CITY OF WATFORD CITY

CITY COUNCIL – SPECIAL MEETING

February 18, 2016

Minutes of the Special City Council meeting held February 18, 2016 at 4:00 p.m. at City Hall. Present were Mayor Brent Sanford and Council Members Steve Sanford, Phil Riely, and Doug Bolken. Absent was Justin Voll, Aaron Gravos, and Marty Mulder. Also present were City Attorney Wyatt Voll and Auditor Peni Peterson. Mayor Sanford called the special meeting to order at 4:00 p.m.

Council Member Bolken moved to approve the Raffle Permit Applications for #736 – McKenzie Co Healthcare Aux and #737 Badlands Toms NWTF. Motion seconded by Council Member Riely and carried unanimously.

Council Member Bolken moved to approve a Special Liquor License Permit for Teddy’s Residential Suites for Wednesday, February 24, 2016 located at 360 N Main. Motion seconded by Council Member Riely and carried unanimously.

Council Member Riely moved to accept resignation letters from Jonathon Cummings and Chris York. Motion seconded by Bolken and carried by the following roll call vote: ayes: Sanford, Bolken, and Riely; nays: none.

Council Member Riely moved to approve the 2015 Statement of Accounts as presented. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Bolken, Riely, and Sanford; nays: none.

Council Member Riely moved to approve the following amendments to the 2015 budget. Motion seconded by Council Member Bolken and carried by the following roll call vote: Bolken, Sanford, and Riely; nays: none.

**General Fund (1000)**

Additional expenditures for General Fund of $3,523,832.12

Amend budget from $18,857,350.00 to 22,381,182.12

**Road Fund (2010)**

Decrease in expenditures for Road Fund of -$1,108,092.43

Amend budget from $9,708,000.00 to $8,599.907.57

**Social Security (2020)**

Additional expenditures for Social Security of $27,525.10

Amend budget from $250,000.00 to $277,525.10

**Retirement (2030)**

Additional expenditures for Retirement of $624.75

Amend budget from $180,000.00 to $180,624.75

**Insurance Reserve (2040)**

Additional expenditures for Insurance Reserve Fund of $30,661.73

Amend budget from $45,000.00 to $75,661.73

**Advertising (2050)**

Decrease in expenditures for Advertising Fund of -$4,946.82

Amend budget from $5,000.00 to $53.18

**Emergency (2060)**

Decrease in expenditures for Emergency Fund of -$5,000.00

Amend budget from $5,000.00 to $0.00

**Planning Commission Fund (2070)**

Additional expenditures for Planning Commission Fund of $674,213.52

Amend budget from $548,000.00 to $1,222,213.52

**Cemetery (2080)**

Additional expenditures for Cemetery Fund of $26,781.95

Amend budget from $2,500.00 to $29,281.95

**Lease of Law Enforcement Facilities (2100)**

Decrease in expenditures for Lease of Law Enforcement Facilities Fund of $250,000

Amend budget from $250,000 to $0.00

**PD Housing Allowance Grant Fund (2220)**

Additional expenditures for PD Housing Allowance Grant Fund of $56,436.49

Amend budget from $0.00 to $56,436.49

**City Improvements Fund (2230)**

Additional expenditures for City Improvements Fund of $10,229,396.18

Amend budget from $0.00 to $10,229,396.18

**Building (2240)**

Decrease in expenditures for Building Fund of -$3,000.00

Amend budget from $40,000.00 to $37,000.00

**Forestry (2270)**

Decrease in expenditures for Forestry Fund of -$6,482.56

Amend budget from $12,200.00 to $5,717.44

**Occupancy Tax Fund (2280)**

Additional expenditures for Occupancy Tax Fund of $185,171.91

Amend budget from $40,000.00 to $225,171.91

**Restaurant/Lodging Tax Fund (2285)**

Additional expenditures for Restaurant/Lodging Tax Fund of $108,177.40

Amend budget from $0.00 to $108,177.40

**PD Car Replacement Fund (2290)**

Decrease in expenditures for PD Car Replacement Fund of -$25,184.00

Amend budget from $100,000.00 to $74,816.00

**Vector & Weed Control Fund (2310)**

Decrease in expenditures for Vector & Weed Control Fund of -$5,498.97

Amend budget from $30,500.00 to $25,001.03

**Roughrider Fund Sales Tax (2399)**

Additional expenditures for Roughrider Fund Sales Tax of $1,919,727.41

Amend budget from $3,000,000.00 to $4,919,727.41

**EC Restaurant/Lodging Tax Allocation Fund (2405)**

Additional expenditures for Restaurant/Lodging Tax Allocation Fund of $94,000.00

Amend budget from $0 to $94,000.00

**GO Bond 2013 (3010)**

Decrease in expenditures for GO Bond 2013 of -$168.50

Amend budget from $58,440.00 to $58,271.50

**Oil & Gas Revenue Bond 2013 (3050)**

Decrease in expenditures for Oil & Gas Revenue Bond 2013 of -$161.00

Amend budget from $126,000.00 to $125,839.00

**Certificates of Indebtedness, Series 2015A (3070)**

Additional Expenditures for Cert of Indebtedness, Series 2015A of $196,337.95

Amend budget from $0.00 to $196,337.95

**Certificates of Indebtedness, Series 2015B (3071)**

Additional expenditures for Cert of Indebtedness, Series 2015B of $48,202.00

Amend budget from $0.00 to $48,202.00

**Certificates of Indebtedness, Series 2015C (3072)**

Additional expenditures for Cert of Indebtedness, Series 2015C of $19,946.13

Amend budget from $0.00 to $19,946.13

**Certificates of Indebtedness, Series 2015D (3073)**

Additional expenditures for Cert of Indebtedness, Series 2015D of $20,469.36

Amend budget from $0.00 to $20,469.36

**Sales Tax Revenue Bonds, Series 2015 (3080)**

Additional expenditures for Sales Tax Revenue Bonds, Series 2015 of $508,176.67

Amend budget from $0.00 to $508,176.67

**Special Improvement Bonds, Series 2015 (3090)**

Additional expenditures for Special Improvement Bonds, Series 2015 of $636,983.75

Amend budget from $0.00 to $636,983.75

**East Water Tower CIP (4006)**

Decrease in expenditures for East Water Tower CIP of -$178,265.22

Amend budget from $450,000.00 to $271,734.78

**Northwest Water Tower CIP (4007)**

Decrease in expenditures for Northwest Water Tower CIP of -$597,896.67

Amend budget from $1,075,000.00 to $477,103.33

**WRRF (4008)**

Decrease in expenditures for WRRF of -$2,489,315.18

Amend budget from $17,900,000.00 to $15,410,684.82

**Events Center (4009)**

Decrease in expenditures for Events Center of -$14,866,491.66

Amend budget from $60,000,000.00 to $45,133,508.34

**NW Pressure Zone (4011)**

Additional expenditures for NW Pressure Zone of $294,923.64

Amend budget from $1,218,000.00 to $1,512,923.64

**2014-01 Water Main (4012)**

Additional expenditures for 2014-01 Water Main of $13,702.39

Amend budget from $0.00 to $13,702.39

**17th Ave NE (4013)**

Additional expenditures for 17th Ave NE of $1,817,478.46

Amend budget from $0.00 to $1,817,478.46

**Area 3 Sanitary Sewer Main Ext (4015)**

Additional expenditures for 17th Ave NE of $77,300.00

Amend budget from $0.00 to $77,300.00

**Linear Park Improvement District (4016)**

Additional expenditures for Linear Park Improvement District of $389,086.94

Amend budget from $0.00 to $389,086.94

**Onsite Paving Improvement District (4017)**

Additional expenditures for Onsite Paving Improvement District of $2,137,078.98

Amend budget from $0.00 to $2,137,078.98

**Onsite Paving Improvement District (4018)**

Additional expenditures for Offsite Paving Improvement District of $7,366,875.20

Amend budget from $0.00 to $7,366,875.20

**Street Lighting Improvement District (4019)**

Additional expenditures for Street Lighting Improvement District of $294,308.51

Amend budget from $0.00 to $294,308.51

**Water Improvement District (4020)**

Additional expenditures for Water Improvement District of $1,381,845.62

Amend budget from $0.00 to $1,381,845.62

**Storm Sewer Improvement District (4021)**

Additional expenditures for Storm Sewer Improvement District of $3,004,889.62

Amend budget from $0.00 to $3,004,889.62

**Hwy 23 Watermain (4022)**

Additional expenditures for Hwy 23 Watermain of $4,113.90

Amend budget from $0.00 to $4,113.90

**HS Offsite Infrastructure (4023)**

Additional expenditures for HS Offsite Infrastructure of $911,333.08

Amend budget from $0.00 to $911,333.08

**11th Ave S St Improvements (4024)**

Additional expenditures for 11th Ave S St Improvements of $900,447.02

Amend budget from $0.00 to $900,447.02

**4th Ave NW St Improvements (4025)**

Additional expenditures for 4th Ave NW St Improvements of $3,537,273.42

Amend budget from $0.00 to $3,537,273.42

**17th Ave NE St Improvements (4026)**

Additional expenditures for 17th Ave NE St Improvements of $451,955.00

Amend budget from $0.00 to $451,955.00

**Sanitary Sewer Improvement District (4027)**

Additional expenditures for Sanitary Sewer Improvement District of $1,207,666.56

Amend budget from $0.00 to $1,207,666.56

**WRRF Phase II (4029)**

Additional expenditures for WRRF Phase II of $4,297,267.25

Amend budget from $0.00 to $4,297,267.25

**Hunter’s Run Stormwater & Lift Station (4030)**

Additional expenditures for Hunter’s Run of $16,350.00

Amend budget from $0.00 to $16,350.00

**12th St Wet Utility & Street Construction (4031)**

Additional expenditures for 12th St Wet Utility & St Const of $3,277,238.40

Amend budget from $0.00 to $3,277,238.40

**Fox Hills Regional Lift Station (4032)**

Additional expenditures for Fox Hills Regional Lift Station of $1,393,710.70

Amend budget from $0.00 to $1,393,710.70

**2014 Street Improvements (4033)**

Additional expenditures for 2014 Street Improvements of $776,315.70

Amend budget from $0.00 to $776,315.70

**SE Water System (4034)**

Additional expenditures for SE Water System of $3,700.00

Amend budget from $0.00 to $3,700.00

**Fox Hills Force Main (4035)**

Additional expenditures for Fox Hills Force Main of $3,399,667.90

Amend budget from $0.00 to $3,399,667.90

**Water (5010)**

Decrease in expenditures for Water of -$1,190,115.83

Amend budget from $3,557,725.00 to $2,367,609.17

**Sewer (5020)**

Additional expenditures for Sewer of $422,552.78

Amend budget from $618,275.00 to $1,040,827.78

**Garbage (5030)**

Decrease in expenditures for Garbage of -$204,747.88

Amend budget from $1,087,200.00 to $882,452.12

Council Member Bolken moved to approve closing the repealed levy funds and transfer the balances to the general fund. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Riely moved to approve the Subdivision Improvement, Maintenance and Warranty Agreement between Watford City Legacy, LLC, Muth-Hillberry, LLC and the City of Watford City. Motion seconded by Council Member Bolken and carried by the following roll call vote: ayes: Sanford, Bolken, and Riely; nays: none.

Council Member Sanford moved to approve Mayor Sanford’s appointment of Kris Pacheco to the Special Assessment Committee to fulfill Kent Pelton’s unexpired term from February 18, 2016 – April 30, 2016. Motion seconded by Council Member Riely and carried unanimously.

Council Member Riely moved to approve Task Order #44 from Advanced Engineering (Fox Hills Golf Course Wetland Mitigation Design Assistance) in the amount of $4,000. Motion seconded by Council Member Bolken and carried by the following roll call vote: ayes: Sanford, Bolken, and Riely; nays: none.

City Engineer Todd Kelley presented information for a proposed 11th Ave SE (Phase 1) Special Assessment District (Pavement/Street Lighting, Storm Sewer, Water, and Sanitary Sewer). After a discussion, it was the consensus of the council to proceed with a Special Assessment District for 11th Ave NE (Phase 1).

Council Member Riely moved to approve Resolution 2016-01S Resolution Creating and Defining the Boundaries for Sanitary Sewer Improvement District No. 2016-01S. Motion seconded by Council Member Bolken and carried by the following roll call vote: Bolken, Sanford, and Riely; nays: none.

Council Member Bolken moved to approve Resolution 2016-02S Resolution Directing Preparation of Engineer’s Report and Cost Estimate. Motion seconded by Council Member Riely and carried by the following roll call vote: Sanford, Bolken, and Riely; nays: none.

Council Member Bolken moved to approve Resolution 2016-03S Resolution Approving Engineer’s Report and Directing Preparation of Detailed Plans and Specifications for Sanitary Sewer Improvement District No. 2016-01S. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Riely, Sanford, and Bolken; nays: none.

Council Member Riely moved to approve Resolution 2016-04S Resolution Approving Engineer’s Plans, Specifications and Estimates for Sanitary Sewer Improvement District No. 2016-01S. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Bolken, Riely, and Sanford; nays: none.

Council Member Bolken moved to approve Resolution 2016-05S Resolution Directing Advertising for Bids for Sanitary Sewer District Improvement District No. 2016-01S. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Sanford, Bolken, and Riely; nays: none.

Council Member Riely moved to approve Resolution 2016-01W Resolution Creating and Defining the Boundaries for Water Improvement District No. 2016-01W. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Bolken, Sanford, and Riely; nays: none.

Council Member Riely moved to approve Resolution 2016-02W Resolution Directing Preparation of Engineer’s Report and Cost Estimate. Motion seconded by Council Member Bolken and carried by the following roll call vote: ayes: Sanford, Bolken, and Riely; nays: none.

Council Member Bolken moved to approve Resolution 2016-03W Resolution Approving Engineer’s Report and Directing Preparation of Detailed Plans and Specifications for Water Improvement District No. 2016-01W. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Riely, Sanford, and Bolken; nays: none.

Council Member Riely moved to approve Resolution 2016-04W Resolution Approving Engineer’s Plans, Specifications and Estimates for Water Improvement District No. 2016-01W. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Bolken, Sanford, and Riely; nays: none.

Council Member Bolken moved to approve Resolution 2016-05W Resolution Directing Advertising for Bids for Water Improvement District No. 2016-01W. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Riely, Sanford, and Bolken; nays: none.

Council Member Riely moved to approve Resolution 2016-01SS Resolution Creating and Defining the Boundaries for Storm Sewer Improvements District No. 2016-01SS. Motion seconded by Council Member Bolken and carried by the following roll call vote: ayes: Sanford, Riely, and Bolken; nays: none.

Council Member Bolken moved to approve Resolution 2016-02SS Resolution Directing Preparation of Engineer’s Report and Cost Estimate. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Riely, Bolken, and Sanford; nays: none.

Council Member Sanford moved to approve Resolution 2016-03SS Resolution Approving Engineer’s Report and Directing Preparation of Detailed Plans and Specifications for Storm Sewer Improvement District No. 2016-01SS. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Bolken, Riely, and Sanford; nays: none.

Council Member Riely moved to approve Resolution 2016-04SS Resolution Approving Engineer’s Plans, Specifications and Estimates for Storm Sewer Improvement District No. 2016-01SS. Motion seconded by Council Member Bolken and carried by the following roll call vote: ayes: Sanford, Riely, and Bolken; nays: none.

Council Member Bolken moved to approve Resolution 2016-05SS Resolution Directing Advertising for Bids for Storm Sewer District Improvements District No. 2016-01SS. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Riely, Bolken, and Sanford; nays: none.

Council Member Riely moved to approve Resolution 2016-01P Resolution Creating and Defining the Boundaries for Paving Improvement District No. 2016-01P. Motion seconded by Council Member Bolken and carried by the following roll call vote: ayes: Sanford, Riely, and Bolken; nays: none.

Council Member Bolken moved to approve Resolution 2016-02P Resolution Directing Preparation of Engineer’s Report and Cost Estimate. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Riely, Sanford, and Bolken; nays: none.

Council Member Sanford moved to approve Resolution 2016-03P Resolution Approving Engineer’s Report and Directing Preparation of Detailed Plans and Specifications for Paving Improvement District No. 2016-01P. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Bolken, Sanford, and Riely; nays: none.

Council Member Riely moved to approve Resolution 2016-04P Resolution Approving Engineer’s Plans, Specifications and Estimates for Paving Improvement District No. 2016-01P. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Bolken, Riely, and Sanford; nays: none.

Council Member Bolken moved to approve Resolution 2016-05P Resolution of Necessity for Paving District Improvement District No. 2016-01P. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Sanford, Bolken, and Riely; nays: none.

Council Member Bolken moved to approve Resolution 2016-06P Resolution Directing Advertising for Bids for Paving District Improvement District No. 2016-01P. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Riely, Sanford, and Bolken; nays: none.

There being no further business, the meeting was adjourned at 5:44 p.m. These minutes are published subject to the City Council’s Review and Revision pursuant to NDCC 40-01-09.1.

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Peni Peterson, City Auditor Brent Sanford, Mayor