CITY OF WATFORD CITY

CITY COUNCIL MEETING

July 6, 2016

Minutes of the regular City Council meeting held on July 6, 2016 at 6:00 p.m. at City Hall. Present were Mayor Brent Sanford and Council Members Steve Sanford, Phil Riely, Aaron Gravos, Bethany Devlin, Kenny Liebel, and Matt Beard. Also present were City Planner Curt Moen, City Auditor Peni Peterson and Attorney Wyatt Voll.

Council Member Gravos moved to approve the minutes of the city council meetings held on June 6, 17, and 28, 2016. Motion also included approving the agenda. Motion seconded by Council Member Sanford and carried unanimously.

Jessie Scofield, Watford City Chamber, requested that the corner of 2nd Ave NE and Main Street (between Meyer’s and Badlands Hardware) be closed from Thursday, August 11 through Saturday, August 13th to allow for the Ribfest VIP tent setup and take down. Council Member Gravos moved to approve the temporary street closure from Thursday – Saturday. Motion seconded by Council Member Riely and carried unanimously.

Jessie Scofield also informed the council that there would be a concert on main street starting at 8:00 on Friday, August 12th and the Chamber would like Outlaws to be able to sell beer out of the VIP tent during the concert. Council Member Gravos moved to approve the Special Liquor Permit for Six Shooter’s LLC from 4:00 p.m. – 10:30 p.m. on August 12th, with the requirement that the beer has to be sold in the special Ribfest cups and wristbands for 21 and older must be issued. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Riely, Gravos, Devlin, Liebel, and Beard; nays: none.

Chad Larson, Krause-Anderson, presented Pay Application #19 in the amount of $3,742,483.25.

Council Member Riely moved to approve Pay Application #19 from Krause-Anderson (Watford City Events Center) in the amount of $3,742,483.25. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Devlin, Riely, Beard, Sanford, Liebel, and Gravos; nays: none.

Brady Bertrum, Brosz Engineering, presented a Task Order from Brosz Engineering (City Shop Design – Preliminary Design and Cost Estimate) in the amount of $16,010. Council Member Beard moved to approve the Task Order from Brosz Engineering in the amount of $16,010. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Liebel, Sanford, Gravos, Beard, Riely, and Devlin; nays: none.

Todd Norton, Advanced Engineering, presented Pay Estimates.

Council Member Riely moved to approve the Agreement for Line Extension from McKenzie Electric Cooperative in the amount of $9,000 to raise an existing cabinet 4’ in same location. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Beard, Gravos, Devlin, Sanford, Liebel, and Riely; nays: none.

Council Member Sanford moved to approve Pay Estimate #7 from Park Construction (4th Ave NW Street Improvements) in the amount of $233,986.25. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Devlin, Riely, Beard, Sanford, Liebel, and Gravos; nays: none.

Council Member Gravos moved to approve Pay Estimate #3 from Wagner Construction (Linear Park) in the amount of $669,602. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Sanford, Beard, Gravos, Devlin, and Riely; nays: none.

Council Member Gravos moved to approve Pay Estimate #9 from Wagner Construction (HS/EC Offsite Improvements) in the amount of $957,839.60. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Riely, Devlin, Beard, Liebel, and Gravos; nays: none.

Council Member Sanford moved to approve Pay Estimate #1 from BEK Consulting, Inc (11th Ave South Street Improvements) in the amount of $1,369,470.38. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Devlin, Riely, Beard, Sanford, Liebel, and Gravos; nays: none.

Council Member Gravos moved to approve Pay Estimate #8 from Rice Lake Construction Group (Fox Hills Regional Lift Station) in the amount of $63,260. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Riely, Beard, Gravos, Sanford, Devlin, and Liebel; nays: none.

Council Member Gravos moved to approve Change Order #2 from Rice Lake Construction Group (Fox Hills Regional Lift Station) in the amount of $-$104,490. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Gravos, Liebel, Sanford, Devlin, Riely, and Beard; nays: none.

Council Member Gravos moved to approve Pay Estimate #9 from Rice Lake Construction Group (Water Resource Reclamation Facility – Phase II) in the amount of $723,863. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Riely, Sanford, Gravos, Beard, Liebel, and Devlin; nays: none.

Chief Walgren gave an update on the Police Department.

Council Member Gravos moved to approve a furniture quote from Hannaher’s for additional furniture for the new LEC in the amount of $13,557.52 with the funds coming out of the current Police Department budget. Motion seconded by Council Member Devlin and carried by the following roll call vote ayes: Devlin, Riely, Beard, Sanford, and Gravos; nays: none.

Council Member Gravos moved to approve the recommendations from the Planning Commission from their June 27 and June 29, 2016 meetings. Approved the following: Conditional Use Permit Annual Renewal submitted by Brent Kabat of Buell Consulting, Inc. on behalf of for Verizon Wireless on property owned by Patrick & Sally Golberg located 1809 Main Street South, 45.97 acres, to continue allowing for a wireless telecommunications transmission facility; Conditional Use Permit Annual Renewal submitted by Brent Kabat of Buell Consulting, Inc. on behalf of Verizon Wireless on property owned by Mark Bruckelmeyer, James Beld & Doug Wendling, d.b.a. DMJ, LLC located at 12209 26 N. Street, 3.0 acres, to continue allowing for a wireless telecommunications transmission facility; Conditional Use Permit Annual Renewal for Badlands Cellular of ND, d/b/a Verizon Wireless & MBY15, LLC on property located @ 409 12th Street Southeast, Lot 22, Block 6 Cherry Creek 2nd Addition, to continue allowing for a wireless telecommunications transmission facility; Conditional Use Permit Annual Renewal submitted by Kotana Communications Inc. / Badlands Cellular of ND-Verizon Wireless on property located at 1208 11th Ave SW, 2.43 acres, to continue allowing for a wireless telecommunications transmission facility; Conditional Use Permit Annual Renewal for Kathleen Tretter - SewFine Embroidery on property located at 2601 2nd St NE (Dakota Ridge Subdivision), to continue allowing for a Home Occupation; Division of Land Application-Simple Lot Split submitted by Adam Berger for Coulee Man LLC & Roseholm, LLC for property located SE ¼ NE ¼ Section 13, T150N, R99W (contingent upon bonding in place for share of street improvement); Division of Land Application-Simple Lot Split submitted by Jerry & Scott Foley, for property owned by Anna Marquardt located 605 Main St. South, NE ¼ SE ¼ Section 24, T150, R99W, IT # 725, 1805, 906 (contingent upon cross access agreement delineated on plat); Final Plat Application -Rolling Hills Estates, Replat of Blocks 3 & 5 (contingent upon Golf Course Subdivision - Rolling Hills Plat to have access easement shown, location shared between David Johnson lot and Steve Stenehjem lot, alignment of the street matches on both plats); Final Plat Application- Bison Run (2nd Addition); Division of Land Application-Simple Lot Split, Submitted by AE2S for City of Watford City, on property located Section 16, T150N, R98W, Watford City, McKenzie County, ND. (Golf Course Center Property, 128-/+ acres), creating 3 lots from one large parcel. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Devlin, Sanford, Riely, Liebel, Beard, and Gravos: nays: none.

Council Member Riely moved to approve the annual step increases for Belynda Cantrell from Category 4, Step 2 to Category 4, Step 3 effective August 1, 2016; Mariah Nelson from Category 3, Step 1 to Category 3, Step 2 effective August 1, 2016; Michael Snook from Category 6, Step 0 to Category 6, Step 1 effective August 1, 2016; and Kelcee Wright from Category 10, Step 1 to Category 10, Step 2 effective August 1, 2016. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Sanford, Riely, Gravos, Devlin, Liebel, and Beard; nays: none.

Council Member Gravos moved to approve the Special Liquor Permit for Outsiders Bar and Grill for September 10, 2016 from 4 p.m. – 1 a.m. at the Veterans Memorial Building. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Gravos moved to approve Mayor Sanford’s appointment of Doug Bolken to the Special Assessment Commission replacing Rick Jore. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Beard, Gravos, Liebel, Sanford, Devlin, and Riely; nays: none.

Council Member Riely moved to approve the Release of Bond Application 03/30/2015 for 3I Co, LLC in the amount of $72,883.92 or 75% of the total bond. This approval will leave $24,294.64 or 25% retainer for maintenance and warranty bond for a period of 2 years. Motion seconded by Council Member Gravos, Liebel, Sanford, Devlin, Riely, and Beard; nays: none.

Council Member Gravos moved to call for a Public Hearing to hear public comment on three vacate requests from the McKenzie County Hospital. The Public Hearing will be held August 8, 2016 at 5:00 p.m. Motion seconded by Council Member Riely and carried unanimously.

Council Member Gravos moved to approve the Agreement to Install and Maintain from the NDDOT for the traffic signals at the intersection of US 85 and US 85B. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Gravos, Liebel, Sanford, Devlin, and Riely; nays: none.

Council Member Gravos moved to approve the Joint Powers Agreement, with changes, between the City of Watford City, McKenzie County School District #1, and Watford City Park Board. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Riely, Beard, Devlin, Sanford, Gravos, and Liebel; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Riely and carried unanimously. EFTPS $102,229.11; TASC $439.34; NDPERS $4,125.00; Nationwide Financial $755.00; Nationwide Retirement Solutions $2,892.06; Payroll $231,620.14; BCBS $46,052.60; NDPERS $39,955.67; NDPERS $335.29; Symetra $705.56; ND Job Service $4.095.11; AFLAC $3,925.16; 3ICo. LLC $72,883.92; A & A Landscape & Maintenance $160.00; Addco Office Systems $156.89; Advanced Engineering $409,973.08; Applied Concepts, Inc. $10.00; Astro Chem $40.00; Austin Johnson $70.00; Badlands Hardware $1,656.70; Badlands Power Fuels, LLC $1,211.00; Balco $197.30; BEK Consulting $1,369,470.38; Blue Lube $60.00; BlueTarp Financial $203.15; Brosz Engineering, Inc. $6,302.00; Buttons by Fish Inc. $150.00; Chamley Pipe & Salvage $825.00; CIM Sanitary Tech $5,000.00; City of Watford City $852.00; Coborn’s $43.95; Cole Papers $420.29; Comfort Suites-Bismarck $160.00; Cornerstone Bank $14,452.09; Dakota Custom Turf $33,967.00; Dakota Farm Equipment, Inc. $30.22; Dakota Supply Group $2,058.98; DC Entertainment $3,000.00; Dean Anderson, Inc $230.00; Denny’s Electric & Motor Repair $1,564.20;  DW Excavating $920.00; Electronic Communications $545.00; Environmental Consulting $1,900.00; ESRI, Inc $400.00; Farmer’s Union Oil $4,466.09; Fastenal $1,458.37; First International Bank $79,186.00; Flexible Pipe Tool Co $1,159.50; Foley Brothers LLC $792.00; Frontier Precision, Inc $1,650.00; Galls $109.38; Glenn & Tina Wahus $9,900.00; Greg’s Welding $4,925.74; GS Systems, Inc and Affiliates $7,300.00; Hawkeye Oilfield Supply $73.86; Hawkins $3,410.00; Heggen Equipment Inc. $1,197.20; Helena Chemical $1,876.50; HERC-U-Lift $165.00; Holiday Credit Office $1,876.71; HP Inc. $18.81; ID Card Group $94.01; Indigo Signworks, Inc. $2,502.00; ITD $791.50; Jamar Company $69.94; Jeff Gronos $565.44; JLG Architects $158,089.12; Jost Painting $1,200.00; Kadrmas, Lee & Jackson, Inc. $3,100.00; Kevin Waliezer $167.64; Kimberly Clemons $417.79; Kraus Anderson Const. $3,742,483.25; Kylee Roff $207.00; L-Tron Corporation $1,259.18; Larry Lundeen $708.18; Lund Oil Inc. $1,957.58; Lupine Construction, Inc. $2,446.00; Lycox Enterprises, Inc. $28,340.00; Mail Finance- A Neopost USA $315.00; Marco $1,564.02; McKennett Law $15,701.25; McKenzie County Farmer $1,481.97; McKenzie County Healthcare $175,000.00; McKenzie County Tourism $10,528.00; McKenzie County Treasurer $90.36; McKenzie County Water Resource $109,648.13; McKenzie Electric $12,556.00; Meuchel Enterprises $2,096.62; Montana Dakota Utilities $14,080.25; Motorola $24,421.80; Mountain Plains LLC $2,325.00; MVTL Laboratories $1,998.00; National Industrial & Safety $269.70; ND Association of Counties $110.00; NDACO Resources Group $2,548.57; ND Department of Health $75.00; ND SHRM State Council $275.00; Nelson Contracting $351.00; Nordby Vision Center $220.00; NW Dakota Public Transit $45.00; Office Of State Tax Commissioner $12,090.38; OK Implement $6,485.17; OK Tire Stores $113.95; One Call Concepts $204.80; One Way Service Machine Shop LLC $8,669.25; Otis Elevator Company $1,466.76; Park Construction $235,583.04; Phil Riely $825.00; Postmaster $463.24; Pro Auto Body $788.11; Ray Anderson $125.00; Reservation Telephone $2,638.75; Rice Lake Construction Group $787,123.00; Roadworx $24,042.04; Roughrider Industries $3,176.00; Sherwin-Williams Co. $6,673.27; Spectrum Sports International $45,401.24; SWANA $169.00; Swanston Equipment Corp. $136,500.00; TD&H Engineering $38,254.05; Titanium Plumbing $1,471.00; Total Funds by Hasler $500.00; Tractor Supply $174.66; Traffic Safety Services Inc. $720.00; Triple AAA Safety $963.81; Two Bit Rentals $15,389.75; Ultramax $2,731.00; UPS $909.88; Vailarts Industries Inc. $980.00; Van Diest Supply $8,089.00; Verizon $2,951.79; Vermont Systems $1,356.80; Versare Solutions Inc. $3,726.00; Vessco, Inc. $873.06; Visa $6,114.76; Wagner Construction Inc. $1,627,441.62; Watchguard Video $315.00; Watford City Enterprises $550.00; Watford City Express Laundry $618.91; Watford City Park District $25,407.63; Watford Electric $10,561.50; Wolf Run Village Inc. $1,996.00; YSI Incorporated $3,515.00.

The next regularly scheduled City Council meeting will be on Monday, August 1, 2016 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 8:29 p.m. These minutes are published subject to the City Council’s Review and Revision pursuant to NDCC 40-01-09.1.

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Peni Peterson, Auditor Brent Sanford, Mayor