



THE CITY OF WATFORD CITY  
213 2<sup>ND</sup> ST NE / PO BOX 494  
WATFORD CITY, NORTH DAKOTA

# GENERAL PERMIT APPLICATION

## REQUIREMENTS

*PERMIT FEE:  
\$20.00 or TBD*

General Permits are available for projects in which the work may not be categorized by an existing permit type. The requirements of and fees for this permit will be set at the discretion of the City Building Official. This type of permit shall also be reserved for insurance claim repairs. Insurance claim repair permits are \$20.00 and must provide a copy of the claim submitted with this application.

## PROPERTY INFORMATION

PROPERTY ADDRESS:		ZONING DISTRICT:	
PARCEL NUMBER:	SUBDIVISION:	LOT #	BLOCK #
LEGAL DESCRIPTION: <small>(SECTION, TOWNSHIP, RANGE)</small>	IS PROPERTY ANNEXED? <input type="checkbox"/> YES <input type="checkbox"/> NO / E.T.A.	LOCATED IN FLOODPLAIN? <input type="checkbox"/> YES* <input type="checkbox"/> NO	

\* FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED.

## PROPERTY OWNER INFORMATION

OWNER NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

## CONTRACTOR INFORMATION

CONTRACTOR BUSINESS NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		
NORTH DAKOTA CONTRACTORS LICENSE NUMBER: _____ CLASS: _____	WATFORD CITY CONTRACTORS BUSINESS LICENSE NUMBER: _____	

## PERMIT APPLICANT INFORMATION    Same as Owner

APPLICANT NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

## DESCRIPTION

Insurance Claim Repairs

Please give a *detailed* description of the proposed work.

## PERMIT FEE

ESTIMATED PROJECT VALUE:  \$ _____	PERMIT FEE FOR INSURANCE CLAIMS:  <b>\$20.00</b>	GENERAL PERMIT FEE:  \$ _____
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**NOTICE:**

Permits are valid for six (6) months from the date of issue. Permits may be renewed thereafter. All applications, fees, and plans are subject to review, verification, and approval by the City Planning, Building, Engineering, and Public Works Departments prior to accepting payment and issuing permits. ALL PAYMENTS MADE TO THE CITY WILL BE NON-REFUNDABLE, NON-TRANSFERRABLE ONCE THE PERMIT IS ISSUED.



**DO NOT SEND PAYMENT UNTIL THIS APPLICATION HAS BEEN REVIEWED AND APPROVED BY THE CITY.**

**SIGNATURE**

As the applicant, I certify that all information given on this application is correct, all City Ordinances and Building Codes will be complied with and Utility Companies have been notified as necessary (811). Inspections are a required part of the permitting process and I understand that as a permit holder, it is my responsibility to notify The City when any such inspections need to be performed. Thus, I hereby give authorization to City Staff to access the permitted property as necessary and certify that the structure or property will not be occupied without first obtaining proper inspection(s) and/or the issuance of a Certificate of Occupancy or Final Inspection from the City Building Official. I understand that the City Building Official has the right to withhold the Certificate of Occupancy/Final Inspection until all said requirements and conditions have been deemed satisfactorily completed and all fees associated with the permitting and/or inspection processes have been paid in full. I also understand that once my permits are issued, all payments made to The City will be non-refundable and non-transferrable.

APPLICANT SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**▼ OFFICE USE ONLY ▼**

BUILDING DEPARTMENT

REVIEW DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

*Building Inspector Signature*

NOTES: \_\_\_\_\_  
\_\_\_\_\_

**PAYMENT:**

INVOICE NUMBER: \_\_\_\_\_

DATE CREATED: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ BY: \_\_\_\_\_

PAYMENT AMOUNT: \$ \_\_\_\_\_

CARD  CASH  CHECK # \_\_\_\_\_

PAYMENT DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**PERMIT #:** \_\_\_\_\_

ISSUE DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ BY: \_\_\_\_\_

EXPIRATION DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

ENTERED: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ BY: \_\_\_\_\_