Core & Main,

LP \$276.67; Cornerstone Bank \$85,607.62; Dakota Back & Neck \$240.00; Dakota Supply Group \$3,494.93; Darrington Snow Removal \$875.00; Dealers Electric \$3.12; DTE \$2,238.74; Family Crisis Shelter \$3,656.43; Farmer's Union Oil. Co \$10,567.48; Fastenal \$491.34; First International Bank & Trust \$848,248.72; First International Insurance \$407.00; Franz Construction \$10,530.00; Frontier Precision, Inc. \$5,700.00; Galls \$551.55; Garman's Flooring \$4,392.00; Graybar \$33.50; Greg's Welding \$100.00; Gregory Brooks \$86.24; Hansen Diesel & Automotive \$775.31; Hawkins \$2,397.75; Heggen Equipment \$1,355.28; Helena Chemical Co. \$22.07; Holiday Credit Office \$5,160.71; HUS Industries Corp. \$896.50; Hyalite Engineers \$1,425.00; ITD \$3,947.00; International Association For Property \$100.00; Interstate All Battery Center \$119.52; J&C Construction LLC \$2,000.00; J.J. Keller & Associates \$255.58; Jack & Jill \$49.54; Jamar Company \$349.32; Jayson Tveter \$125.00; Jonathan Davis \$87.50; Jordan Danielson \$173.74; Joshua McGoven \$87.50; Kotana Communications \$829.95; LA Police Gear, Inc. \$203.74; La Quinta Inn & Suites Bismarck \$327.60; Life Light \$5,000.00; Locators & Supplies \$3,853.00; Lund Oil \$2,077.62; Lupine Construction \$12,370.00; Lyle Signs Inc. \$55.14; Matt Hooper \$476.89; Marco Technologies \$1,620.00; McKennett Law Firm \$16,937.50; McKenzie County Ambulance \$70,142.69; McKenzie County Fair Board \$4,000.00; McKenzie County Farmer \$4,884.49; McKenzie County GIS \$1,387.50; McKenzie County Healthcare \$596,304.94; McKenzie County Heritage Association \$25,000.00; McKenzie County Landfill \$25,858.95; McKenzie County Recorder \$50.00; McKenzie County Rural Fire \$2,614.00; McKenzie County Tourism \$34,450.00; McKenzie County Treasurer \$706,604.06; McKenzie County Water Resource \$73,700.82; McKenzie Electric \$3,421.00; Meuchel Enterprises \$4,271.60; Michael Todd & Company \$404.83; Microception, Inc. \$1,620.00; Mid-State Organized Crime \$150.00; MDU \$25,403.04; Municipal Code Corporation \$696.75; MVTL \$1,424.50; ND Building Official Association \$265.00; ND Chiefs of Police Association \$50.00; ND Fraternal Order of Police \$858.00; ND League of Cities \$310.00; ND Safety Council, Inc. \$635.00; ND State Radio Communications \$360.00; ND Water & Pollution Control \$175.00; NDACO \$1,408.12; NDSU Extension Pesticide Program \$180.00; Nelson Contracting \$780.00; Nordby Vision Center \$139.00; North Dakota Chemistry Lab \$11.77; North Dakota Highway Patrol \$459.64; Northern Plains Chaplaincy \$2,316.86; Northern Pump & Compression \$206.20; Office Depot \$1,600.59; Office of State Tax Commissioner \$17.39; OK Implement \$2,356.18; OK Tire Store \$1,197.34; One Call Concepts \$47.05; One Way Service \$95.00; Oscar Knudtson \$277.38; Pioneer Museum \$26,000.00; POST Board \$205.00; Power Plan OIB \$1,209.23; Quiqlite, Inc. \$385.50; Radisson Hotel Bismarck \$167.40; Record Keepers LLC \$41.50; RTC \$2,404.57; Root Construction \$4,599.00; Rough Rider Center \$24,833.02; Safeguard Business Systems \$341.79; Schock's Safe & Lock Service \$19.75; Shawn Doble \$95.97; Special Systems Inc. \$360.00; Suds Laundry \$52.00; Swanston Equipment \$1,005.87; TASC \$2,274.52; Temperature Control Specialties \$125.30; The Village Family Service \$1,015.84; Theodore Roosevelt Expressway \$7,000.00; Titanium Plumbing \$62.50; Tobacco Gardens Resort \$3,021.00; Tractor Supply Credit Plan \$353.00; University of North Dakota \$80.00; UPS \$498.46; Valli Information Systems \$708.62; Vanguard Appraisals \$275.00; Vazquez Contracting \$1,460.00; Verizon \$3,505.20; Visa \$3,660.68; Wagner Construction \$18,640.00; Wall Work Truck Center \$256.34; Watchguard Video \$112.00; Watford City Airport Authority \$30,000.00; Watford City Chamber of Commerce \$3,500.00; Watford City Economic Development \$500,000.00; Watford City Express Laundry \$685.00; Watford City Golf Club \$10,000.00; Watford City Vet Clinic \$246.96; Wolf Run Village Apartments \$6,000.00; Wolf Run Village Inc. \$30,000.00; Young at Heart Club \$10,000.00.



The next regularly scheduled City Council meeting will be on Monday, March 5, 2018 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 8:01 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

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Peni Peterson, Auditor

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Justin Voll, Mayor