CITY OF WATFORD CITY

CITY COUNCIL MEETING

October 3, 2016

Minutes of the regular City Council meeting held on October 3, 2016 at 6:00 p.m. at City Hall. Present were Mayor Brent Sanford and Council Members Steve Sanford, Phil Riely, Aaron Gravos, Bethany Devlin, Matt Beard, and Kenny Liebel. Also present were City Planner Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll.

Council Member Gravos moved to approve the minutes of the city council meetings held on September 6, 12 and 22, 2016. Motion also included approving the agenda. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Riely moved that the following resolution be adopted: “Whereas, the City Council did on the 12th of September 2016 adopt a preliminary budget for January 1, 2017 through December 31, 2017, and that the budget notice of the final hearing to be held at this time and place was published; Therefore, be it resolved that the Final Budget be adopted and the following amounts be levied: General Fund $1,015,237; Emergency $29,718; Cemetery $0; Lease of Law Enforcement Facilities $145,196. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Sanford, Liebel, Devlin, Gravos, Beard, and Riely; nays: none.

Council Member Riely moved that the following resolution be adopted: “Whereas, the City Council did set forth in budget form the amounts necessary for each fund and Whereas, the notice of hearing was given and Whereas, the hearing was held and the final budget for the City of Watford City was adopted; Therefore, be it resolved that there is hereby levied a tax for the year 2017 on all taxable property in the City of Watford City for the purposes set forth in the final budget in the total amount of $1,190,151. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Beard, Devlin, Gravos, Liebel, Riely, and Sanford; nays: none.

Chad Larson, Krause-Anderson, presented Pay Application #22 in the amount of $3,192,333.74.

Council Member Sanford moved to approve Pay Application #21 from Krause-Anderson (Watford City Events Center) in the amount of $3,192,333.74. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Gravos, Riely, Devlin, Beard, Sanford, and Liebel; nays: none.

Council Member Gravos moved to approve Resolution No. 2016-13 Resolution of Support for ND Cares that was presented by Karoline Jappe. Motion seconded by Council Member Sanford and carried unanimously.

Luke Taylor, Watford City Airport Authority, was present and gave an update on the Watford City Airport.

Lee Rafferty, Fox Hills Golf Course, presented golf course financials along with pay applications and change orders for the golf course expansion project.

Council Member Gravos moved to approve Task Order #45 from Advanced Engineering for Professional Engineering Services (storm water pollution prevention plan and erosion control plan and construction staking for the Phase I of the Golf Course Addition Project) in the amount of $14,000. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Sanford, Beard, Liebel, Gravos, Riely, and Devlin; nays: none.

Council Member Gravos moved to approve Pay Application #1 from Landscapes Unlimited, LLC (Fox Hills Golf Course) in the amount of $59,719.38. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Devlin, Riely, Sanford, Gravos, Beard, and Liebel; nays: none.

Council Member Gravos moved to approve Pay Application #2 from Landscapes Unlimited, LLC (Fox Hills Golf Course) in the amount of $718,213.79. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Gravos, Beard, Liebel, Devlin, Sanford, and Riely; nays: none.

Council Member Gravos moved to approve Change Orders #1 - #5 from Landscapes Unlimited, LLC (Fox Hills Golf Course) totaling $351,335. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Riely, Sanford, Gravos, Beard, Devlin, and Liebel; nays: none.

Todd Norton, Advanced Engineering, presented Pay Estimates and Change Orders.

Council Member Riely moved to approve Pay Estimate #5 from Wagner Construction, Inc. (Fox Hills Linear Park) in the amount of $491,061.11. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Devlin, Beard, Riely, Liebel, Sanford, and Gravos: nays: none.

Council Member Liebel moved to approve Pay Estimate #11 from Wagner Construction, Inc. (Watford City HS/Event Center Off-Site Improvements) in the amount of $141,894.20. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes; Liebel, Sanford, Devlin, Riely, Beard, and Gravos; nays: none.

Council Member Beard moved to approve Pay Estimate #7 from Knife River Corporation (HS/Event Center On-site Grading and Paving) in the amount of $436,859.01. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Sanford, Beard, Liebel, Gravos, Riely, and Devlin; nays: none.

Council Member Gravos moved to approve Pay Estimate #1 from Strata Corporation (4th Ave SW St Improvement) in the amount of $271,550. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Riely, Sanford, Beard, Devlin, Liebel, and Gravos; nays: none.

Council Member Gravos moved to approve Pay Estimate #4 from BEK Consulting, Inc (11th Ave South Street Improvements) in the amount of $860,479.55. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Devlin, Gravos, Liebel, Beard, Sanford, and Riely; nays: none.

Council Member Beard moved to approve Pay Estimate #3 from Kanyon Specialties Construction (12th St SE – Street Construction) in the amount of $74,168.81. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Sanford, Devlin, Beard, Liebel, Riely, and Gravos; nays: none.

Council Member Gravos moved to approve Pay Estimate #12 from Rice Lake Construction Group (Water Resource Reclamation Facility – Phase II) in the amount of $319,099. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Devlin, Sanford, Gravos, Riely, and Beard; nays: none.

Chief Walgren gave an update on the Police Department.

Council Member Riely moved to approve the recommendations from the Planning Commission from their September 26, 2016 meeting. Approved the following: Simple Lot Split Application submitted by J & O Real Estate, 802 24th Ave SW; Simple Lot Split Application submitted by Linda Kalberer, 404 17th Ave NE; and the Simple Lot Split Application submitted by Will Yin/ Lawc Holdings, 1515 6th Ave NE. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Devlin, Beard, Riely, Liebel, Sanford, and Gravos: nays: none.

Council Member Riely moved to approve the following November 1st step increases: Ryan Chaffee from Category 12, Step 3 to Category 12, Step 4; Amanda Eisenschenk from Category 3, Step 0 to Category 3, Step 1; Marnae Klugseth from Category 12, Step 0 to Category 12, Step 1; Peni Peterson from Category 10, Step 3 to Category 10, Step 4; and salary increase for Curt Moen to $145,000 effective October 1, 2016. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Liebel, Sanford, Devlin, Gravos, Beard, and Riely; nays: none.

Council Member Liebel approved to begin advertising for a Police Department administrative assistant. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Liebel, Sanford, Devlin, Riely, Beard, and Gravos; nays: none.

City Engineer Jore informed the council that there is 750 lineal feet of new sidewalk located by the fishing pond that is not acceptable. Council Member Beard moved to approve the recommendation from the City Engineer and the Street, Walks, and Lights Committee, and request that the contractor remove the defective cement and pour new cement. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Riely, Beard, Gravos, Sanford, Liebel, and Devlin; nays: none.

Council Member Gravos moved to approve the Second Reading on Ordinance #431 Annexing property to the City of Watford City per Annexation Application submitted by Sierra Jordan for property described in Document #439099 and IT#2461 located in the NW1/4 of Section 18, T150N, R98W (1500, 1504, 1600, 1604 E Pheasant Ridge Street). Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Devlin, Beard, Riely, Liebel, and Gravos; nays: none.

Council Member Gravos moved to approve the following Rough Rider Center special liquor permits: Six Shooters, LLC (October 29th 4:00 p.m. – 12:00 a.m.); D & M’s Office (November 5th 5:00 p.m. – 12:00 a.m.); American Legion Club (November 12th 6:00 p.m. – 1:00 a.m.). Motion seconded by Sanford and carried unanimously.

Council Member Gravos moved to approve Raffle Permits #751 for Watford City Pumpkin Patch, #752 Fox Hills Golf Course, #753 Bakken Friends of the NRA, and #754 Watford City Area Chamber of Commerce. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Riely moved to approve Mayor Sanford’s reappointment of Kelly Peterson to the Watford City Housing Authority until September 1, 2021, the reappointment of Kris Pacheco to the Roughrider Committee until September 30, 2019, and the appointment of Mary Gumke to the Roughrider Committee until September 30, 2019. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Beard, Sanford, Devlin, Gravos, Riely, and Liebel; nays: none.

Council Member Gravos moved to approve Resolution No. 2016-13 Resolution to Approve City Service Rates. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Devlin, Beard, Riely, Liebel, Sanford, and Gravos; nays: none.

Council Member Riely moved to approve the Letter of Concurrence – Relocation of Golf Course Hole #13. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Riely, Beard, Devlin, Sanford, Liebel, and Gravos; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Beard and carried unanimously. EFTPS $112,357.06; TASC $666.96; NDPERS $4,025.00; Nationwide Financial $930.00; Nationwide Retirement Solutions $2,700.13; Payroll $246,784.88; BCBS $46,162.30; NDPERS $43,006.51; NDPERS $384.36; Symetra $715.63; AFLAC $4,705.86; ND Job Service $4,412.04; Accusource $207.00; Acme Tools $11,855.82; Addie Gross $125.00; Advanced Engineering $294,378.21; Agri Industries $126.83; Ambassador Uniform $1,410.55; American Planning Association $324.00; Arthur Walgren $34.67; Authentic Industries $12,630.00; Auto Property Solutions $8,400.00; Badlands Hardware $937.20; Badlands Occupational Testing $948.00; Bakken Beacon $60,000.00; Balco $1,065.02; Basin Brokers Trust Account $20,000.00; Becker Arena Products $1,896.72; BEK Consulting $860,479.55; Blue Lube $814.94; Brady’s Roadside Service $88.00; Brent Steed $1,094.10; Brosz Engineering $8,072.50; BSN Sports LLC $1,871.47; Buds Pump Service $1,759.50; Buttons By Fish $3,805.00; C&D Water Services $52.50; CCR Williston III, LLC $2,250.00; Chamley Pipe & Salvage $1,624.48; CIM Sanitary Tech $5,000.00; City of Watford City $1,055.06; Coborn’s Inc. $56.57; Cole Papers $1,537.71; Command Center $230.61; Cornerstone Bank $20,382.75; Dakota Back & Neck $120.00; Dakota Supply Group $4,124.45; Dawa Solutions Group $2,332.00; Dean Anderson, Inc $140.00; DeTraglia Excavating $2,250.00; DW Excavating $3,605.00; Electronic Communications $600.00; Environmental Consulting $3,600.00; Farmer’s Union Oil $6,875.49; Fastenal $333.03; Ferguson Waterworks $2,169.79; Filler Enterprises $5,500.00; First International Bank & Trust $98,500.00; Flagshooter Inc $322.23; Forsgren Associates Inc. $382.50; Frontier Precision Inc $70.37; Galls $365.38; Gene’s Tree Service $9,500.00; Glenn & Tina Wahus $9,900.00; GrayBar $173.87; Greg’s Welding $1,609.68; Hawkeye Oilfield Supply $151.62; Hawkins $2,354.04; Heggen Equipment Inc. $34.10; Herc-U-Lift $1,600.50; Holiday Credit Office $1,481.72; I Keating Furniture, Inc $8,453.00; Interstate All Battery Center $16.40; ITD $1,405.70; Jamar Company $2,210.50; James Pittsley $260.61; Jesse Wellen $125.00; Jim Hanson Masonry $16,733.00; JLG Architects $80,719.96; Johnson & Sundeen $100.00; Joshua Trevena $1,250.00; Justin Smith $125.00; Kanyon Specialty Contractors $74,168.81; Kimberly Clemons $225.32; Knife River Corporation $436,859.01; Kraus Anderson Const. $3,192,333.74; Larsen Service Drug $7.99; Lillegard Inc $18,125.00; Lund Oil Inc. $2,861.77; Lupine Construction, Inc. $15,400.00; Lyle Signs Inc. $1,939.16; Mail Finance $315.00; Main Stay Suites $680.00; Marco $37,628.27; McKennett Law $18,035.00; McKenzie Building Center $503.36; McKenzie County Ambulance $5,244.55; McKenzie County Farmer $458.49; McKenzie County Healthcare $259,617.30; McKenzie County Landfill $13,139.70; McKenzie County School $5,244.55; McKenzie County Tourism Bureau $16,816.38; McKenzie County Water Resource $182,919.19; McKenzie Electric $4,453.00; Meuchel Enterprises $6,156.74; Midwest Gym Supply $21,505.00; Mildred Williams $223.22; Montana Dakota Utilities $18,322.22; Municipal Code Corporation $550.00; MVTL Laboratories $1,460.00; ND League of Cities $611.91; NDACO Resources Group $5,828.02; NDSU Extension Pesticide Program $85.00; Nelson Contracting $665.70; Nordby Vision Center $150.00; North Dakota Workforce Safety $250.00; Northern Pump & Compression $7.85; Northland Floral $60.00; Office Depot $564.32; Office of State Tax Commissioner $13,416.62; OK Implement $1,218.77; OK Tire Stores $975.51; Olympic Sales, Inc. $382.38; One Way Service $3,227.32; Philip Mula $125.00; Post Board $210.00; Precision Yard Services Co. $37,255.00; Ramada-Grand Forks $178.00; Ramkota Hotel-Bismarck $179.10; Red Carpet Carwash $26.39; Red Rock Ford $2,016.98; Relentless LLC dba Desert $590.00; Reservation Telephone $3,089.14; Respond Systems $189.11; Rice Lake Construction Group $319,099.00; Rock River Arms, Inc. $6,156.00; Roosevelt Inn & Suites $359.80; Roughrider Industries $2,480.84; SafeGuard Business Systems $231.24; Safety Compliance Publication $298.50; Save the Maah Daah Hey $500.00; Sensus Metering Systems $250.00; Shannon Wellen $70.00; Sirchie Finger Print $1,180.35; Smith Equipment $113.00; Starion Bond Services $21,274.25; Stein’s $3,629.56; Steven Williams $110.10; Strata Corporation $271,550.00; Streicher’s Inc. $2,712.36; Suds Laundry $34.80; TD&H Engineering $1,689.75; The Trash Container Company $14,777.21; Timeclock Plus $2,579.00; Total Funds by Hasler $500.00; Triple AAA Safety $334.61; Uline $472.54; Uniform Center $50.94; UPS $448.92; Verizon $3,847.40; Verizon Wireless-Lert B $50.00; Visa $8,347.11; Wagner Construction $632,955.31; Watford City Enterprises $550.00; Watford City Express Laundry $946.99; Watford City Park District $48,444.23; Watford City Veterinary Clinic $340.00; Watford Electric $2,435.00; Westlie Truck Center $480.56; Whitehall Truck & Towing $1,600.00; Williston Landscape & Irrigation $692.89; Wingate by Wyndham Bismarck $277.00; Wolf Pup Daycare $50,000.00; Wolf Run Village Inc. $1,944.00.

The next regularly scheduled City Council meeting will be on Monday, November 7, 2016 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 8:41 p.m. These minutes are published subject to the City Council’s Review and Revision pursuant to NDCC 40-01-09.1.

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Peni Peterson, Auditor Brent Sanford, Mayor